

**HUNTERDON COUNTY SOIL CONSERVATION DISTRICT  
MONTHLY BOARD OF SUPERVISORS MEETING**

**April 6, 2021 @ 8:00 AM**

**PRESENT:** SUPERVISORS: Manners, Hill, Stothoff, Engisch  
STAFF: DePalma, Schwenderman  
AGENCY REPS: Jill Ott (NRCS)

**OPEN PUBLIC MEETING ACT:** "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

**CALL TO ORDER:** @ 8:00 am by Greg Manners, District Chairman

**MINUTES:**

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; "To accept the minutes of the March 2, 2021 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

**REPORTS:**

**REQUEST FOR ASSISTANCE** – There were four Request for Assistance presented.

Spock – Block 62, Lot 6 - Delaware Twp. – 28.6 Acres – Erosion Control, Surface Water Control, Sedimentation Reduction

Bornstad – Block 98, Lot 9 - Readington Twp. - 24 Acres – Farmland Preservation, Invasive Plants, Cropland Protection/Production, Forest Management, Organic Farming

Knipe – Block 12, Lot 4 - Union Twp. – 11.78 Acres – Erosion Control, Farmland Preservation, Conservation Plan, Surface Water Control, Forest Management

Oertle – Block 39, Lot 3 - Kingwood Twp. – 55 Acres – Erosion Control

After a brief discussion, a motion was made:

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; "To approve the four Request for Assistance and have District Chairman sign the request. NRCS staff will fulfill the request as per the agency's agreement with the District." **MOTION APPROVED BY UNANIMOUS VOTE.**

**PLANS:**

**FMP:** T 8474 - Lebanon Twp. – Forest Management, Plant Productivity and Soil Health  
T10265 - Holland Twp. – CNMP  
T7280 - Kingwood Twp. – CNMP

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; "To approve all the Conservation Plans as presented." **MOTION APPROVED BY UNANIMOUS VOTE.**

**Review of the Civil Rights Responsibilities for Partners Checklist** – Jill went over the checklist and requested the Supervisors sign and date affirming review of the checklist.

## **April 6, 2021 Meeting Minutes**

Jill announced her last day as District Conservationist for Hunterdon County would be Wednesday, April 7 and Bianca Diaz-Deliz would be Acting District Conservationist for the next 120 days.

### **OLD BUSINESS:**

**John Van Nuys Dedication – Hunterdon Bulldogs – April 17/Rain Date May 1** – The Hunterdon Bulldogs had a plaque made in memory of John’s service and would like to mount it next to the tree the District planted in John’s memory in Blackwell Park. The Bulldogs are also having a barbecue after the dedication. The dedication will be held April 17, 12:00 pm to 3:00 pm with a rain date of May 1<sup>st</sup>. DePalma will call all the Supervisors to confirm attendance.

### **CORRESPONDENCE:**

**Bank of America – Visa Bill – February 18, 2021 through March 17, 2021 - \$698.39** – All visa expenses were reviewed and approved.

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To approve all monthly visa expenses as presented for the period of February 18, 2021 through March 17, 2021.” **MOTION APPROVED BY UNANIMOUS VOTE**

**SREC’s – January 2021 – (3) at \$222.00 - \$666.00** - The District received their NJSREC payment for solar energy produced from their solar panels covering the month January 2021. DePalma explained status of expenses and income of solar to date.

**Frank Minch, SSCC – 2<sup>nd</sup> Quarter FYE21 RFA Reimbursement - \$435.00**

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To pay the 2<sup>nd</sup> Quarter FYE21 RFA Reimbursement as billed.” **MOTION APPROVED BY UNANIMOUS VOTE**

**Frank Minch, SSCC – 2<sup>nd</sup> Quarter FYE21 Chapter 251 Surcharge Fee - \$725.00**

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; “To pay the 2<sup>nd</sup> Quarter FYE21 Chapter 251 Surcharge Fee as billed.” **MOTION APPROVED BY UNANIMOUS VOTE**

**NJACD – 2021 Association Dues - \$850.00**

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; “To pay the NJACD 2021 Association Dues as billed.” **MOTION APPROVED BY UNANIMOUS VOTE**

### **251 WORK:**

### **CERTIFICATION REPORT:**

**MOTION:** Stothoff, 2<sup>nd</sup> Engisch, Hill abstained; “To approve the Certification Report for the month of March 2021.” **MOTION APPROVED BY UNANIMOUS VOTE.**

## **April 6, 2021 Meeting Minutes**

### **CERTIFICATIONS:**

1. Rivera Property, 20-07-033  
Block 32, Lot 27, Delaware Twp.  
Plan Date: November 20, 2020  
Latest Revisions: March 2, 2021  
Certified: March 3, 2021
  
2. Kowalczyk Property, 21-07-008  
Block 60, Lot 5.02, Delaware Twp.  
Plan Date: February 18, 2021  
Latest Revisions: March 1, 2021  
Certified: March 3, 2021
  
3. Groom Property, 21-08-003  
Block 17, Lot 23.07, East Amwell Twp.  
Plan Date: January 9, 2021  
Latest Revisions: March 1, 2021  
Certified: March 3, 2021
  
4. Fernandez Property, 21-05-006  
Block 91, Lot 3.04, Clinton Twp.  
Plan Date: February 9, 2021  
Latest Revisions: March 1, 2021  
Certified: March 3, 2021
  
5. Ecklemann Property, 21-21-007  
Block 6.07, Lot 35, Raritan Twp.  
Plan Date: January 22, 2021  
Latest Revisions: February 26, 2021  
Certified: March 3, 2021
  
6. McRae Property, 21-24-009  
Block 47, Lot 33, Tewksbury Twp.  
Plan Date: February 10, 2021  
Latest Revisions: February 25, 2021  
Certified: March 3, 2021
  
7. VanDoren Property, 21-05-004  
Block 11, Lot 22, Clinton Twp.  
Plan Date: January 22, 2021  
Latest Revisions: February 25, 2021  
Certified: March 3, 2021

## **April 6, 2021 Meeting Minutes**

- 8.** Rosell Property, 21-01-002  
Block 16, Lot 8.01, Alexandria Twp.  
Plan Date: December 15, 2020  
Latest Revisions: February 25, 2021  
Certified: March 3, 2021
- 9.** Flowers Property, 21-03-001  
Block 14, Lot 10, Bloomsbury Boro.  
Plan Date: January 4, 2021  
Latest Revisions: February 25, 2021  
Certified: March 3, 2021
- 10.** Mondeau Property, 21-15-003  
Block 1, Lot 43.02, Holland Twp.  
Plan Date: February 19, 2021  
Latest Revisions: February 25, 2021  
Certified: March 3, 2021
- 11.** Opdyke Dwelling, 21-07-004  
Block 19, Lot 29.01, Delaware Twp.  
Plan Date: January 25, 2021  
Latest Revisions: None  
Certified: March 8, 2021
- 12.** Papenfuhs Property, 21-02-002  
Block 43, Lot 24, Bethlehem Twp.  
Plan Date: February 13, 2021  
Latest Revisions: March 10, 2021  
Certified: March 11, 2021
- 13.** Loscialo Property, 21-05-007  
Block 12, Lot 21, Clinton Twp.  
Plan Date: February 19, 2021  
Latest Revisions: March 5, 2021  
Certified: March 11, 2021
- 14.** ResiPro Property, 21-08-005  
Block 33, Lot 17, East Amwell Twp.  
Plan Date: September 30, 2020  
Latest Revisions: March 8, 2021  
Certified: March 11, 2021
- 15.** Yost Property, 21-08-002  
Block 23, Lot 5.04, East Amwell Twp.  
Plan Date: February 25, 2021  
Latest Revisions: March 5, 2021  
Certified: March 11, 2021

## **April 6, 2021 Meeting Minutes**

- 16.** Phillips Property, 21-15-005  
Block 13, Lot 8, Holland Twp.  
Plan Date: February 26, 2021  
Latest Revisions: March 5, 2021  
Certified: March 11, 2021
- 17.** Delgaizo Property, 21-18-025  
Block 38, Lot 5.04, Lebanon Twp.  
Plan Date: August 25, 2020  
Latest Revisions: March 4, 2021  
Certified: March 11, 2021
- 18.** Citarelli Property, 21-21-012  
Block 79.05, Lot 10, Raritan Twp.  
Plan Date: February 17, 2021  
Latest Revisions: March 5, 2021  
Certified: March 11, 2021
- 19.** Sheehan Property, 21-21-013  
Block 79.03, Lot 1, Raritan Twp.  
Plan Date: February 22, 2021  
Latest Revisions: March 4, 2021  
Certified: March 11, 2021
- 20.** MADA Farms Property, 21-22-010  
Block 80, Lot 1, Readington Twp.  
Plan Date: February 15, 2021  
Latest Revisions: March 3, 2021  
Certified: March 11, 2021
- 21.** Sinagra Property, 21-22-003  
Block 39, Lot 20.01, Readington Twp.  
Plan Date: January 7, 2021  
Latest Revisions: March 4, 2021  
Certified: March 11, 2021
- 22.** Franco Property, 21-24-002  
Block 48, Lot 1.01, Tewksbury Twp.  
Plan Date: January 6, 2021  
Latest Revisions: March 5, 2021  
Certified: March 11, 2021
- 23.** Tabby's Place, 21-08-004  
Block 9.01, Lot 5, East Amwell Twp.  
Plan Date: January 31, 2020  
Latest Revisions: August 19, 2020  
Certified: March 11, 2021

## **April 6, 2021 Meeting Minutes**

- 24.** Elan Builders Dwelling, 21-16-006  
Block 24, Lot 2.04, Kingwood Twp.  
Plan Date: February 10, 2021  
Latest Revisions: None  
Certified: March 12, 2021
- 25.** Flocktown Pole Barn, 21-10-004  
Block 41, Lot 1, Franklin Twp.  
Plan Date: March 10, 2021  
Latest Revisions: None  
Certified: March 12, 2021
- 26.** Marra Property, 21-01-009  
Block 16.01, Lot 6, Alexandria Twp.  
Plan Date: February 22, 2021  
Latest Revisions: March 3, 2021  
Certified: March 12, 2021  
Condition: Agronomic Specifications for Construction Sites in Hunterdon County (1/14/2008) are to be followed for stabilization.
- 27.** Williams Pool & Patio, 21-24-011  
Block 31, Lot 1, Tewksbury Twp.  
Plan Date: February 15, 2021  
Latest Revisions: None  
Certified: March 15, 2021
- 28.** Paternostro Dwelling, 21-24-007  
Block 14, Lot 26.01, Tewksbury Twp.  
Plan Date: March 16, 2021  
Latest Revisions: None  
Certified: March 19, 2021
- 29.** Watner Property, 21-01-011  
Block 7, Lot 3, Alexandria Twp.  
Plan Date: March 1, 2021  
Latest Revisions: March 15, 2021  
Certified: March 19, 2021
- 30.** Hartrum Property, 21-15-002  
Block 13, Lot 42, Holland Twp.  
Plan Date: January 27, 2021  
Latest Revisions: March 15, 2021  
Certified: March 19, 2021

## **April 6, 2021 Meeting Minutes**

- 31.** Curran Property, 21-22-006  
Block 74, Lot 36, Readington Twp.  
Plan Date: January 27, 2021  
Latest Revisions: March 15, 2021  
Certified: March 19, 2021
- 32.** Mascarella Barn, 16-01-007  
Block 5, Lot 50, Alexandria Twp.  
Plan Date: May 22, 2014  
Latest Revisions: March 22, 2021  
Certified: March 22, 2021
- 33.** Janulis Property, 21-01-012 \*\*  
Block 21, Lot 38.15, Alexandria Twp.  
Plan Date: March 14, 2021  
Latest Revisions: None  
Certified: March 25, 2021
- 34.** 7-Eleven Convenience Store & Service Station, 21-21-017  
Block 67, Lot 22.07, Raritan Twp.  
Plan Date: September 18, 2020  
Latest Revisions: February 15, 2021  
Certified: March 25, 2021
- 35.** Annandale Village, 21-05-008  
Block 53, Lot 3, Clinton Twp.  
Plan Date: March 26, 2018  
Latest Revisions: December 2, 2020  
Certified: March 25, 2021
- 36.** Trombetta Property, 21-07-011  
Block 1, Lot 7, Delaware Twp.  
Plan Date: October 18, 2017  
Latest Revisions: March 24, 2021  
Certified: March 26, 2021
- 37.** Matarazzo Property, 21-02-003  
Block 43, Lot 36, Bethlehem Twp.  
Plan Date: October 19, 2020  
Latest Revisions: March 24, 2021  
Certified: March 26, 2021
- 38.** Dinchuk Property, 21-07-010  
Block 28, Lot 21, Delaware Twp.  
Plan Date: March 11, 2021  
Latest Revisions: March 22, 2021  
Certified: March 26, 2021

## **April 6, 2021 Meeting Minutes**

- 39.** Koye Property, 17-21-073  
Block 44, Lot 64, Raritan Twp.  
Plan Date: December 12, 2017  
Latest Revisions: March 22, 2021  
Certified: March 26, 2021
- 40.** Kertesz-Rush Property, 21-21-011  
Block 41, Lot 65, Raritan Twp.  
Plan Date: February 8, 2021  
Latest Revisions: March 22, 2021  
Certified: March 26, 2021
- 41.** Hagen Property, 21-14-001  
Block 19, Lot 18, High Bridge Boro.  
Plan Date: March 3, 2021  
Latest Revisions: March 22, 2021  
Certified: March 26, 2021
- 42.** Wisniewski Property, 21-22-017  
Block 70, Lot 19.32, Readington Twp.  
Plan Date: February 18, 2021  
Latest Revisions: March 19, 2021  
Certified: March 26, 2021
- 43.** Blassneck Property, 21-22-016  
Block 67, Lot 19.03, Readington Twp.  
Plan Date: February 26, 2021  
Latest Revisions: March 19, 2021  
Certified: March 26, 2021
- 44.** Clifford Property, 21-21-019  
Block 73.02, Lot 33, Raritan Twp.  
Plan Date: March 2, 2021  
Latest Revisions: March 19, 2021  
Certified: March 26, 2021
- 45.** Kellogg Property, 20-08-011  
Block 16.01, Lot 27.01, East Amwell Twp.  
Plan Date: June 20, 2020  
Latest Revisions: March 18, 2021  
Certified: March 26, 2021
- 46.** Sciarello Property, 21-15-006  
Block 14, Lot 41, Holland Twp.  
Plan Date: March 4, 2021  
Latest Revisions: March 17, 2021  
Certified: March 26, 2021



## April 6, 2021 Meeting Minutes

47. Blaney Property, 21-22-011  
Block 73, Lot 3.48, Readington Twp.  
Plan Date: February 25, 2021  
Latest Revisions: March 18, 2021  
Certified: March 26, 2021
  
48. Correia In-Ground Pool, 21-22-015  
Block 73.01, Lot 8, Readington Twp.  
Plan Date: March 8, 2021  
Latest Revisions: None  
Certified: March 30, 2021
  
49. Pluchino – Grading Plan, 21-21-009  
Block 6, Lot 6.06, Raritan Twp.  
Plan Date: January 15, 2021  
Latest Revisions: January 28, 2021  
Certified: March 30, 2021
  
50. Lazanja Demolition, 21-21-020  
Block 77, Lot 1.01, Raritan Twp.  
Plan Date: January 10, 2020  
Latest Revisions: March 26, 2021  
Certified: March 30, 2021
  
51. Riverview Gravel Parking Lot, 21-16-008  
Block 50, Lot 4, Kingwood Twp.  
Plan Date: January 21, 2021  
Latest Revisions: None  
Certified: March 31, 2021
  
52. Cooley Tract Gravel Parking Lot, 21-16-007  
Block 14, Lot 27, Kingwood Twp.  
Plan Date: December 18, 2020  
Latest Revisions: None  
Certified: March 31, 2021
  
53. Burgoyne In-Ground Pool, 21-21-018  
Block 84, Lot 2.11, Raritan Twp.  
Plan Date: March 8, 2021  
Latest Revisions: None  
Certified: March 31, 2021

## COMPLIANCE REPORT:

**MOTION:** Stothoff, 2<sup>nd</sup> Hill, Engisch abstained; “To approve the Compliance Report for the month of March 2021.” MOTION APPROVED BY UNANIMOUS VOTE.

## April 6, 2021 Meeting Minutes

### COMPLIANCES:

1. MacDougal Property, 19-02-019  
Block 37, Lot 37.16, Bethlehem Twp.  
Complied: March 12, 2021  
Acres Restored: ¼ Acre
2. Hunter Property, 20-21-065  
Block 44, Lot 44, Raritan Twp.  
Certified: December 24, 2020  
Complied: March 18, 2021  
Acres Restored: ¼ Acre
3. Profeta Farms Stormwater Management, 19-22-041  
Block 75, Lot 19, Readington Twp.  
Certified: February 10, 2020  
Complied: March 19, 2021
4. Zalot Property, 21-25-004  
Block 14.03, Lot 1.01, Union Twp.  
Certified: February 25, 2021  
Complied: March 22, 2021  
Acres Restored: ¼ Acre
5. Berry Property, 20-01-022  
Block 4, Lot 40, Alexandria Twp.  
Certified: January 13, 2021  
Complied: March 22, 2021  
Acres Restored: ¼ Acre
6. Living Waters Lutheran Church, 19-21-045  
Block 97, Lot 26, Raritan Twp.  
Certified: September 30, 2019  
Complied: March 24, 2021  
Acres Restored: ¼ Acre
7. Mather Property, 19-08-012  
Block 41, Lot 36, East Amwell Twp.  
Certified: June 19, 2019  
Complied: March 24, 2021  
Acres Restored: ¼ Acre
8. Petercsak Property, 21-21-001  
Block 79.03, Lot 9, Raritan Twp.  
Certified: February 8, 2021  
Complied: March 25, 2021  
Acres Restored: ¼ Acre

## April 6, 2021 Meeting Minutes

9. Sheehan Property, 21-21-013  
Block 79.03, Lot 1, Raritan Twp.  
Certified: March 11, 2021  
Complied: March 25, 2021  
Acres Restored: ¼ Acre
  
10. Martucci Property, 20-12-003  
Block 13, Lot 19, Glen Gardner Boro.  
Certified: February 8, 2021  
Complied: March 26, 2021  
Acres Restored: ¼ Acre
  
11. Lebanon Twp. Museum Property, 16-18-012  
Block 71, Lot 3, Lebanon Twp.  
Certified: August 9, 2016  
Complied: March 26, 2021
  
12. Winfield Property, 20-05-061  
Block 13, Lot 12.02, Clinton Twp.  
Certified: December 24, 2020  
Complied: March 29, 2021  
Acres Restored: ¼ Acre
  
13. Verderamo-Thomas Property, 20-05-042  
Block 27.01, Lot 8, Clinton Twp.  
Certified: December 4, 2020  
Complied: March 30, 2021  
Acres Restored: ¼ Acre
  
14. Fred Beans Car Star, 20-21-035  
Block 71, Lot 8.01, Raritan Twp.  
Certified: June 24, 2020  
Complied: March 31, 2021
  
15. Griffin Property, 21-24-004  
Block 28, Lot 15.02, Tewksbury Twp.  
Complied: March 31, 2021  
Acres Restored: ¼ Acre
  
16. Thornton Property, 20-21-057  
Block 6, Lot 6.13, Raritan Twp.  
Certified: November 18, 2020  
Complied: March 31, 2021  
Acres Restored: ¼ Acre

## **April 6, 2021 Meeting Minutes**

### **TEMPORARY COMPLIANCES:**

1. Holland Property, 20-22-063  
Block 72.01, Lot 35, Readington Twp.  
Certified: February 8, 2021  
Complied: March 2, 2021
2. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 90, Raritan Twp.  
Certified: July 1, 2015  
Complied: March 5, 2021
3. Deerfield Estates – Lot 54.06, 17-22-042-001  
Block 38, Lot 54.06, Readington Twp.  
Certified: March 3, 2020  
Complied: March 9, 2021
4. Deerfield Estates – Lot 54.07, 17-22-042-002  
Block 38, Lot 54.07, Readington Twp.  
Certified: March 3, 2020  
Complied: March 9, 2021
5. 78 Dayton Road Property, 20-21-072  
Block 63.14, Lot 24, Raritan Twp.  
Certified: January 14, 2021  
Complied: March 12, 2021
6. Zofcin Property, 20-21-073  
Block 44, Lot 12, Raritan Twp.  
Certified: January 14, 2021  
Complied: March 19, 2021
7. Hartrum Property, 21-15-002  
Block 13, Lot 42, Holland Twp.  
Certified: March 19, 2021  
Complied: March 26, 2021

### **FINAL COMPLIANCES:**

1. Norelli Property, 20-25-020  
Block 22, Lot 16, Union Twp.  
Certified: December 18, 2020  
Complied: March 24, 2021  
Acres Restored: ¼ Acre

## April 6, 2021 Meeting Minutes

2. 78 Dayton Road Property, 20-21-072  
Block 63.14, Lot 24, Raritan Twp.  
Certified: January 14, 2021  
Complied: March 31, 2021  
Acres Restored: ¼ Acre

### REASSESSMENTS:

**MOTION:** Hill, 2<sup>nd</sup> Stothoff, Engisch abstained; “To accept the Reassessment Report for the Month of March 2021 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.” MOTION APPROVED BY UNANIMOUS VOTE

### NEW BUSINESS:

**William Engisch – Supervisor Appointment (Temporary)** – Engisch has been temporarily appointed as Supervisor. His term will expire June 30, 2021. Engisch would like to be renominated as Supervisor. Engisch left the room to allow for discussion.

**MOTION:** Hill, 2<sup>nd</sup> Stothoff, Engisch abstained from any discussion or vote; “In concurrence to renominate William Engisch as District Supervisor.” MOTION APPROVED BY UNANIMOUS VOTE.

**2021 Soil and Water Cost Share Rates** – The Supervisors were given the new Cost Share Rates for 2021 to review. Upon the review, a motion has been made.

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; “To accept the 2021 Cost Share Rates as presented.” MOTION APPROVED BY UNANIMOUS VOTE.

**NJACD 2021 Regional Supervisor’s Meetings – HEP Letter** – The HEP District sent a letter to the NJACD requesting that this year’s regional meetings be held virtually. After receiving the letter, it was decided to hold the regional meeting virtually on May 11, 2021, 5:00-5:45 pm. Each District will be charged \$50.00.

### FINANCIAL:

**Treasurer’s Report – March 2021** - The Treasurer’s Report for March 2021 was discussed.

The following motion was made:

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; “To accept statement of revenue and expenses and to approve the March 2021 Treasurer’s Report as presented.” MOTION APPROVED BY UNANIMOUS VOTE.

**April 6, 2021 Meeting Minutes**

With no further business to discuss, a motion to adjourn was made:

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To adjourn the District meeting at 8:50 am”  
**MOTION APPROVED BY UNANIMOUS VOTE.**

Respectfully Submitted,

Richard Stothoff  
Secretary/Treasurer