HUNTERDON COUNTY SOIL CONSERVATION DISTRICT MONTHLY BOARD OF SUPERVISORS MEETING

December 13, 2021 @ 11:00 AM

PRESENT: SUPERVISORS: Manners, Hill, Stothoff, Engisch, Mathews (all via conference call)

STAFF: DePalma, Schwenderman

AGENCY REPS: Bianca Diaz Deliz (NRCS)

OTHER:

OPEN PUBLIC MEETING ACT: "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

CALL TO ORDER: @ 11:00 am by Greg Manners, District Chairman

MINUTES:

MOTION: Hill, 2nd Stothoff; "To accept the minutes of the November 9, 2021 meeting as mailed." MOTION APPROVED BY UNANIMOUS VOTE.

REPORTS:

REQUEST FOR ASSISTANCE – There was one Request for Assistance presented.

Porter – Block 32, Lot 22.01 – Tewksbury Twp. – 29 acres – Grassland Management, Grazing System, Agricultural Waste Management, Forest Management, Invasive Plants, Conservation Plan, Nutrient Management

PLANS: There was (1) one Conservation Plans submitted for Board review and signature for projects focused on upland wildlife management.

Block 41, Lots 25.02 – East Amwell Twp. – 89 acres – Upland Wildlife Habitat Management Plan

MOTION: Stothoff, 2nd Hill; "To approve the one Conservation Plans as presented." MOTION APPROVED BY UNANIMOUS VOTE.

Block 12, Lots 31 – Tract 7280 - Kingwood Twp. – 54 acres – CTA plan to clear vegetation from wooded area to prepare ground for fencing to be used for grazing in the future – District contacted owner, but has not received a response. Bianca will reach out.

Updated Guidance on Required Annual Civil Rights and Equal Opportunity Discussion with Partners

– Bianca presented the Updated NRCS, agency-internal, Civil Rights Responsibilities for Partners Checklist. The Board acknowledge the review of the checklist and will all sign the "Affirmation of Review" at the January 11, 2022 meeting.

Farmland Preservation Monitoring – DePalma reported to the board that Kevin has inspected 100 farms.

OLD BUSINESS:

National Mosaic – DePalma sent letter to Facchina (National Mosaic) about changes to the easement Language. DePalma then met with Melissa Hommes (Rep. for National Mosaic) last week. National Mosaic submitted application to the District for the project. DePalma spoke to John Showler (SSCC) About reviewing the Storm-water and Frank Minch (SSCC) recommended having a neighboring District Review the notes.

MOTION: Engisch, 2nd Stothoff; "To contact Somerset, Mercer or Morris District about reviewing The Notes for the National Mosaic Plan." MOTION APPROVED BY UNANIMOUS VOTE

CORRESPONDENCE:

NJ SREC's – October 2021 – (3) @ \$223.00 = \$669.00 – DePalma presented the SREC's received for the month of October 2021

Bank of America – Visa Bill – October 18, 2021 through November 17, 2021 - \$1,590.24 – All visa expenses were reviewed and approved.

MOTION: Stothoff, 2nd Hill; "To approve all monthly visa expenses as presented for the period of October 18, 2021 through November 17, 2021." MOTION APPROVED BY UNANIMOUS VOTE

Frank Minch, SSCC – Chapter 251 Surcharge Fee – 1st Quarter (July – September) FY22 - \$925.00

MOTION: Stothoff, 2nd Engisch; "To approve the Chapter 251 Surcharge Fee and pay as billed." MOTION APPROVED BY UNANIMOUS VOTE

251 WORK:

CERTIFICATION REPORT:

MOTION: Stothoff, 2nd Engisch, Hill abstained; "To approve the Certification Report for the month of November 2021." MOTION APPROVED BY UNANIMOUS VOTE.

CERTIFICATIONS:

1. Myer Property, 21-25-026

Block 27, Lot 1.01, Union Twp.

Plan Date: October 8, 2021

Latest Revisions: October 19, 2021 Certified: November 8, 2021

2. Bieler Property, 21-25-020

Block 21, Lot 29.06, Union Twp.

Plan Date: September 21, 2021 Latest Revisions: October 25, 2021

Certified: November 8, 2021

3. Nussgruber Property, 21-22-054

Block 46.01, Lot 11.16, Readington Twp.

Plan Date: August 3, 2021

Latest Revisions: October 27, 2021 Certified: November 8, 2021

4. Millocca Property, 21-22-055

Block 70, Lot 40.03, Readington Twp.

Plan Date: September 22, 2021 Latest Revisions: October 25, 2021 Certified: November 8, 2021

5. Chi Property, 21-22-047

Block 21, Lot 5, Readington Twp.

Plan Date: August 12, 2021

Latest Revisions: October 27, 2021

Certified: November 8, 2021

6. Auriemma Property, 21-22-057

Block 67.01, Lot 19.35, Readington Twp.

Plan Date: September 20, 2021 Latest Revisions: October 21, 2021 Certified: November 8, 2021

7. Woodbury Property, 21-21-068

Block 72.30, Lot 6, Raritan Twp.

Plan Date: September 30, 2021 Latest Revisions: October 19, 2021

Certified: November 8, 2021

8. Smith Property, 21-21-069

Block 6.03, Lot 8, Raritan Twp.

Plan Date: October 5, 2021

Latest Revisions: October 25, 2021 Certified: November 8, 2021

9. Buurma Property, 21-21-064

Block 76.01, Lot 26, Raritan Twp.

Plan Date: September 10, 2021 Latest Revisions: October 25, 2021

Certified: November 8, 2021

10. Contini Property, 21-16-027

Block 22, Lot 2.02, Kingwood Twp.

Plan Date: May 30, 2021

Latest Revisions: October 21, 2021

Certified: November 8, 2021

11. Stark-Hild Property, 21-15-022

Block 16.01, Lot 4, Holland Twp.

Plan Date: August 9, 2021

Latest Revisions: October 19, 2021

Certified: November 8, 2021

12. Murphy Property, 21-13-005

Block 17, Lot 6, Hampton Boro.

Plan Date: October 1, 2021

Latest Revisions: October 26, 2021

Certified: November 8, 2021

13. Russillo Property, 21-10-012

Block 29, Lot 46.03, Franklin Twp.

Plan Date: July 23, 2021

Latest Revisions: October 20, 2021

Certified: November 8, 2021

14. Bauman Property, 21-10-014

Block 38, Lot 38, Franklin Twp.

Plan Date: October 5, 2021

Latest Revisions: October 21, 2021

Certified: November 8, 2021

15. Anastasio Property, 21-07-023

Block 19, Lot 7.02, Delaware Twp.

Plan Date: October 14, 2021

Latest Revisions: October 25, 2021

Certified: November 8, 2021

16. Lambrix Property, 21-05-038

Block 42, Lot 1, Clinton Twp.

Plan Date: August 9, 2021

Latest Revisions: October 19, 2021

Certified: November 8, 2021

17. Budinich Property, 21-05-046

Block 82.17, Lot 39, Clinton Twp.

Plan Date: October 22, 2021

Latest Revisions: October 25, 2021

Certified: November 8, 2021

18. Owens Property, 21-02-018

Block 43, Lot 6.16, Bethlehem Twp.

Plan Date: October 13, 2021

Latest Revisions: October 25, 2021

Certified: November 8, 2021

19. Dellaserra Property, 21-01-030

Block 23, Lot 15, Alexandria Twp.

Plan Date: August 5, 2021

Latest Revisions: October 25, 2021 Certified: November 8, 2021

20. Locandro Dwelling – Lot 13.02, 21-07-018

Block 41, Lot 13.02, Delaware Twp.

Plan Date: September 1, 2021 Latest Revisions: October 22, 2021 Certified: November 8, 2021

21. Locandro Dwelling – Lot 13.03, 21-07-019

Block 41, Lot 13.03, Delaware Twp.

Plan Date: September 1, 2021 Latest Revisions: October 22, 2021 Certified: November 8, 2021

22. Matson Dwelling, 21-22-061

Block 5, Lot 8, Readington Twp.

Plan Date: August 2021 Latest Revisions: None Certified: November 9, 2021

23. Maniar Residence, 21-20-003

Block 28.01, Lot 6.02, Milford Boro.

Plan Date: October 19, 2021 Latest Revisions: None Certified: November 9, 2021

24. Clinton Woods, 21-05-033

Block 82, Lot 4.03 & ROW, Clinton Twp.

Plan Date: June 11, 2021

Latest Revisions: November 3, 2021 Certified: November 10, 2021

25. Solberg Runway 04-22 Rehabilitation, 21-22-059

Block 67, Lot 2, Readington Twp. Plan Date: October 13, 2021 Latest Revisions: October 21, 2021 Certified: November 10, 2021

26. U.S. Metal Powders, Inc., 21-21-072

Block 40, Lot 4, Raritan Twp. Plan Date: July 22, 2016 Latest Revisions: None Certified: November 17, 2021

27. Solis Dwelling, 21-24-040

Block 31, Lot 24.11, Tewksbury Twp.

Plan Date: October 18, 2021 Latest Revisions: None Certified: November 19, 2021

Condition: Driveway must be paved prior to issuance of a Report of Compliance from the District.

28. Pondo's Residence, 21-24-038

Block 31, Lot 24.07, Tewksbury Twp. Plan Date: September 20, 2021 Latest Revisions: October 20, 2021 Certified: November 19, 2021

Condition: Access to Potter Lane will need to be developed prior to the issuance of a Report of

Compliance from the District.

29. LaFauci Pool, 21-21-073

Block 72.24, Lot 8, Raritan Twp. Plan Date: September 16, 2021

Latest Revisions: None

Certified: November 19, 2021

30. Manu Property, 21-24-036

Block 11, Lot 8.03, Tewksbury Twp.

Plan Date: October 21, 2021

Latest Revisions: November 4, 2021

Certified: November 22, 2021

31. Collazo Property, 21-24-030

Block 32, Lot 3.08, Tewksbury Twp.

Plan Date: August 18, 2021

Latest Revisions: November 8, 2021

Certified: November 22, 2021

32. Allen Property, 21-24-039

Block 6.02, Lot 24.04, Tewksbury Twp.

Plan Date: October 12, 2021

Latest Revisions: November 4, 2021 Certified: November 22, 2021

33. Nash Property, 21-22-058

Block 36, Lot 33.03, Readington Twp.

Plan Date: September 30, 2021 Latest Revisions: November 3, 2021 Certified: November 22, 2021

34. McElrath Property, 21-21-071

Block 25, Lot 27, Raritan Twp.

Plan Date: October 25, 2021

Latest Revisions: November 9, 2021

Certified: November 22, 2021

35. Bowser Property, 21-21-070

Block 60, Lot 51, Raritan Twp.

Plan Date: October 21, 2021

Latest Revisions: November 4, 2021

Certified: November 22, 2021

36. Zach Property, 21-18-031

Block 36, Lot 8, Lebanon Twp.

Plan Date: October 25, 2021

Latest Revisions: November 3, 2021

Certified: November 22, 2021

37. Noonan Property, 21-18-028

Block 73, Lot 36, Lebanon Twp.

Plan Date: September 1, 2021

Latest Revisions: November 9, 2021

Certified: November 22, 2021

38. Cheung Property, 21-18-030

Block 46, Lot 20, Lebanon Twp.

Plan Date: September 30, 2021

Latest Revisions: November 9, 2021

Certified: November 22, 2021

39. Czapek Property, 21-16-028

Block 25, Lot 1.02, Kingwood Twp.

Plan Date: September 3, 2021

Latest Revisions: November 9, 2021

Certified: November 22, 2021

40. Smith Property, 21-15-024

Block 25, Lot 29, Holland Twp.

Plan Date: October 27, 2021

Latest Revisions: November 9, 2021

Certified: November 22, 2021

41. Macaoay Property, 21-15-023

Block 20, Lot 20, Holland Twp.

Plan Date: September 1, 2021

Latest Revisions: November 16, 2021

Certified: November 22, 2021

42. Remaly Property, 21-10-011

Block 24, Lot 11, Franklin Twp.

Plan Date: August 31, 2021

Latest Revisions: November 16, 2021

Certified: November 22, 2021

43. Mathews Property, 21-10-016

Block 28, Lot 18, Franklin Twp.

Plan Date: October 12, 2021

Latest Revisions: November 8, 2021

Certified: November 22, 2021

44. Ciarrocca Property, 21-07-021

Block 46, Lot 5.02, Delaware Twp. Plan Date: September 9, 2021 Latest Revisions: November 9, 2021

Certified: November 22, 2021

45. Kocsis Property, 21-03-005

Block 17, Lot 33, Bloomsbury Boro.

Plan Date: June 21, 2021

Latest Revisions: November 3, 2021

Certified: November 22, 2021

46. Brennan Property, 21-03-008

Block 17, Lot 14, Bloomsbury Boro.

Plan Date: October 20, 2021

Latest Revisions: November 9, 2021

Certified: November 22, 2021

47. Knight Property, 21-02-019

Block 39, Lot 13, Bethlehem Twp.

Plan Date: October 15, 2021

Latest Revisions: November 8, 2021

Certified: November 22, 2021

48. Courtyard Assisted Living, 21-06-003

Block 3, Lot 2, Town of Clinton

Plan Date: November 2, 2020

Latest Revisions: November 4, 2021

Certified: November 29, 2021

COMPLIANCE REPORT:

 $\textbf{MOTION:} \ \ \textbf{Stothoff, 2}^{nd} \ \textbf{Engisch; "To approve the Compliance Report for the month of }$

November 2021." MOTION APPROVED BY UNANIMOUS VOTE.

COMPLIANCES:

1. Shea Property, 21-18-006

Block 12, Lot 30, Lebanon Twp.

Certified: April 30, 2021 Complied: November 3, 2021

2. Satter Property, 20-18-020

Block 72, Lot 8, Lebanon Twp.

Certified: June 25, 2021

Complied: November 3, 2021

3. Harvst Property, 21-18-027

Block 29, Lot 26, Lebanon Twp.

Certified: October 18, 2021 Complied: November 3, 2021

4. Angelico Property, 21-07-015

Block 62, Lot 2.01, Delaware Twp.

Certified: August 25, 2021 Complied: November 3, 2021

5. Lightner Property, 21-16-023

Block 34, Lot 4.02, Kingwood Twp.

Certified: October 18, 2021 Complied: November 4, 2021

6. Barbieri Dwelling, 20-08-007

Block 32, Lot 4.03, East Amwell Twp.

Certified: June 15, 2020 Complied: November 4, 2021

7. Gargiulo Property, 21-18-029

Block 65, Lot 4, Lebanon Twp.

Certified: October 21, 2021 Complied: November 5, 2021

8. Hadden Property, 21-18-025

Block 18, Lot 44.02, Lebanon Twp.

Certified: October 18, 2021 Complied: November 5, 2021

9. Creekside @ Hunterdon, 15-21-006

Block 36.05, Lot 4, COAH Building B, Raritan Twp.

Certified: July 1, 2015

Complied: November 8, 2021

10. Creekside @ Hunterdon, 15-21-006

Block 36.05, Lot 6, Raritan Twp.

Certified: July 1, 2015

Complied: November 8, 2021

11. Klug Property, 21-21-065

Block 77.09, Lot 3, Raritan Twp.

Certified: November 8, 2021 Complied: November 8, 2021 **12.** Lambrix Property, 21-05-038
Block 42, Lot 1, Clinton Twp.
Certified: November 8, 2021

Complied: November 8, 2021

13. Woodbury Property, 21-21-068 Block 72.30, Lot 6, Raritan Twp. Certified: November 8, 2021 Complied: November 8, 2021

14. Owens Property, 21-02-018
Block 43, Lot 6.16, Bethlehem Twp.

Certified: November 8, 2021 Complied: November 9, 2021

15. Travers Property, 21-18-015
Block 18, Lot 49.02, Lebanon Twp.
Certified: June 25, 2021
Complied: November 9, 2021

16. Reitz Property, 21-22-039 Block 53, Lot 7, Readington Twp. Certified: September 3, 2021 Complied: November 10, 2021

17. Moleta Property, 17-25-012 Block 25, Lot 1.03, Union Twp. Certified: December 1, 2017 Complied: November 10, 2021

18. Chen Property, 21-22-018
Block 67, Lot 7, Readington Twp.
Certified: June 25, 2021
Complied: November 12, 2021

19. Stark-Hild Property, 21-15-022 Block 16.01, Lot 4, Holland Twp. Certified: November 8, 2021 Complied: November 12, 2021

20. Grasso Brothers Dwelling, 20-21-015 Block 43, Lot 16.03, Raritan Twp. Certified: March 6, 2020 Complied: November 15, 2021

21. Hener Property, 21-18-012 Block 70, Lot 8, Lebanon Twp. Certified: July 22, 2021

Complied: November 16, 2021

22. Oliver Dwelling, 19-15-033

Block 5, Lot 7, Holland Twp. Certified: December 10, 2019 Complied: November 16, 2021

23. Wellington Ridge Subdivision, 03-10-007

Block 29, Lot 57.01, Franklin Twp.

Certified: January 9, 2004 Complied: November 16, 2021

24. Bieler Property, 21-25-020

Block 21, Lot 29.06, Union Twp. Certified: November 8, 2021 Complied: November 16, 2021

25. Bertolotti Property, 21-13-004

Block 13, Lot 14.01, Hampton Boro.

Certified: September 30, 2021 Complied: November 16, 2021

26. Hawrylo Property, 21-15-012

Block 9, Lot 37, Holland Twp.

Certified: June 9, 2021

Complied: November 16, 2021

27. Flaherty Property, 21-25-001

Block 21.01, Lot 29.38, Union Twp.

Certified: February 25, 2021 Complied: November 17, 2021

28. Wiegers Property, 21-05-032

Block 16, Lot 31, Clinton Twp.

Certified: August 12, 2021 Complied: November 17, 2021

29. Smith Property, 21-05-003

Block 8, Lot 16, Clinton Twp.

Certified: February 8, 2021 Complied: November 17, 2021

30. Posselt Property, 21-08-015

Block 21, Lot 19.01, East Amwell Twp.

Certified: October 18, 2021 Complied: November 17, 2021

31. Drozdoff Property, 20-22-059

Block 51, Lot 32, Readington Twp.

Certified: December 24, 2020 Complied: November 18, 2021 32. Castellani Property, 21-08-005

Block 33, Lot 17, East Amwell Twp.

Certified: March 11, 2021 Complied: November 18, 2021

33. Finnigan Property, 21-05-020

Block 46.01, Lot 3, Clinton Twp.

Certified: July 7, 2021

Complied: November 19, 2021

34. Padovani Property, 19-18-022

Block 61, Lot 22, Lebanon Twp.

Certified: October 2, 2019

Complied: November 22, 2021

35. Dolan Property, 21-05-039

Block 13, Lot 12.06, Clinton Twp.

Certified: September 30, 2021 Complied: November 22, 2021

36. Alvater Property, 21-16-024

Block 6, Lot 33, Kingwood Twp.

Certified: October 21, 2021 Complied: November 23, 2021

37. Smith Property, 21-15-021

Block 17, Lot 50, Holland Twp.

Certified: October 21, 2021 Complied: November 22, 2021

38. Creekside @ Hunterdon, 15-21-006

Block 36.05, Lot 95, Raritan Twp.

Certified: July 1, 2015

Complied: November 23, 2021

39. Creekside @ Hunterdon, 15-21-006

Block 36.05, Lot 96, Raritan Twp.

Certified: July 1, 2015

Complied: November 23, 2021

40. Creekside @ Hunterdon, 15-21-006

Block 36.05, Lot 2, Building #22, Raritan Twp.

Certified: July 1, 2015

Complied: November 24, 2021

41. Mannix Property, 21-05-034

Block 12, Lot 17.03, Clinton Twp.

Certified: August 25, 2021

Complied: November 24, 2021

42. Murphy Property, 21-13-005

Block 17, Lot 6, Hampton Boro. Certified: November 8, 2021 Complied: November 29, 2021

43. Millocca Property, 21-22-055

Block 70, Lot 40.03, Readington Twp.

Certified: November 8, 2021 Complied: November 29, 2021

44. Creekside @ Hunterdon, 15-21-006

Block 36.05, Lot 139, Raritan Twp.

Certified: July 1, 2015

Complied: November 30, 2021

45. Nowak – Grading Plan, 21-10-015 **

Block 28, Lot 15, Franklin Twp. Certified: October 20, 2021 Complied: November 30, 2021

46. Savchenko Property, 21-21-063

Block 63.01, Lot 3.01, Raritan Twp.

Certified: October 18, 2021 Complied: November 30, 2021

TEMPORARY REPORT OF COMPLIANCE

1. Canning Dwelling, 20-10-007

Block 16, Lot 15, Franklin Twp.

Certified: June 5, 2020

Complied: November 10, 2021

FINAL REPORT OF COMPLIANCE

1. Willows at Whitehouse Station, 18-22-016

Blocks 32 & 34, Lots 12 & 8,10,11, Building #1, Readington

Certified: June 29, 2018 Complied: November 23, 2021

2. Willows at Whitehouse Station, 18-22-016

Blocks 32 & 34, Lots 12 & 8,10,11, Building #4, Readington

Certified: June 29, 2018 Complied: November 23, 2021

3. Willows at Whitehouse Station, 18-22-016

Blocks 32 & 34, Lots 12 & 8,10,11, Building #5, Readington

Certified: June 29, 2018

Complied: November 23, 2021

4. Willows at Whitehouse Station, 18-22-016

Blocks 32 & 34, Lots 12 & 8,10,11, Building #2, Readington

Certified: June 29, 2018 Complied: November 23, 2021

5. Willows at Annandale Village, 18-05-004

Block 60.03, Lot 26, Building #4, Clinton Twp.

Certified: April 11, 2018 Complied: November 23, 2021

6. Willows at Annandale Village, 18-05-004

Block 60.03, Lot 26, Building #5, Clinton Twp.

Certified: April 11, 2018 Complied: November 23, 2021

7. Willows at Annandale Village, 18-05-004

Block 60.03, Lot 26, Building #6, Clinton Twp.

Certified: April 11, 2018 Complied: November 23, 2021

REASSESSMENTS:

MOTION: Hill, 2nd Stothoff, Hill abstained; "To accept the Reassessment Report for the Month of November 2021 and bill the projects for uncompleted portions as per District policy and current Fee Schedule." MOTION APPROVED BY UNANIMOUS VOTE

NEW BUSINESS:

The annual District Tour and Dinner had been moved to January 11, 2022. Engisch recommended to push it to May when the weather would be warmer

FINANCIAL:

Treasurer's Report – November 2021 - The Treasurer's Report for November 2021 was discussed. It was noted that the District has over \$250,000 combined in their PNC checking and money market accounts. It was recommended to move \$50,000 to Affinity Credit Union.

The following motion was made:

MOTION: Hill, 2nd Stothoff; "To accept statement of revenue and expenses and to approve the November 2021 Treasurer's Report as presented and move \$50,000 from PNC Checking Account and open a new CD account with Affinity Credit Union." MOTION APPROVED BY UNANIMOUS VOTE.

County Appropriations – **2022** – DePalma had a remote meeting with Carrie Fellows, Bob Hornby and Katherine Fullerton from the County. They discussed a cost table to pay for farm inspections that are performed. After a long discussion, the board agreed to request \$72,675 for the proposed 318 Farm inspections and Chapter 251 fees waived for County projects.

MOTION: Engisch, 2nd Hill; "To Request \$72,675 in County Appropriations for Farmland Preservation Inspections and waived fees for County Chapter 251 projects." MOTION APPROVED BY UNANIMOUS VOTE

With no further business to discuss, a motion to adjourn was made:

MOTION: Hill, 2nd Engisch; "To adjourn the District meeting at 11:53 am" MOTION APPROVED BY UNANIMOUS VOTE.

Respectfully Submitted,

Richard Stothoff
Secretary/Treasurer