

**HUNTERDON COUNTY SOIL CONSERVATION DISTRICT**

**MONTHLY BOARD OF SUPERVISORS MEETING**

**February 9, 2021 @ 8:00 AM**

**PRESENT:** SUPERVISORS: Manners, Hill, Stothoff (via phone), Mathews (via phone)  
STAFF: DePalma, Schwenderman  
AGENCY REPS:

**OPEN PUBLIC MEETING ACT:** "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

**CALL TO ORDER:** @ 8:00 AM by Greg Manners, District Chairman

**MINUTES:**

**MOTION:** Hill, 2<sup>nd</sup> Mathews; "To accept the minutes of the January 12, 2021 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

**REPORTS:**

**REQUEST FOR ASSISTANCE** – There were four Request for Assistance presented.

Lawrence – Block 5, Lot 3.03 – Union Twp. – 30.142 acres – Farmland Preservation, Invasive Plants, Conservation Plan, Forest Management, Wildlife Management

McPhee – Block 13, Lot 33 – West Amwell Twp. – 45 acres – Erosion Control, Invasive Plants, Forest Management, Wildlife Management, Soil Health

DiGeronimo – Block 20, Lot 16 – Readington Twp. – 72 acres – Erosion Control, Surface Water Control, Sedimentation Reduction

After a brief discussion, a motion was made:

**MOTION:** Mathews, 2<sup>nd</sup> Hill; "To approve three Request for Assistance and have District Chairman sign the request. NRCS staff will fulfill the request as per the agency's agreement with the District." **MOTION APPROVED BY UNANIMOUS VOTE**

Readington Hop Farm – Block 76, Lot 5 - Readington Twp. – 25 acres – Irrigation Systems Management, Invasive Plants, Cropland Protection/Production, Nutrient Management Plan

After a brief discussion, a motion was made:

**MOTION:** Mathews, 2<sup>nd</sup> Hill; "To approve Request for Assistance with the stipulation if farm roads are not covered by Conservation Plan; it will require a Chapter 251 plan if soil disturbance is in excess of 5,000 square feet." **MOTION APPROVED BY UNANIMOUS VOTE**

DePalma reported that District Conservationist, Jill Ott will be transferring to the NRCS Hackettstown Office, replacing Dan Mull. There is no word as to a replacement in the Frenchtown office.

DePalma also reported the Frenchtown Farm Services Agency Director, Doreen Beruck will be taking

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on the position of Executive Officer in the FSA State Office in Somerset, replacing Henri Ann Olsen. Laura LeFevre will be acting Director.

### OLD BUSINESS:

No old business to report

### CORRESPONDENCE:

**Bank of America – Visa Bill – December 18, 2020 through January 17, 2021 - \$5,246.73** – All visa expenses were reviewed and approved.

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To approve all monthly visa expenses as presented for the period of December 18, 2020 through January 17, 2021.” MOTION APPROVED BY UNANIMOUS VOTE

**SREC’s – November 2020 – (3) at \$221.00 - \$663.00** - The District received their NJSREC payment for solar energy produced from their solar panels covering the month December 2020. DePalma explained status of expenses and income of solar to date.

**Frank Minch, SSCC, Re: 1<sup>st</sup> Quarter FY21 (July-September 2020) 251 Surcharge - \$875.00**

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To pay the invoice for 1<sup>st</sup> Quarter 251 Surcharge as billed.” MOTION APPROVED BY UNANIMOUS VOTE

**Soil and Water Conservation Society Renewal - \$230.00**

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To pay the renewal fee for Soil and Water Conservation Society as billed.” MOTION APPROVED BY UNANIMOUS VOTE

**Nominating Committee Changes** – DePalma handed out the proposed changes for the District Supervisor Nominations and Nominating Committee from the SSCC. DePalma also handed out Burlington SCD response to the proposed changes. DePalma requested the Supervisors read over the material and have a discussion and response by next district meeting. The next SSCC meeting is March 15, 2021.

### 251 WORK:

### CERTIFICATION REPORT:

**MOTION:** Mathews, 2<sup>nd</sup> Hill; “To approve the Certification Report for the month of January 2021.” MOTION APPROVED BY UNANIMOUS VOTE.

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### CERTIFICATIONS:

1. Marsteller Site Plan, 20-08-015  
Block 32, Lot 1.05, East Amwell Twp.  
Plan Date: October 2020  
Latest Revisions: January 6, 2021  
Certified: January 8, 2021
  
2. 9 Douglass Street Minor Subdivision, 20-17-004  
Block 1068, Lots 1, 1.01 & 1.02, City of Lambertville  
Plan Date: October 9, 2020  
Latest Revisions: None  
Certified: January 12, 2021  
Condition: A Soil Erosion and Sediment Control Plan must be submitted for certification prior to starting work.
  
3. Monaco Property, 20-05-058  
Block 88, Lot 17.71, Clinton Twp.  
Plan Date: October 27, 2020  
Latest Revisions: January 4, 2021  
Certified: January 13, 2021
  
4. Bush Property, 20-01-023  
Block 7, Lot 32, Alexandria Twp.  
Plan Date: December 1, 2020  
Latest Revisions: December 21, 2020  
Certified: January 13, 2021
  
5. Durkin Property, 20-05-060  
Block 4.01, Lot 3.01, Clinton Twp.  
Plan Date: November 19, 2020  
Latest Revisions: January 4, 2021  
Certified: January 13, 2021
  
6. Baumann Property, 20-24-060  
Block 34, Lot 22, Tewksbury Twp.  
Plan Date: December 15, 2020  
Latest Revisions: January 4, 2021  
Certified: January 13, 2021
  
7. Berry Property, 20-01-022  
Block 4, Lot 40, Alexandria Twp.  
Plan Date: November 3, 2020  
Latest Revisions: January 4, 2021  
Certified: January 13, 2021

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8. Zofcin Property, 20-21-073  
Block 44, Lot 12, Raritan Twp.  
Plan Date: December 3, 2020  
Latest Revisions: January 12, 2021  
Certified: January 14, 2021
  
9. MacKinnon Property, 20-01-026  
Block 1, Lot 1.05, Alexandria Twp.  
Plan Date: November 24, 2020  
Latest Revisions: January 12, 2021  
Certified: January 14, 2021
  
10. Meizanis Property, 20-21-071  
Block 22, Lot 51, Raritan Twp.  
Plan Date: December 18, 2020  
Latest Revisions: January 11, 2021  
Certified: January 14, 2021
  
11. Wester Property, 21-24-001  
Block 32, Lot 3.06, Tewksbury Twp.  
Plan Date: January 4, 2021  
Latest Revisions: January 12, 2021  
Certified: January 14, 2021
  
12. Monahan Property, 20-02-020  
Block 32, Lot 55.01, Bethlehem Twp.  
Plan Date: October 15, 2020  
Latest Revisions: January 12, 2021  
Certified: January 14, 2021
  
13. Lucchetto Property, 21-21-002  
Block 44, Lot 40, Raritan Twp.  
Plan Date: December 31, 2020  
Latest Revisions: January 12, 2021  
Certified: January 14, 2021
  
14. Daub Property, 20-05-063  
Block 4, Lot 12, Clinton Twp.  
Plan Date: December 16, 2020  
Latest Revisions: January 8, 2021  
Certified: January 14, 2021
  
15. Tudor Property, 20-01-020  
Block 4, Lot 17, Alexandria Twp.  
Plan Date: November 4, 2020  
Latest Revisions: January 11, 2021  
Certified: January 14, 2021

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16. Troutman Property, 20-26-015  
Block 53, Lot 5, West Amwell Twp.  
Plan Date: December 2, 2020  
Latest Revisions: January 8, 2021  
Certified: January 14, 2021
  
17. Pfennig Property, 20-01-028  
Block 16, Lot 12.11, Alexandria Twp.  
Plan Date: December 22, 2020  
Latest Revisions: January 8, 2021  
Certified: January 14, 2021
  
18. 78 Dayton Road Property, 20-21-072  
Block 63.14, Lot 24, Raritan Twp.  
Plan Date: December 7, 2020  
Latest Revisions: January 7, 2021  
Certified: January 14, 2021
  
19. Rhodes Property, 20-18-043  
Block 24, Lot 38, Lebanon Twp.  
Plan Date: November 25, 2020  
Latest Revisions: January 6, 2021  
Certified: January 14, 2021
  
20. Kennedy Property, 20-21-067  
Block 1, Lot 2, Raritan Twp.  
Plan Date: November 11, 2020  
Latest Revisions: January 6, 2021  
Certified: January 14, 2021
  
21. Morgan Property, 20-04-004  
Block 3, Lot 17, Califon Boro.  
Plan Date: December 19, 2020  
Latest Revisions: January 6, 2021  
Certified: January 14, 2021
  
22. Chudy Property, 20-21-068  
Block 7, Lot 54, Raritan Twp.  
Plan Date: November 10, 2020  
Latest Revisions: January 6, 2021  
Certified: January 14, 2021
  
23. Byrne Property, 20-24-056  
Block 6, Lot 28.01, Tewksbury Twp.  
Plan Date: November 30, 2020  
Latest Revisions: January 6, 2021  
Certified: January 14, 2021

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24. Regan Property, 21-15-001  
Block 25, Lot 60.06, Holland Twp.  
Plan Date: December 28, 2020  
Latest Revisions: January 12, 2021  
Certified: January 14, 2021
  
25. Ford Property, 21-16-001  
Block 18, Lot 9, Kingwood Twp.  
Plan Date: December 9, 2020  
Latest Revisions: January 11, 2021  
Certified: January 14, 2021
  
26. Gjevukaj Residence, 20-25-021  
Block 4, Lot 3.16, Union Twp.  
Plan Date: October 1, 2020  
Latest Revisions: January 12, 2021  
Certified: January 19, 2021
  
27. Kornhaber Property, 20-21-066  
Block 44, Lot 20, Raritan Twp.  
Plan Date: December 9, 2020  
Latest Revisions: January 15, 2021  
Certified: January 19, 2021
  
28. Equestrian Meadows – Lot 5.09, 21-21-003  
Block 43, Lot 5.09, Raritan Twp.  
Plan Date: April 10, 1998  
Latest Revisions: November 11, 2020  
Certified: January 21, 2021
  
29. Padron Property, 21-07-001  
Block 25, Lot 22, Delaware Twp.  
Plan Date: December 17, 2020  
Latest Revisions: January 19, 2021  
Certified: January 25, 2021
  
30. Sampaio Property, 20-02-025  
Block 36, Lot 5, Bethlehem Twp.  
Plan Date: November 13, 2020  
Latest Revisions: January 19, 2021  
Certified: January 25, 2021
  
31. George Property, 20-07-034  
Block 25, Lot 46, Delaware Twp.  
Plan Date: December 23, 2020  
Latest Revisions: January 19, 2021  
Certified: January 25, 2021

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- 32.** Hankins Property, 20-21-069  
Block 25, Lot 1.01, Raritan Twp.  
Plan Date: January 7, 2021  
Latest Revisions: January 19, 2021  
Certified: January 25, 2021
- 33.** Tapp Property, 20-12-005  
Block 21, Lot 2, Glen Gardner Boro.  
Plan Date: August 12, 2020  
Latest Revisions: January 15, 2021  
Certified: January 25, 2021
- 34.** Bourbon Street Land Property, 21-05-001  
Block 3.03, Lot 1, Clinton Twp.  
Plan Date: May 12, 2020  
Latest Revisions: January 19, 2021  
Certified: January 25, 2021
- 35.** Vodraska Property, 21-10-001  
Block 25, Lot 3.06, Franklin Twp.  
Plan Date: December 22, 2020  
Latest Revisions: January 19, 2021  
Certified: January 25, 2021
- 36.** Day Property, 20-21-070  
Block 41, Lot 72, Raritan Twp.  
Plan Date: December 18, 2020  
Latest Revisions: January 14, 2021  
Certified: January 25, 2021
- 37.** Zahn Property, 20-05-053  
Block 87, Lot 26, Clinton Twp.  
Plan Date: October 27, 2020  
Latest Revisions: January 14, 2021  
Certified: January 25, 2021
- 38.** Mancini Dwelling, 21-01-003  
Block 18, Lot 24, Alexandria Twp.  
Plan Date: January 8, 2021  
Latest Revisions: None  
Certified: January 25, 2021
- 39.** Columbia Gas Transmission Test Station, 21-99-001  
Lebanon Twp.  
Plan Date: December 2020  
Latest Revisions: January 11, 2021  
Certified: January 27, 2021

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40. Wirasnik Dwelling, 21-18-001  
Block 60, Lot 18, Lebanon Twp.  
Plan Date: January 4, 2021  
Latest Revisions: January 25, 2021  
Certified: January 27, 2021
  
41. High Brass Farm Pond – “Farm Pond Only”, 21-01-001  
Block 21, Lot 38, Alexandria Twp.  
Plan Date: December 21, 2020  
Latest Revisions: None  
Certified: January 27, 2021
  
42. Copper Hill Elementary School – Site Improvements, 21-21-005  
Block 80, Lot 30.01, Raritan Twp.  
Plan Date: January 12, 2021  
Latest Revisions: None  
Certified: January 28, 2021
  
43. JP Case Middle School – Site Improvements, 21-21-006  
Block 40, Lot 5.03, Raritan Twp.  
Plan Date: January 12, 2021  
Latest Revisions: None  
Certified: January 28, 2021
  
44. Reading Fleming Intermediate School – Site Improvements, 21-09-001  
Block 15, Lot 2, Flemington Boro.  
Plan Date: January 12, 2021  
Latest Revisions: None  
Certified: January 28, 2021

### COMPLIANCE REPORT:

**MOTION:** Mathews, 2<sup>nd</sup> Hill; “To approve the Compliance Report for the month of January 2021.” MOTION APPROVED BY UNANIMOUS VOTE.

### COMPLIANCES:

1. Merghart Fill Area, 19-24-029  
Block 47, Lot 81, Tewksbury Twp.  
Certified: January 23, 2020  
Complied: January 7, 2021
  
2. Raike Property, 20-15-026  
Block 19.01, Lot 15, Holland Twp.  
Certified: December 4, 2020  
Complied: January 11, 2021  
Acres Restored: ¼ Acre



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3. Timmer Property, 20-01-008  
Block 12, Lot 12, Alexandria Twp.  
Certified: May 29, 2020  
Complied: January 14, 2021  
Acres Restored: ¼ Acre
4. River Mills at Frenchtown, 18-11-005  
Block 34, Lot 1, Building G – All Three Units, Frenchtown Boro.  
Certified: December 15, 2018  
Complied: January 14, 2021
5. Switzer Property, 20-18-033  
Block 56, Lot 3, Lebanon Twp.  
Certified: October 27, 2020  
Complied: January 21, 2021  
Acres Restored: ¼ Acre
6. Zimmerman Property, 20-15-030  
Block 25, Lot 57, Holland Twp.  
Certified: October 27, 2020  
Complied: January 21, 2021  
Acres Restored: ¼ Acre
7. Prolog Property, 20-07-027  
Block 21, Lot 16, Delaware Twp.  
Certified: November 18, 2020  
Complied: January 21, 2021  
Acres Restored: ¼ Acre
8. 31 North Franklin Street Multi-Family, 19-17-002  
Block 1076, Lots 14.01, 14.02 & 14.03, City of Lambertville  
Certified: May 24, 2019  
Complied: January 28, 2021
9. Ladue Property, 20-18-034  
Block 59, Lot 11.01, Lebanon Twp.  
Certified: November 18, 2020  
Complied: January 28, 2021  
Acres Restored: ¼ Acre

### TEMPORARY COMPLIANCES:

1. Stadnik Dwelling, 18-07-032  
Block 57, Lot 3.01, Delaware Twp.  
Certified: January 3, 2019  
Complied: January 12, 2021

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2. Hamilton Property, 20-21-064  
Block 78, Lot 4, Raritan Twp.  
Certified: December 18, 2020  
Complied: January 19, 2021
3. Wellington Ridge, 03-10-007  
Block 29, Lot 57, Franklin Twp.  
Certified: January 9, 2004  
Complied: January 19, 2021
4. Constantino Property, 20-22-045  
Block 70, Lot 41, Readington Twp.  
Certified: October 27, 2020  
Complied: January 27, 2021
5. Ford Property, 21-16-001  
Block 18, Lot 9, Kingwood Twp.  
Certified: January 14, 2021  
Complied: January 29, 2021

### FINAL COMPLIANCES:

1. Rutland Plaza Shopping Center, 14-05-001  
Block 70, Lot 2, Clinton Twp.  
Certified: January 27, 2014  
Complied: January 21, 2021

### REASSESSMENTS:

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To accept the Reassessment Report for the Month of January 2021 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.” **MOTION APPROVED BY UNANIMOUS VOTE**

### NEW BUSINESS:

**John Van Nuys Scholarship** – DePalma supplied paperwork from Evelyn Van Nuys about having the District contribute to a scholarship for the local schools. The contribution requested would be \$250 and it also includes possibly having the Hunterdon County Commissioners, Hunterdon County Ag. Board and the Hunterdon County Marine Corp Bulldogs each contribute \$250 as well, making the total scholarship \$1000. Hill suggested presenting this at the next NJACD meeting to see if they would consider contributing \$250.

After a brief discussion, a motion was made.

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To have the District contribute \$250 to the John Van Nuys Public Service Scholarship.” **MOTION APPROVED BY UNANIMOUS VOTE**

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**2021 Mowing Proposals** - The District received a proposal from the County for mowing the District grounds. Proposal was \$4,744 for eight months. The District also received a proposal from Prime Design. Their proposal was \$2,750 for eight months.

After a brief discussion, a motion was made

**MOTION:** Stothoff, 2<sup>nd</sup> Mathews; “To accept the proposal from Prime Design to mow the District grounds.” MOTION APPROVED BY UNANIMOUS VOTE

**Request and Authorization for Records Disposal** – DePalma brought to the attention of the Board that the District has not disposed of records since April 2015. DePalma requested the Boards authorization to dispose of records covering January 2008 through December 2013.

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To authorize the disposal of records covering the dates January 2008 through December 2013.” MOTION APPROVED BY UNANIMOUS VOTE

### FINANCIAL:

**Treasurer’s Report – January 2021** - The Treasurer’s Report for January 2021 was discussed.

The following motion was made:

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; “To accept statement of revenue and expenses and to approve the January 2021 Treasurer’s Report as presented.” MOTION APPROVED BY UNANIMOUS VOTE.

With no further business to discuss, a motion to adjourn was made:

**MOTION:** Mathews, 2<sup>nd</sup> Stothoff; “To adjourn the District meeting at 8:55 AM.” MOTION APPROVED BY UNANIMOUS VOTE.

Respectfully Submitted,

Richard Stothoff  
Secretary/Treasurer