

HUNTERDON COUNTY SOIL CONSERVATION DISTRICT

MONTHLY BOARD OF SUPERVISORS MEETING

November 9, 2021 @ 8:00 AM

PRESENT: SUPERVISORS: Manners, Hill, Stothoff, Engisch, Mathews
STAFF: DePalma, Schwendeman
AGENCY REPS: Bianca Diaz Deliz (NRCS)
OTHER: Walt Wilson

OPEN PUBLIC MEETING ACT: "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

CALL TO ORDER: @ 8:00 am by Greg Manners, District Chairman

MINUTES:

MOTION: Stothoff, 2nd Hills; "To accept the minutes of the October 5, 2021 meeting as mailed." MOTION APPROVED BY UNANIMOUS VOTE.

REPORTS:

REQUEST FOR ASSISTANCE – There was one Request for Assistance presented.

Fisher – Block 3, Lots 13 & 15 – Delaware Township – 108 acres – Erosion Control, Surface Water Control, Forest Management, Soil Health, Irrigation System Management, Grassland Management

PLANS: There were (2) two Conservation Plans submitted for Board review and signature for projects focused on upland wildlife management.

Block 31, Lots 3 and 3.02 – Bethlehem Twp. – 18.3 acres – Upland Wildlife Habitat Management Plan

Block 41, Lot 9.01 - Franklin Twp. – 11 acres – Upland Wildlife Habitat Management

MOTION: Mathews, 2nd Hill; "To approve the two Conservation Plans as presented." MOTION APPROVED BY UNANIMOUS VOTE.

Farmland Preservation Monitoring – DePalma reported to the board that Kevin has inspected 85 farms and entered 77 into the database. He is still waiting to receive updated contact information.

OLD BUSINESS:

National Mosaic – Mr. Wilson updated the District about the easement. Wilson let the District know that the language in the easement is very restrictive to the District and shouldn't be. It should be the same language as the previous easement. Wilson will draft a memo responding to all the language that should be changed/removed.

CORRESPONDENCE:

Bank of America – Visa Bill – September 18, 2021 through October 17, 2021 - \$2,264.96 – All visa expenses were reviewed and approved.

MOTION: Hill, 2nd Mathews; “To approve all monthly visa expenses as presented for the period of September 18, 2021 through October 17, 2021.” **MOTION APPROVED BY UNANIMOUS VOTE**

BKC – Completion of the Audit for FYE21 - \$3,504.54

MOTION: Mathews, 2nd Stothoff; “To approve the invoice from BKC for completion on audit for FYE21 and pay as billed.” **MOTION APPROVED BY UNANIMOUS VOTE**

NACD – Annual membership – October 1, 2021 through September 30, 2022 - \$775.00

MOTION: Mathews, 2nd Hill; “To approve NACD Annual Membership for October 1, 2021 through September 30, 2022.” **MOTION APPROVED BY UNANIMOUS VOTE**

Frank Minch, SSCC – Soil & Water Conservation Cost Share Rates – Wells

MOTION: Hill, 2nd Mathews; “To approve Soil & Water Conservation Cost Share Rates for Wells.” **MOTION APPROVED BY UNANIMOUS VOTE**

251 WORK:**CERTIFICATION REPORT:**

MOTION: Mathews, 2nd Engisch, Hill abstained; “To approve the Certification Report for the month of October 2021.” **MOTION APPROVED BY UNANIMOUS VOTE.**

CERTIFICATIONS:

1. Croat Residence, 21-25-021
Block 12, Lot 8.03, Union Twp.
Plan Date: June 24, 2021
Latest Revisions: None
Certified: October 5, 2021
2. Glen Meadows WWTP Rehabilitation Project, 21-05-044
Block 87, Lot 13, Clinton Twp.
Plan Date: September 10, 2021
Latest Revisions: None
Certified: October 5, 2021
3. Romano Pool, 21-01-035
Block 6, Lot 16.03, Alexandria Twp.
Plan Date: September 17, 2021
Latest Revisions: None
Certified: October 5, 2021

4. Musleh & Repman Barn, 21-16-020
Block 5, Lot 5, Kingwood Twp.
Plan Date: July 31, 2021
Latest Revisions: None
Certified: October 7, 2021
5. Thomas Residence, 21-01-034
Block 18, Lot 24.03, Alexandria Twp.
Plan Date: September 1, 2021
Latest Revisions: None
Certified: October 7, 2021
6. Investment Group Retail Site Plan, 21-26-001
Block 3, Lot 20.60, West Amwell Twp.
Plan Date: December 17, 2020
Latest Revisions: August 19, 2021
Certified: October 14, 2021
7. Davis Farm – Outdoor Riding Arena, 21-07-017
Block 12, Lot 8, Delaware Twp.
Plan Date: August 15, 2021
Latest Revisions: October 13, 2021
Certified: October 15, 2021
8. Milford Road Duplexes, 21-11-002
Block 12, Lot 5, Frenchtown Boro.
Plan Date: April 2, 2018
Latest Revisions: April 19, 2018
Certified: October 15, 2021
9. Edna Mahan Correction Facility – Meter Pit and Backflow Prevention, 21-25-024
Block 22, Lot 18, Union Twp.
Plan Date: September 9, 2021
Latest Revisions: None
Certified: October 18, 2021
10. Zinkann Property, 21-25-017
Block 16, Lot 4.04, Union Twp.
Plan Date: September 21, 2021
Latest Revisions: September 27, 2021
Certified: October 18, 2021
11. Stanlis Property, 21-25-019
Block 28, Lot 10, Union Twp.
Plan Date: September 10, 2021
Latest Revisions: September 29, 2021
Certified: October 18, 2021

12. Gyuro-Sultzer Property, 21-25-018
Block 16, Lot 4.18, Union Twp.
Plan Date: September 17, 2021
Latest Revisions: September 27, 2021
Certified: October 18, 2021

13. Salvia Property, 21-24-035
Block 9, Lot 2.01, Tewksbury Twp.
Plan Date: September 27, 2021
Latest Revisions: October 7, 2021
Certified: October 18, 2021

14. McLaughlin Property, 21-24-034
Block 23, Lot 28, Tewksbury Twp.
Plan Date: August 20, 2021
Latest Revisions: October 4, 2021
Certified: October 18, 2021

15. Cedarpeak Management Property, 21-24-033
Block 12, Lot 5.04, Tewksbury Twp.
Plan Date: August 10, 2021
Latest Revisions: September 22, 2021
Certified: October 18, 2021

16. Scheier Property, 21-21-062
Block 4, Lot 2.01, Raritan Twp.
Plan Date: September 20, 2021
Latest Revisions: October 4, 2021
Certified: October 18, 2021

17. Savchenko Property, 21-21-063
Block 63.01, Lot 3.01, Raritan Twp.
Plan Date: September 27, 2021
Latest Revisions: October 18, 2021
Certified: October 18, 2021

18. Hughes Property, 21-21-058
Block 44, Lot 29, Raritan Twp.
Plan Date: September 22, 2021
Latest Revisions: October 6, 2021
Certified: October 18, 2021

19. Gurriell Property, 21-21-057
Block 73.01, Lot 12, Raritan Twp.
Plan Date: September 11, 2021
Latest Revisions: September 27, 2021
Certified: October 18, 2021

- 20.** Brown Property, 21-21-056
Block 73, Lot 8, Raritan Twp.
Plan Date: August 31, 2021
Latest Revisions: September 27, 2021
Certified: October 18, 2021
- 21.** Harvst Property, 21-18-027
Block 29, Lot 26, Lebanon Twp.
Plan Date: September 22, 2021
Latest Revisions: September 30, 2021
Certified: October 18, 2021
- 22.** Hadden Property, 21-18-025
Block 18, Lot 44.02, Lebanon Twp.
Plan Date: July 22, 2021
Latest Revisions: September 29, 2021
Certified: October 18, 2021
- 23.** Lightner Property, 21-16-023
Block 34, Lot 4.02, Kingwood Twp.
Plan Date: September 13, 2021
Latest Revisions: September 23, 2021
Certified: October 18, 2021
- 24.** Cahill Property, 21-16-016
Block 12, Lot 7, Kingwood Twp.
Plan Date: June 2, 2021
Latest Revisions: September 24, 2021
Certified: October 18, 2021
- 25.** Burk Property, 21-16-022
Block 33, Lot 3.01, Kingwood Twp.
Plan Date: September 14, 2021
Latest Revisions: September 30, 2021
Certified: October 18, 2021
- 26.** Wood-Rue Property, 21-08-019
Block 40.03, Lot 12, East Amwell Twp.
Plan Date: August 30, 2021
Latest Revisions: September 27, 2021
Certified: October 18, 2021
- 27.** Tyagi Property, 21-08-014
Block 32, Lot 1.01, East Amwell Twp.
Plan Date: July 20, 2021
Latest Revisions: September 27, 2021
Certified: October 18, 2021

- 28.** Posselt Property, 21-08-015
Block 21, Lot 19.01, East Amwell Twp.
Plan Date: July 28, 2021
Latest Revisions: September 23, 2021
Certified: October 18, 2021
- 29.** Franqui Property, 21-08-022
Block 30, Lot 37, East Amwell Twp.
Plan Date: June 22, 2021
Latest Revisions: October 4, 2021
Certified: October 18, 2021
- 30.** Rosado Property, 21-05-042
Block 34.04, Lot 8, Clinton Twp.
Plan Date: September 20, 2021
Latest Revisions: October 4, 2021
Certified: October 18, 2021
- 31.** Hanson Property, 21-05-045
Block 87, Lot 44, Clinton Twp.
Plan Date: September 24, 2021
Latest Revisions: October 4, 2021
Certified: October 18, 2021
- 32.** Dowd Property, 21-05-043
Block 30, Lot 5, Clinton Twp.
Plan Date: September 22, 2021
Latest Revisions: September 30, 2021
Certified: October 18, 2021
- 33.** Patterson Property, 21-02-017
Block 13, Lot 12, Bethlehem Twp.
Plan Date: September 27, 2021
Latest Revisions: October 5, 2021
Certified: October 18, 2021
- 34.** Hunterdon County Culvert E-250 Rehabilitation, 21-99-007
East Amwell Twp.
Plan Date: October 1, 2021
Latest Revisions: None
Certified: October 18, 2021
- 35.** Dowgin Property, 21-21-061
Block 11, Lot 7, Raritan Twp.
Plan Date: September 28, 2021
Latest Revisions: October 4, 2021
Certified: October 18, 2021

- 36.** Winans Property, 21-25-023
Block 19, Lot 11.05, Union Twp.
Plan Date: September 29, 2021
Latest Revisions: October 12, 2021
Certified: October 19, 2021
- 37.** DVR – Synthetic Turf Field, 21-01-36
Block 21, Lot 33, Alexandria Twp.
Plan Date: September 9, 2021
Latest Revisions: October 6, 2021
Certified: October 20, 2021
- 38.** DeFeo Pool, 21-16-026
Block 22, Lot 16.02, Kingwood Twp.
Plan Date: October 15, 2021
Latest Revisions: None
Certified: October 20, 2021
- 39.** Nowak – Grading Plan, 21-10-015 **
Block 28, Lot 15, Franklin Twp.
Plan Date: October 14, 2021
Latest Revisions: None
Certified: October 20, 2021
- 40.** Drusjack Property, 21-04-005
Block 6, Lot 1, Califon Boro.
Plan Date: August 24, 2021
Latest Revisions: October 18, 2021
Certified: October 21, 2021
- 41.** Presciti Property, 21-07-022
Block 39, Lot 15.02, Delaware Twp.
Plan Date: October 4, 2021
Latest Revisions: October 12, 2021
Certified: October 21, 2021
- 42.** Feehrer Property, 21-10-013
Block 31, Lot 36, Franklin Twp.
Plan Date: October 5, 2021
Latest Revisions: October 18, 2021
Certified: October 21, 2021
- 43.** Smith Property, 21-15-021
Block 17, Lot 50, Holland Twp.
Plan Date: September 23, 2021
Latest Revisions: October 5, 2021
Certified: October 21, 2021

- 44.** Alvater Property, 21-16-024
Block 6, Lot 33, Kingwood Twp.
Plan Date: September 9, 2021
Latest Revisions: October 18, 2021
Certified: October 21, 2021
- 45.** Gargiulo Property, 21-18-029
Block 65, Lot 4, Lebanon Twp.
Plan Date: October 5, 2021
Latest Revisions: October 13, 2021
Certified: October 21, 2021
- 46.** Henderson Property, 21-18-026
Block 38, Lot 75, Lebanon Twp.
Plan Date: September 22, 2021
Latest Revisions: October 12, 2021
Certified: October 21, 2021
- 47.** Sessanta Property, 21-18-024
Block 19, Lot 2, Lebanon Twp.
Plan Date: September 15, 2021
Latest Revisions: October 13, 2021
Certified: October 21, 2021
- 48.** Abes Property, 21-21-059
Block 2, Lot 2.02, Raritan Twp.
Plan Date: September 21, 2021
Latest Revisions: October 12, 2021
Certified: October 21, 2021
- 49.** Furmato Property, 21-21-066
Block 73.04, Lot 4, Raritan Twp.
Plan Date: October 5, 2021
Latest Revisions: October 13, 2021
Certified: October 21, 2021
- 50.** Ketelsen Property, 21-21-067
Block 77.01, Lot 11.19, Raritan Twp.
Plan Date: September 30, 2021
Latest Revisions: October 18, 2021
Certified: October 21, 2021
- 51.** Klug Property, 21-21-065
Block 77.09, Lot 3, Raritan Twp.
Plan Date: September 23, 2021
Latest Revisions: October 13, 2021
Certified: October 21, 2021

52. Riordan Property, 21-21-060
Block 41, Lot 48, Raritan Twp.
Plan Date: September 3, 2021
Latest Revisions: October 13, 2021
Certified: October 21, 2021
53. Picasso Property, 21-22-056
Block 69, Lot 7, Readington Twp.
Plan Date: September 10, 2021
Latest Revisions: October 18, 2021
Certified: October 21, 2021
54. Kopp Property, 21-25-025
Block 1.09, Lot 31, Union Twp.
Plan Date: October 1, 2021
Latest Revisions: October 13, 2021
Certified: October 21, 2021
55. Wilson Property, 21-26-007
Block 26, Lot 23, West Amwell Twp.
Plan Date: August 19, 2021
Latest Revisions: October 18, 2021
Certified: October 21, 2021
56. Perryville Ridge Estates, 21-25-022
Block 22, Lot 34, Union Twp.
Plan Date: August 31, 2021
Latest Revisions: October 13, 2021
Certified: October 21, 2021
57. Waltz Residence, 21-08-009
Block 25, Lot 7.19, East Amwell Twp.
Plan Date: February 17, 2021
Latest Revisions: October 14, 2021
Original Certification: April 22, 2021
Recertification: October 27, 2021
58. Bloomsbury Mets, 21-03-006
Block 32, Lot 1.01, Bloomsbury Boro.
Plan Date: January 25, 2018
Latest Revisions: August 18, 2021
Certified: October 29, 2021

COMPLIANCE REPORT:

MOTION: Mathews, 2nd English; "To approve the Compliance Report for the month of October 2021." MOTION APPROVED BY UNANIMOUS VOTE.

COMPLIANCES:

1. Galvin Property, 21-18-022
Block 35, Lot 90, Lebanon Twp.
Certified: August 25, 2021
Complied: October 1, 2021
2. Behnken Property, 21-25-016
Block 15, Lot 11.04, Union Twp.
Certified: September 3, 2021
Complied: October 4, 2021
3. Friedman Property, 21-01-021
Block 21, Lot 2.01, Alexandria Twp.
Certified: June 23, 2021
Complied: October 5, 2021
4. Katz Property, 21-08-012
Block 35, Lot 11.01, East Amwell Twp.
Certified: July 22, 2021
Complied: October 5, 2021
5. Hartpence Property, 21-16-015
Block 22, Lot 19.02, Kingwood Twp.
Certified: July 7, 2021
Complied: October 5, 2021
6. Kivett Property, 21-24-031
Block 27, Lot 35, Tewksbury Twp.
Certified: September 3, 2021
Complied: October 6, 2021
7. Chalikis Property, 21-21-048
Block 75.01, Lot 23, Raritan Twp.
Certified: September 3, 2021
Complied: October 7, 2021
8. McPhearson Property, 21-21-050
Block 77.09, Lot 48, Raritan Twp.
Certified: August 25, 2021
Complied: October 7, 2021
9. Dinchuk Property, 21-07-010
Block 28, Lot 21, Delaware Twp.
Certified: March 26, 2021
Complied: October 12, 2021
10. Danser Property, 20-01-017
Block 18.01, Lot 4, Alexandria Twp.
Certified: October 9, 2020
Complied: October 12, 2021

11. Dagget Property, 21-05-037
Block 4.01, Lot 6, Clinton Twp.
Certified: September 3, 2021
Complied: October 12, 2021
12. Hilbert Property, 21-18-005
Block 69, Lot 21, Lebanon Twp.
Certified: April 6, 2021
Complied: October 12, 2021
13. Creekside @ Hunterdon, 15-21-006
Block 36.05, Lot 2, Building #19, Raritan Twp.
Certified: July 1, 2015
Complied: October 14, 2021
14. Slack-Mace Addition, 20-01-027
Block 18, Lot 37, Alexandria Twp.
Certified: December 18, 2020
Complied: October 13, 2021
15. Gernon Property, 21-10-009
Block 43, Lot 34, Franklin Twp.
Certified: July 22, 2021
Complied: October 13, 2021
16. Soarek Property, 21-21-045
Block 62, Lot 18, Raritan Twp.
Certified: September 3, 2021
Complied: October 14, 2021
17. Simms Property, 21-05-041
Block 13, Lot 31.02, Clinton Twp.
Certified: September 30, 2021
Complied: October 15, 2021
18. Gerberding Property, 21-01-033
Block 7, Lot 58, Alexandria Twp.
Certified: September 30, 2021
Complied: October 18, 2021
19. Comella Property, 17-13-010
Block 26, Lot 23, Hampton Boro.
Certified: December 1, 2017
Complied: July 19, 2019
20. Lenzi Property, 21-02-015
Block 37, Lot 7, Bethlehem Twp.
Certified: September 3, 2021
Complied: October 19, 2021

21. Winans Property, 21-25-023
Block 19, Lot 11.05, Union Twp.
Certified: October 19, 2021
Complied: October 19, 2021
22. McDowall Property, 21-15-018
Block 17, Lot 62, Holland Twp.
Certified: September 30, 2021
Complied: October 19, 2021
23. Walker Property, 20-05-054
Block 16, Lot 36, Clinton Twp.
Certified: December 24, 2020
Complied: October 20, 2021
24. Califon Estates, 03-04-002
Block 2, Lot 3.04, Califon Boro.
Certified: July 13, 2017
Complied: October 21, 2021
25. Miller Property, 21-01-020
Block 18, Lot 10, Alexandria Twp.
Certified: August 5, 2021
Complied: October 21, 2021
26. Kukwa Property, 21-02-014
Block 32, Lot 49, Bethlehem Twp.
Certified: August 25, 2021
Complied: October 21, 2021
27. Readington Brewery, LLC, 20-22-051
Block 76, Lot 5, Readington Twp.
Certified: December 7, 2020
Complied: October 21, 2021
28. Donnelly Property, 21-10-010
Block 24, Lot 21.03, Franklin Twp.
Certified: August 25, 2021
Complied: October 22, 2021
29. Kocur Property, 21-22-036
Block 20, Lot 14, Readington Twp.
Certified: August 5, 2021
Complied: October 22, 2021
30. Fisher Property, 20-22-058
Block 2, Lot 5, Readington Twp.
Certified: November 19, 2020
Complied: October 22, 2021

31. Verbeyst Property, 20-07-032
Block 15, Lot 1, Delaware Twp.
Certified: December 18, 2020
Complied: October 25, 2021
32. Radcliffe Property, 21-16-017
Block 1, Lot 3.17, Kingwood Twp.
Certified: August 5, 2021
Complied: October 25, 2021
33. Finn Property, 21-02-012
Block 6, Lot 26, Bethlehem Twp.
Certified: September 28, 2021
Complied: October 26, 2021
34. Calvert Property, 20-02-013
Block 14, Lot 3, Bethlehem Twp.
Certified: October 9, 2020
Complied: October 26, 2021
35. Breslin Property, 21-13-003
Block 23, Lot 6.02, Hampton Boro.
Certified: September 3, 2021
Complied: October 26, 2021
36. Zinkann Property, 21-25-017
Block 16, Lot 4.04, Union Twp.
Certified: October 18, 2021
Complied: October 27, 2021
37. Bohn Property, 21-21-049
Block 7, Lot 49, Raritan Twp.
Certified: September 3, 2021
Complied: October 28, 2021
38. Creekside @ Hunterdon, 15-21-006
Block 36.05, Lot 7, Raritan Twp.
Certified: July 1, 2015
Complied: October 29, 2021
39. Salvia Property, 21-24-035
Block 9, Lot 2.01, Tewksbury Twp.
Certified: October 18, 2021
Complied: October 29, 2021
40. Kallacheril Property, 21-21-052
Block 34, Lot 12, Raritan Twp.
Certified: September 30, 2021
Complied: October 29, 2021

REASSESSMENTS:

MOTION: Stothoff, 2nd Mathews; “To accept the Reassessment Report for the Month of October 2021 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.” MOTION APPROVED BY UNANIMOUS VOTE

NEW BUSINESS:

NJACD – Annual Business Meeting – November 10, 12:00 pm – 1:30 pm – This Supervisor’s will come to the district office to attend the virtual business meeting.

December – Board of Supervisors Meeting – The Board will have meeting on Monday, December 13 at 11:00. The Board will tour a few of the active projects following the meeting.

2022 Meeting Dates – The Board were presented the schedule for the 2022 meeting dates. After a brief discussion, a motion was made.

MOTION: Englisch, 2nd Hill; “To accept the 2022 Meeting Dates and have them posted in the Hunterdon Democrat.” MOTION APPROVED BY UNANIMOUS VOTE

FINANCIAL:

Audit for FYE2021 – Draft – The Board was presented a draft of the Audit for the year ending June 30, 2021. After a brief discussion, a motion was made.

MOTION: Stothoff, 2nd Mathews; “To approve the draft audit for the year ending June 30, 2021 as presented.” MOTION APPROVED BY UNANIMOUS VOTE

Treasurer’s Report – October 2021 - The Treasurer’s Report for October 2021 was discussed.

The following motion was made:

MOTION: Hill, 2nd Stothoff; “To accept statement of revenue and expenses and to approve the October 2021 Treasurer’s Report as presented.” MOTION APPROVED BY UNANIMOUS VOTE.

It was brought to the attention of the Board that currently our accounts at PNC Bank exceed \$250,000.00. Only \$250,000.00 is insured therefore, the District needs to move money to a different bank or buy a new vehicle, which has been figured into the yearly budget. After a brief discussion, a motion was made.

MOTION: Hill, 2nd Mathews; “To look into the District purchasing a new vehicle.” MOTION APPROVED BY UNANIMOUS VOTE

With no further business to discuss, a motion to adjourn was made:

MOTION: Mathews, 2nd Hill; "To adjourn the District meeting at 9:10 am"

MOTION APPROVED BY UNANIMOUS VOTE.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Richard Stothoff".

Richard Stothoff

Secretary/Treasurer

