

**HUNTERDON COUNTY SOIL CONSERVATION DISTRICT**  
**MONTHLY BOARD OF SUPERVISORS MEETING**  
**April 2, 2019 @ 7:00 AM**

**PRESENT:** SUPERVISORS: Van Nuys, Manners, Stothoff, Mathews, Hill  
STAFF: Engisch, DePalma, Schwenderman  
AGENCY REPS: Jill Ott (NRCS)

OPEN PUBLIC MEETING ACT: "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

**CALL TO ORDER:** @ 7:02 AM by John Van Nuys, District Chairman

**MINUTES:**

**MOTION:** Manners, 2<sup>nd</sup> Mathews; "To accept the minutes of the March 5, 2019 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

**REPORTS:**

**REQUEST FOR ASSISTANCE** – There were three Request for Assistance to present.

Walker – Raritan Twp. – 15.24 acres – Conservation Plan and Agricultural Waste Management

Shuster – Kingwood Twp. – Block 41, Lot 9 - 85 acres; Delaware Twp. – Block 19, Lot 4 – 20 acres  
Farmland Preservation Plan

Staller - Tewksbury Twp. – Block 19, Lots 11.05 & 11.06 – 72.2 acres – Conservation Plan and  
Farmland Preservation Plan

**USDA-NRCS** – Jill Ott, NRCS, District Conservationist presented three plans for Board approval.

**EQIP**

T10250 - Delaware Twp.  
T10249 – Lebanon Twp.  
T454 – East Amwell Twp.

**OLD BUSINESS:**

**2004 Ranger** – Sold as is. Due to the many mechanical issues, it sold for \$500.00

## **April 2, 2019 Meeting Minutes**

### **CORRESPONDENCE:**

**NJSREC – District Solar** – The District received their second NJSREC payment for solar energy produced from their solar panels. The payment covered January 2019. DePalma explained status of expenses and income of solar to date.

**Bank of America – Visa Bill – February 18, 2019 through March 17, 2019 - \$1,074.81** – All visa expenses were reviewed and approved.

**MOTION:** Hill, 2<sup>nd</sup> Mathews; “To approve all monthly visa expenses as presented.”  
**MOTION APPROVED BY UNANIMOUS VOTE**

### **251 WORK:**

### **CERTIFICATION REPORT:**

**MOTION:** Hill, 2<sup>nd</sup> Mathews; “To accept the Certification Report for the month of March 2019.” **MOTION APPROVED BY UNANIMOUS VOTE.**

### **CERTIFICATIONS:**

1. Timber Bark LLC Dwelling, 19-07-004  
Block 36, Lot 18, Delaware Twp.  
Plan Date: January 23, 2019  
Latest Revisions: None  
Certified: March 4, 2019
2. US-Bronze NJ-213 Cell Tower, 19-21-009  
Block 40, Lot 4, Raritan Twp.  
Plan Date: April 26, 2018  
Latest Revisions: October 11, 2018  
Certified: March 4, 2019
3. Connolly Riding Ring, 19-08-002  
Block 17, Lot 31, East Amwell Twp.  
Plan Date: September 9, 2016  
Latest Revisions: February 6, 2019  
Certified: March 4, 2019
4. Jerzee’s Pizza – Septic System, 19-02-003  
Block 13, Lot 13, Bethlehem Twp.  
Plan Date: February 22, 2019  
Latest Revisions: None  
Certified: March 4, 2019  
Condition: Agronomic Specifications for Construction Sites in Hunterdon County (1/14/2008) are to be followed for stabilization.

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5. Fletcher Property, 18-10-022  
Block 37, Lot 26, Franklin Twp.  
Plan Date: May 2, 2018  
Latest Revisions: February 22, 2019  
Certified: March 5, 2019
  
6. Malinowski Property, 19-05-006  
Block 80, Lot 7, Clinton Twp.  
Plan Date: February 4, 2019  
Latest Revisions: February 28, 2019  
Certified: March 5, 2019
  
7. Yourth Property, 19-18-003  
Block 35, Lot 75.03, Lebanon Twp.  
Plan Date: February 21, 2019  
Latest Revisions: February 26, 2019  
Certified: March 5, 2019
  
8. Larado Property, 19-21-010  
Block 84.01, Lot 14, Raritan Twp.  
Plan Date: February 13, 2019  
Latest Revisions: February 26, 2019  
Certified: March 5, 2019
  
9. Startzel Property, 19-01-003  
Block 13.01, Lot 3.30, Alexandria Twp.  
Plan Date: January 29, 2019  
Latest Revisions: February 25, 2019  
Certified: March 5, 2019
  
10. Gabriel Property, 18-22-051  
Block 73, Lot 3.46, Readington Twp.  
Plan Date: November 30, 2018  
Latest Revisions: February 19, 2019  
Certified: March 5, 2019
  
11. Fusco Property, 19-10-004  
Block 24, Lot 24, Franklin Twp.  
Plan Date: January 30, 2019  
Latest Revisions: February 21, 2019  
Certified: March 5, 2019
  
12. Rothenberg-Holland Barn, 19-15-006  
Block 17, Lot 20, Holland Twp.  
Plan Date: February 26, 2019  
Latest Revisions: None  
Certified: March 11, 2019

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13. Bhatt Pool, 18-24-027  
Block 1.03, Lot 15, Tewksbury Twp.  
Plan Date: October 9, 2018  
Latest Revisions: March 4, 2019  
Original Certification: October 30, 2018  
Recertification: March 11, 2019
  
14. Cuntala Property, 18-22-049  
Block 30, Lot 19, Readington Twp.  
Plan Date: January 19, 2019  
Latest Revisions: February 28, 2019  
Certified: March 11, 2019
  
15. Egan Property, 18-22-052  
Block 51, Lot 59.01, Readington Twp.  
Plan Date: December 20, 2018  
Latest Revisions: February 28, 2019  
Certified: March 11, 2019
  
16. McNamara Property, 19-22-005  
Block 39, Lot 21.01, Readington Twp.  
Plan Date: January 16, 2019  
Latest Revisions: February 28, 2019  
Certified: March 11, 2019
  
17. Bianco Property, 19-22-006  
Block 43, Lot 28, Readington Twp.  
Plan Date: January 28, 2019  
Latest Revisions: February 28, 2019  
Certified: March 11, 2019
  
18. Hoffman Property, 19-22-001  
Block 14, Lot 10.06, Readington Twp.  
Plan Date: December 19, 2018  
Latest Revisions: February 28, 2019  
Certified: March 11, 2019
  
19. Millan Property, 19-01-006  
Block 15.01, Lot 8.70, Alexandria Twp.  
Plan Date: January 30, 2019  
Latest Revisions: February 28, 2019  
Certified: March 11, 2019

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20. Wille Property, 19-21-012  
Block 24, Lot 14, Raritan Twp.  
Plan Date: February 21, 2019  
Latest Revisions: March 1, 2019  
Certified: March 11, 2019
  
21. Delausnay Property, 18-21-044  
Block 11, Lot 1.10, Raritan Twp.  
Plan Date: November 30, 2018  
Latest Revisions: March 5, 2019  
Certified: March 11, 2019
  
22. Ameritrust Property, 19-15-003  
Block 16.02, Lot 24, Holland Twp.  
Plan Date: January 31, 2019  
Latest Revisions: March 7, 2019  
Certified: March 11, 2019
  
23. Failla Dwelling, 19-16-003  
Block 25, Lot 7.15, Kingwood Twp.  
Plan Date: January 24, 2019  
Latest Revisions: February 13, 2019  
Certified: March 14, 2019
  
24. DeSapio Dwelling, 18-16-029  
Block 6, Lot 7.01, Kingwood Twp.  
Plan Date: September 1, 2018  
Latest Revisions: November 26, 2018  
Certified: March 12, 2019
  
25. Replacement of Hunterdon County Bridge L-6, 19-99-002  
Lebanon Twp.  
Plan Date: February 27, 2019  
Latest Revisions: None  
Certified: March 19, 2019
  
26. County Route 519 Drainage, 18-99-004  
Delaware Twp.  
Plan Date: October 6, 2017  
Latest Revisions: October 19, 2018  
Certified: March 19, 2019
  
27. Hanntz Property, 19-08-006  
Block 23, Lot 13.01, East Amwell Twp.  
Plan Date: January 9, 2019  
Latest Revisions: March 20, 2019  
Certified: March 25, 2019

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28. Selvig Property, 19-05-007  
Block 45, Lot 8, Clinton Twp.  
Plan Date: February 12, 2019  
Latest Revisions: March 18, 2019  
Certified: March 25, 2019
  
29. Wyss Property, 19-08-005  
Block 25, Lot 3.01, East Amwell Twp.  
Plan Date: March 4, 2019  
Latest Revisions: March 14, 2019  
Certified: March 25, 2019
  
30. Smith Property, 19-26-002  
Block 10, Lot 2, West Amwell Twp.  
Plan Date: February 19, 2019  
Latest Revisions: March 15, 2019  
Certified: March 25, 2019
  
31. Romeo Property, 19-01-009  
Block 11, Lot 2.01, Alexandria Twp.  
Plan Date: February 28, 2019  
Latest Revisions: March 15, 2019  
Certified: March 25, 2019
  
32. Chang Property, 19-21-014  
Block 79.07, Lot 1, Raritan Twp.  
Plan Date: March 4, 2019  
Latest Revisions: March 14, 2019  
Certified: March 25, 2019
  
33. Hammond Property, 19-05-009  
Block 4.03, Lot 7, Clinton Twp.  
Plan Date: March 5, 2019  
Latest Revisions: March 14, 2019  
Certified: March 25, 2019
  
34. Burd Property, 19-18-004  
Block 40, Lot 5, Lebanon Twp.  
Plan Date: February 14, 2019  
Latest Revisions: March 14, 2019  
Certified: March 25, 2019
  
35. Levine Property, 19-05-008  
Block 3, Lot 20, Clinton Twp.  
Plan Date: March 4, 2019  
Latest Revisions: March 12, 2019  
Certified: March 25, 2019

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36. Graf Property, 19-01-008  
Block 4, Lot 22, Alexandria Twp.  
Plan Date: February 20, 2019  
Latest Revisions: March 20, 2019  
Certified: March 25, 2019
  
37. Meskill Property, 19-01-005  
Block 13, Lot 18, Alexandria Twp.  
Plan Date: February 14, 2019  
Latest Revisions: March 20, 2019  
Certified: March 25, 2019
  
38. Northlandz Re-Grading, 19-21-008  
Block 37, Lot 3.01, Raritan Twp.  
Plan Date: January 15, 2019  
Latest Revisions: None  
Certified: March 27, 2019
  
39. Gilbert Generating Station Remediation, 19-15-004  
Block 21, Lot 11.01, Holland Twp.  
Plan Date: October 11, 2018  
Latest Revisions: January 18, 2019  
Certified: March 27, 2019
  
40. Lukowski Dwelling, 19-21-013  
Block 63, Lot 38.01, Raritan Twp.  
Plan Date: February 28, 2019  
Latest Revisions: None  
Certified: March 27, 2019
  
41. Urmston Pole Building, 19-10-005  
Block 29, Lot 33.04, Franklin Twp.  
Plan Date: March 13, 2019  
Latest Revisions: March 14, 2019  
Certified: March 27, 2019

### **COMPLIANCE REPORTS:**

**MOTION:** Hill, 2<sup>nd</sup> Mathews; “To accept the Compliance Reports for the month of March 2019.” **MOTION APPROVED BY UNANIMOUS VOTE**

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### **COMPLIANCES:**

1. Ameritrust – Katzenback Property, 18-22-028  
Block 54, Lot 1.04, Readington Twp.  
Certified: September 7, 2018  
Complied: March 1, 2019
  
2. Mustillo Pole Barn, 17-10-016  
Block 45, Lot 15, Franklin Twp.  
Certified: September 27, 2017  
Complied: March 7, 2019
  
3. Scheflen Property, 18-03-004  
Block 26, Lot 43, Bloomsbury Boro.  
Certified: August 27, 2018  
Complied: March 8, 2019
  
4. Tamburri Property, 18-03-005  
Block 29, Lot 1, Bloomsbury Boro.  
Certified: January 10, 2019  
Complied: March 11, 2019
  
5. Barnes Property, 18-21-039  
Block 44, Lot 55, Raritan Twp.  
Certified: January 29, 2019  
Complied: March 11, 2019
  
6. Pinsker Property, 18-16-032  
Block 27, Lot 4, Kingwood Twp.  
Certified: December 19, 2018  
Complied: March 14, 2019
  
7. Startzel Property, 19-01-003  
Block 13.01, Lot 3.30, Alexandria Twp.  
Certified: March 5, 2019  
Complied: March 14, 2019
  
8. Gabriel Property, 18-22-051  
Block 73, Lot 3.46, Readington Twp.  
Certified: March 5, 2019  
Complied: March 19, 2019
  
9. Gaeta Property, 18-03-007  
Block 13, Lot 3, Bloomsbury Boro.  
Certified: January 4, 2019  
Complied: March 19, 2019

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- 10.** Chrono Property, 18-07-034  
Block 43, Lot 21.02, Delaware Twp.  
Certified: January 10, 2019  
Complied: March 20, 2019
  
- 11.** Ulrich Property, 19-05-005  
Block 91.04, Lot 33, Clinton Twp.  
Certified: February 14, 2019  
Complied: March 27, 2019
  
- 12.** Cito Property, 18-05-038  
Block 68, Lot 12, Clinton Twp.  
Certified: December 19, 2018  
Complied: March 29, 2019
  
- 13.** Badway Property, 18-02-014  
Block 32, Lot 6, Bethlehem Twp.  
Certified: September 28, 2019  
Complied: March 29, 2019

### **TEMPORARY COMPLIANCES:**

- 1.** Mountain View @ Hunterdon, 12-21-026  
Block 44.01, Lot 5, Raritan Twp.  
Certified: July 10, 2012  
Complied: March 5, 2019
  
- 2.** Sourland Farm Dwelling, 17-08-012  
Block 35.01, Lot 13, East Amwell Twp.  
Certified: October 5, 2017  
Complied: March 7, 2019
  
- 3.** Mountain View @ Hunterdon, 12-21-026  
Block 44, Lot 24.14, Raritan Twp.  
Certified: July 10, 2012  
Complied: March 12, 2019
  
- 4.** Millan Property, 19-01-006  
Block 15.01, Lot 8.70, Alexandria Twp.  
Certified: March 11, 2019  
Complied: March 20, 2019
  
- 5.** Yourth Property, 19-18-003  
Block 35, Lot 75.03, Lebanon Twp.  
Certified: March 5, 2019  
Complied: March 21, 2019

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6. Maia Property, 19-14-001  
Block 2.01, Lot 36, High Bridge Boro.  
Certified: February 6, 2019  
Complied: March 21, 2019
  
7. Regency @ Readington, 02-22-006  
Block 36, Lots 49.072-49.074, Building #19 ONLY  
Certified: June 24, 2004  
Complied: March 25, 2019
  
8. Mountain View @ Hunterdon, 12-21-026  
Block 44, Lot 24.17, Raritan Twp.  
Certified: July 10, 2012  
Complied: March 25, 2019
  
9. Wellington Hills, 99-21-013  
Block 15, Lot 21.09, Raritan Twp.  
Certified: August 16, 1999  
Complied: March 27, 2019
  
10. Wellington Hills, 99-21-013  
Block 15, Lot 21.11, Raritan Twp.  
Certified: August 16, 1999  
Complied: March 27, 2019

### **FINAL COMPLIANCES:**

1. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 75, Raritan Twp.  
Certified: July 1, 2015  
Complied: March 20, 2019
  
2. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 76, Raritan Twp.  
Certified: July 1, 2015  
Complied: March 20, 2019
  
3. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 3 – Building #8, 26 Barnett Road  
Certified: July 1, 2015  
Complied: March 25, 2019
  
4. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 3 – Building #8, 24 Barnett Road  
Certified: July 1, 2015  
Complied: March 25, 2019

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5. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 3 – Building #8, 22 Barnett Road  
Certified: July 1, 2015  
Complied: March 25, 2019
  
6. Tyagi Property, 18-22-036  
Block 48, Lot 38, Readington Twp.  
Certified: October 25, 2018  
Complied: March 26, 2019

### REASSESSMENTS:

**MOTION:** Hill, 2<sup>nd</sup> Manners; “To accept the Reassessment Report for the Month of March 2019 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.”  
**MOTION APPROVED BY UNANIMOUS VOTE**

### NEW BUSINESS:

**Board of Supervisors Meeting Time Change** – It was requested that the meeting time of 7:00 am be changed to 8:00 am from here on out. After a brief discussion the following motion was made:

**MOTION:** Mathews, 2<sup>nd</sup> Stothoff; “To change the Board of Supervisors Meeting start time from 7:00 am to 8:00 am for all future meetings and to make the appropriate notifications.”  
**MOTION APPROVED BY UNANIMOUS VOTE.**

**Insurance Coverage for Solar Panels** – It had recently been brought to the Districts attention that the District needed Insurance Coverage for the Districts Solar Panels as per signed agreement. After contacting the Districts insurance agent, the Solar Panels were added to the Districts Business Owners Policy. The additional premium is \$637 and there is a \$1,000 deductible for the whole array.

**Service Experts Contract Renewal** – The Districts contract for HVAC service will be coming up for renewal due to their poor service. It has been recommended not to renewal contract with Service Experts and to use Bell Heating and Air Conditioning, a company the District had previously received a quote from.

**MOTION:** Hill, 2<sup>nd</sup> Mathews; “To not renew contract with Service Experts and to use Bell Heating and Air Conditioning.” **MOTION APPROVED BY UNANIMOUS VOTE**

**Supervisors E-mail Addresses – Per Rich Belcher, SSCC** – The State Soil Conservation Committee wants the ability to contact all the Supervisors through their own e-mail. None of the Supervisors have their own personal e-mails. DePalma will set up e-mail addresses for each of the Supervisors and give them to Rich.

### FINANCIAL:

**Treasurer’s Report – March 2019** - The Treasurer’s Report for March 2019 was discussed.

The following motion was made:

## April 2, 2019 Meeting Minutes

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To accept statement of revenue and expenses and to approve the March 2019 Treasurer’s Report as presented.” MOTION APPROVED BY UNANIMOUS VOTE.

**Schedule Special Budget Meeting for FY2020** – Englisch requested a special meeting to discuss the FY2020 District Budget. Englisch suggested meeting on Thursday, April 25<sup>th</sup> at 8:00 am at Theresa’s Café in Flemington. Secretary/Treasurer Stothoff and Chairman Van Nuys will be attending.

With no further business to discuss, a motion to adjourn was made:

**MOTION:** Mathews, 2<sup>nd</sup> Hill; “To adjourn the District meeting at 7:53 AM.” MOTION APPROVED BY UNANIMOUS VOTE.

Respectfully Submitted,

Richard Stothoff  
Secretary/Treasurer