

**HUNTERDON COUNTY SOIL CONSERVATION DISTRICT**  
**MONTHLY BOARD OF SUPERVISORS MEETING**  
**December 16, 2019 @ 11:00 AM**

**PRESENT:** SUPERVISORS: Van Nuys, Manners, Stothoff, Hill, Mathews  
STAFF: Engisch, DePalma, Schwenderman, Hendricks  
AGENCY REPS: Jill Ott (NRCS)  
OTHER: Walt Wilson

**OPEN PUBLIC MEETING ACT:** "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

**CALL TO ORDER:** @ 11:15 AM by John Van Nuys, District Chairman

**MINUTES:**

**MOTION:** Hill, 2<sup>nd</sup> Manners; "To accept the minutes of the November 12, 2019 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

**REPORTS:**

**REQUEST FOR ASSISTANCE** – There were three Request for Assistance to present.

Borden/Uncle John's Dairy, LLC – Delaware Twp. – Conversion to Craft Beer  
Laurence Ross - Tewksbury Twp. – Grazing  
Don Gurgiulo - Bethlehem Twp. – Hogs/Fencing

After a brief discussion, a motion was made:

**MOTION:** Mathews, 2<sup>nd</sup> Manners; "To approve the four Request for Assistance and have District Chairman sign the requests. NRCS staff will fulfill the request as per the agency's agreement with the District." **MOTION APPROVED BY UNANIMOUS VOTE**

**USDA-NRCS** – Jill, NRCS, District Conservationist presented one plan for Board approval.

**Conservation Plans:**

T-1541, T-1542, T-820, T-8137, T-10075 – CTA Plans

**OLD BUSINESS:**

**Farmland Preservation Monitoring – Update** – For the upcoming year the District will be required to inspect all preserved farms as per CADB/SADC policy and procedure. This includes data entry on each farm. A full-time staff member will be needed to accomplish this.

**CORRESPONDENCE:**

**NJSREC – District Solar** – The District received their NJSREC payment for solar energy produced from their solar panels covering the month of September 2019. DePalma explained status of expenses and income of solar to date. The District received \$1,117.50 for (5) SREC's.

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**Bank of America – Visa Bill – October 18, 2019 through November 17, 2019 - \$1,605.82** – All visa expenses were reviewed and approved.

**MOTION:** Hill, 2<sup>nd</sup> Mathews; “To approve all monthly visa expenses as presented for the period of October 18, 2019 through November 17, 2019.” **MOTION APPROVED BY UNANIMOUS VOTE**

**Frank Minch, SSCC, Re: 1<sup>st</sup> Quarter FY2020 251 Surcharge - \$875.00**

**MOTION:** Stothoff, 2<sup>nd</sup> Manners; “To pay the 1<sup>st</sup> Quarter FY2020 251 Surcharge as billed and to send a letter to Frank Minch asking how much longer will the applicants be required to pay surcharge.” **MOTION APPROVED BY UNANIMOUS VOTE**

**Frank Minch, SSCC, Re: 1<sup>st</sup> Quarter FY2020 RFA Reimbursement - \$1,020.00**

**MOTION:** Stothoff, 2<sup>nd</sup> Manners; “To pay 1<sup>st</sup> Quarter FY2020 RFA Reimbursement as billed.” **MOTION APPROVED BY UNANIMOUS VOTE**

**BKC, CPA’s, PC, Re: Completion of Audit for FYE 2019 - \$1,500.00**

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; “To pay final invoice for the completion of the FYE 2019 Audit as billed.” **MOTION APPROVED BY UNANIMOUS VOTE**

**Technology Credit Corp, Re: Annual Production Report –** Wilson explained that it was showing what the District has paid out for the last year and what the District has brought in.

### 251 WORK:

### CERTIFICATION REPORT:

**MOTION:** Stothoff, 2<sup>nd</sup> Hill, Manners abstained; “To approve the Certification Report for the month of November.” **MOTION APPROVED BY UNANIMOUS VOTE.**

### CERTIFICATIONS:

1. Sullivan Property, 19-08-024  
Block 8, Lot 22.01, East Amwell Twp.  
Plan Date: August 16, 2019  
Latest Revisions: November 6, 2019  
Certified: November 8, 2019
2. Rosenthal Property, 19-01-032  
Block 4, Lot 21, Alexandria Twp.  
Plan Date: October 3, 2019  
Latest Revisions: November 6, 2019  
Certified: November 8, 2019

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- 3.** Myers Property, 19-21-050  
Block 63, Lot 50.01, Raritan Twp.  
Plan Date: September 23, 2019  
Latest Revisions: October 28, 2019  
Certified: November 8, 2019
- 4.** Snyder Property, 19-16-025  
Block 41, Lot 8.08, Kingwood Twp.  
Plan Date: October 11, 2019  
Latest Revisions: October 31, 2019  
Certified: November 8, 2019
- 5.** Estate of Conley Property, 19-24-018  
Block 11, Lot 3, Tewksbury Twp.  
Plan Date: September 12, 2019  
Latest Revisions: October 31, 2019  
Certified: November 8, 2019
- 6.** Country Classics at Frenchtown, 19-11-002  
Blocks 3 & 10, Lots 1 & 2, 1, Frenchtown Boro.  
Plan Date: June 19, 2019  
Latest Revisions: None  
Certified: November 8, 2019
- 7.** Hunterdon Heights at Readington, 19-22-028  
Block 4, Lots 51 & 52, Readington Twp.  
Plan Date: April 11, 2019  
Latest Revisions: June 13, 2019  
Certified: November 18, 2019
- 8.** Young Property, 19-21-054  
Block 14, Lot 30, Raritan Twp.  
Plan Date: October 25, 2019  
Latest Revisions: November 8, 2019  
Certified: November 18, 2019
- 9.** Keane Property, 19-13-005  
Block 15, Lot 21, Hampton Boro.  
Plan Date: September 16, 2019  
Latest Revisions: November 8, 2019  
Certified: November 18, 2019

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- 10.** Eichmann Property, 19-21-058  
Block 73.03, Lot 14, Raritan Twp.  
Plan Date: November 6, 2019  
Latest Revisions: November 12, 2019  
Certified: November 19, 2019
  
- 11.** Cardillo Property, 19-18-029  
Block 24, Lot 11, Lebanon Twp.  
Plan Date: October 21, 2019  
Latest Revisions: November 15, 2019  
Certified: November 26, 2019
  
- 12.** CV Holdings Property, 19-16-026  
Block 7, Lot 8.09, Kingwood Twp.  
Plan Date: October 24, 2019  
Latest Revisions: November 15, 2019  
Certified: November 26, 2019
  
- 13.** Marine Property, 19-24-021  
Block 31, Lot 11, Tewksbury Twp.  
Plan Date: October 31, 2019  
Latest Revisions: November 15, 2019  
Certified: November 26, 2019
  
- 14.** Gromack Property, 19-05-044  
Block 45, Lot 3, Clinton Twp.  
Plan Date: August 16, 2019  
Latest Revisions: November 4, 2019  
Certified: November 26, 2019
  
- 15.** Fernicola Property, 19-24-020  
Block 6.05, Lot 24.19, Tewksbury Twp.  
Plan Date: September 27, 2019  
Latest Revisions: November 13, 2019  
Certified: November 26, 2019
  
- 16.** Boenig Property, 19-18-030  
Block 26, Lot 5, Lebanon Twp.  
Plan Date: October 29, 2019  
Latest Revisions: November 12, 2019  
Certified: November 26, 2019
  
- 17.** Angele Property, 18-21-025  
Block 79.04, Lot 4, Raritan Twp.  
Plan Date: June 8, 2018  
Latest Revisions: November 8, 2019  
Certified: November 26, 2019

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- 18.** Barozzini Property, 19-18-026  
Block 35, Lot 2.02, Lebanon Twp.  
Plan Date: September 6, 2019  
Latest Revisions: November 7, 2019  
Certified: November 26, 2019
- 19.** Parsons Property, 19-26-012  
Block 21, Lot 20, West Amwell Twp.  
Plan Date: September 27, 2019  
Latest Revisions: November 6, 2019  
Certified: November 26, 2019
- 20.** Murphy Property, 19-18-031  
Block 67, Lot 5, Lebanon Twp.  
Plan Date: March 11, 2019  
Latest Revisions: November 6, 2019  
Certified: November 26, 2019
- 21.** Quick Property, 19-10-022  
Block 38, Lot 14, Franklin Twp.  
Plan Date: July 11, 2019  
Latest Revisions: November 6, 2019  
Certified: November 26, 2019
- 22.** Ruediger Property, 19-05-049  
Block 43, Lot 12, Clinton Twp.  
Plan Date: October 1, 2019  
Latest Revisions: November 6, 2019  
Certified: November 26, 2019
- 23.** Gombar Property, 19-07-025  
Block 58, Lot 2.05, Delaware Twp.  
Plan Date: October 1, 2019  
Latest Revisions: November 6, 2019  
Certified: November 26, 2019
- 24.** Koscielski Property, 19-25-013  
Block 6, Lot 6, Union Twp.  
Plan Date: October 31, 2019  
Latest Revisions: November 19, 2019  
Certified: November 26, 2019

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- 25.** Markus Property, 19-16-028  
Block 39, Lot 20.01, Kingwood Twp.  
Plan Date: November 15, 2019  
Latest Revisions: November 21, 2019  
Certified: November 26, 2019
- 26.** Downs Property, 19-21-059  
Block 84.02, Lot 12, Raritan Twp.  
Plan Date: September 24, 2019  
Latest Revisions: November 19, 2019  
Certified: November 26, 2019
- 27.** Holzhauser Property, 19-05-050  
Block 30, Lot 21, Clinton Twp.  
Plan Date: October 23, 2019  
Latest Revisions: November 20, 2019  
Certified: November 26, 2019
- 28.** Williamson Property, 19-22-036  
Block 54, Lot 2.02, Readington Twp.  
Plan Date: September 24, 2019  
Latest Revisions: November 21, 2019  
Certified: November 26, 2019
- 29.** Bauer Property, 19-22-039  
Block 70, Lot 31.44, Readington Twp.  
Plan Date: September 24, 2019  
Latest Revisions: November 21, 2019  
Certified: November 26, 2019
- 30.** Levy Property, 19-24-024  
Block 51, Lot 12, Tewksbury Twp.  
Plan Date: November 13, 2019  
Latest Revisions: November 20, 2019  
Certified: November 26, 2019
- 31.** Murray Property, 19-24-025  
Block 31, Lot 5, Tewksbury Twp.  
Plan Date: November 15, 2019  
Latest Revisions: November 21, 2019  
Certified: November 26, 2019
- 32.** Hollowell Property, 19-24-023  
Block 5, Lot 10.01, Tewksbury Twp.  
Plan Date: July 31, 2019  
Latest Revisions: November 21, 2019  
Certified: November 26, 2019

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33. Wyss Property, 19-16-027  
Block 35, Lot 8, Kingwood Twp.  
Plan Date: October 28, 2019  
Latest Revisions: November 21, 2019  
Certified: November 26, 2019
  
34. Flemington Outdoor LLC, 19-09-002  
Block 44, Lot 6, Flemington Boro.  
Plan Date: July 12, 2019  
Latest Revisions: November 22, 2019  
Certified: November 26, 2019

### COMPLIANCE REPORTS:

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To accept the Compliance Reports for the month of November 2019.” MOTION APPROVED BY UNANIMOUS VOTE.

### COMPLIANCES:

1. Petraglia Land Grading, 18-21-019  
Block 6, Lot 13, Raritan Twp.  
Certified: June 19, 2018  
Complied: November 1, 2019
  
2. Creekside at Hunterdon, 15-21-006  
Block 36.05, Lot 35, Raritan Twp.  
Certified: July 1, 2015  
Complied: November 6, 2019
  
3. Creekside at Hunterdon, 15-21-006  
Block 36.05, Lot 39, Raritan Twp.  
Certified: July 1, 2015  
Complied: November 6, 2019
  
4. Garland Property, 19-05-041  
Block 1.03, Lot 37, Clinton Twp.  
Certified: October 15, 2019  
Complied: November 6, 2019  
Acres Restored: ¼ Acre
  
5. Tosco Property, 18-02-016  
Block 36.01, Lot 1, Bethlehem Twp.  
Certified: November 30, 2019  
Complied: November 6, 2019  
Acres Restored: ¼ Acre

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6. Kusior Property, 19-01-013  
Block 8, Lot 3, Alexandria Twp.  
Certified: April 30, 2019  
Complied: November 6, 2019  
Acres Restored: ¼ Acre
  
7. Holland Property, 19-21-043  
Block 77.03, Lot 5, Raritan Twp.  
Certified: September 17, 2019  
Complied: November 7, 2019  
Acres Restored: ¼ Acre
  
8. Evans Property, 18-26-016  
Block 7, Lot 4, West Amwell Twp.  
Certified: December 19, 2018  
Complied: November 7, 2019  
Acres Restored: ¼ Acre
  
9. Green Property, 19-11-001  
Block 50, Lot 1, Frenchtown Boro.  
Certified: September 17, 2019  
Complied: November 7, 2019  
Acres Restored: ¼ Acre
  
10. Ferguson Property, 19-10-021  
Block 36, Lot 39, Franklin Twp.  
Certified: October 15, 2019  
Complied: November 7, 2019  
Acres Restored: ¼ Acre
  
11. Ayotte Property, 19-18-027  
Block 38, Lot 20, Lebanon Twp.  
Certified: October 10, 2019  
Complied: November 7, 2019  
Acres Restored: ¼ Acre
  
12. Engleman Property, 19-05-047  
Block 63.01, Lot 13, Clinton Twp.  
Certified: October 29, 2019  
Complied: November 8, 2019  
Acres Restored: ¼ Acre
  
13. Abrams Dwelling & Pole Barn, 17-10-004  
Block 20, Lot 2.21, Franklin Twp.  
Certified: August 15, 2017  
Complied: November 8, 2019



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- 14.** Pala Construction Dwelling, 18-07-007  
Block 25, Lot 54, Delaware Twp.  
Certified: June 7, 2018  
Complied: November 12, 2019  
Acres Restored: ¼ Acre
- 15.** Nazarenko Property, 19-21-052  
Block 72.16, Lot 16, Raritan Twp.  
Certified: October 29, 2019  
Complied: November 12, 2019  
Acres Restored: ¼ Acre
- 16.** Holtz Property, 19-07-020  
Block 59, Lot 23, Delaware Twp.  
Certified: October 2, 2019  
Complied: November 12, 2019  
Acres Restored: ¼ Acre
- 17.** Dobrosky Property, 19-15-034  
Block 10, Lot 60, Holland Twp.  
Certified: October 29, 2019  
Complied: November 12, 2019  
Acres Restored: ¼ Acre
- 18.** Shannon Property, 19-08-026  
Block 33, Lot 6.01, East Amwell Twp.  
Certified: October 2, 2019  
Complied: November 13, 2019  
Acres Restored: ¼ Acre
- 19.** McConaughy Property, 19-08-013  
Block 32, Lot 2, East Amwell Twp.  
Certified: September 17, 2019  
Complied: November 13, 2019  
Acres Restored: ¼ Acres
- 20.** Dempsey Property, 17-08-020  
Block 35, Lot 11, East Amwell Twp.  
Certified: November 16, 2017  
Complied: November 13, 2019  
Acres Restored: ¼ Acre
- 21.** Sarvazyan Art Storage Facility, 18-26-004  
Block 21, Lot 49, West Amwell Twp.  
Certified: April 16, 2018  
Complied: November 13, 2019

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- 22.** Estates at East Amwell, 17-08-002  
Block 8, Lot 10.10, East Amwell Twp.  
Certified: May 5, 2017  
Complied: November 13, 2019
- 23.** Plinio Property, 19-05-045  
Block 12, Lot 18.01, Clinton Twp.  
Certified: October 29, 2019  
Complied: November 13, 2019  
Acres Restored: ¼ Acre
- 24.** Voorhees High School Athletic Turf Installation, 19-18-010  
Block 12, Lot 44.01, Lebanon Twp.  
Certified: June 26, 2019  
Complied: November 13, 2019
- 25.** Springman Property, 19-15-024  
Block 11.03, Lot 10, Holland Twp.  
Certified: August 13, 2019  
Complied: November 14, 2019  
Acres Restored: ¼ Acre
- 26.** Stover Property, 19-21-044  
Block 7, Lot 11, Raritan Twp.  
Certified: September 12, 2019  
Complied: November 15, 2019  
Acres Restored: ¼ Acre
- 27.** Raritan Solar W3-029 LLC, 16-21-024  
Block 86, Lots 10, 26, 26.02 & 100.01, Raritan Twp.  
Certified: August 4, 2016  
Complied: November 18, 2019
- 28.** Sunrise Circle Fill & Grading Plan, 17-05-046  
Block 63, Lot 3.19, Clinton Twp.  
Certified: January 26, 2018  
Complied: November 20, 2019  
Acres Restored: ½ Acre
- 29.** Keane Property, 19-13-005  
Block 15, Lot 21, Hampton Boro.  
Certified: November 18, 2019  
Complied: November 20, 2019  
Acres Restored: ¼ Acre

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- 30. Young Property, 19-21-054**  
Block 14, Lot 30, Raritan Twp.  
Certified: November 18, 2019  
Complied: November 20, 2019  
Acres Restored: November 20, 2019
  
- 31. Wellington Hills Minor Subdivision, 99-21-013**  
Block 15, Lot 71.02, Raritan Twp.  
Certified: August 16, 1999  
Complied: November 20, 2019
  
- 32. Eichmann Property, 19-21-058**  
Block 73.03, Lot 14, Raritan Twp.  
Certified: November 19, 2019  
Complied: November 21, 2019  
Acres Restored: ¼ Acre
  
- 33. River Mills at Frenchtown, 18-11-005**  
Block 34, Lot 1, Building B, Unit 3 ONLY, Frenchtown Boro.  
Certified: December 15, 2018  
Complied: November 21, 2019
  
- 34. Bosenburg Property, 19-05-037**  
Block 41, Lot 3, Clinton Twp.  
Certified: September 3, 2019  
Complied: November 21, 2019  
Acres Restored: ¼ Acre
  
- 35. Creekside @ Hunterdon, 15-21-006**  
Block 36.05, Lot 31, Raritan Twp.  
Certified: July 1, 2015  
Complied: November 22, 2019
  
- 36. Creekside @ Hunterdon, 15-21-006**  
Block 36.05, Lot 28, Raritan Twp.  
Certified: July 1, 2015  
Complied: November 22, 2019
  
- 37. Ranch Holdings Property, 19-21-048**  
Block 15, Lot 61, Raritan Twp.  
Certified: October 2, 2019  
Complied: November 22, 2019  
Acres Restored: ¼ Acre

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38. Estate of Lawrence Fogg Property, 19-22-035  
Block 70, Lot 25, Readington Twp.  
Certified: October 29, 2019  
Complied: November 22, 2019  
Acres Restored: ¼ Acre
  
39. Billick Property, 19-05-033  
Block 30, Lot 24, Clinton Twp.  
Certified: July 23, 2019  
Complied: July 23, 2019  
Acres Restored: ¼ Acre
  
40. Grimley Property, 19-22-009  
Block 51, Lot 62, Readington Twp.  
Certified: June 28, 2019  
Complied: November 25, 2019  
Acres Restored: ¼ Acre
  
41. Tamaro Residence, 18-16-021  
Block 23, Lot 15.02, Kingwood Twp.  
Certified: August 20, 2018  
Complied: November 25, 2019  
Acres Restored: ½ Acre
  
42. Swenson Dwelling, 13-13-001  
Block 25, Lot 13, Hampton Boro.  
Certified: May 2, 2013  
Complied: November 25, 2019
  
43. Kelly Property, 19-08-019  
Block 11, Lot 35, East Amwell Twp.  
Certified: September 12, 2019  
Complied: November 26, 2019  
Acres Restored: ¼ Acre
  
44. Sageser Property, 19-08-003  
Block 20, Lot 29, East Amwell Twp.  
Certified: October 29, 2019  
Complied: November 27, 2019  
Acres Restored: ¼ Acre

### TEMPORARY COMPLIANCES:

1. Harrison Property, 19-07-023  
Block 4, Lot 6.02, Delaware Twp.  
Certified: October 15, 2019  
Complied: November 18, 2019

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2. Oertel Residence, 16-25-009  
Block 25, Lot 21, Union Twp.  
Certified: November 3, 2016  
Complied: November 25, 2019

### FINAL COMPLIANCES:

1. Mountain View @ Hunterdon, 12-21-026  
Block 44, Lot 24.19, Raritan Twp.  
Certified: July 10, 2012  
Complied: November 12, 2019

### REASSESSMENTS:

**MOTION:** Manners, 2<sup>nd</sup> Stothoff; “To accept the Reassessment Report for the Month of November 2019 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.” **MOTION APPROVED BY UNANIMOUS VOTE**

### NEW BUSINESS:

**ICM Program** – Following a lengthy discussion and review of the ICM Program (expenses, fees, etc), it was decided to discontinue it for FY2020. The Ag Conservation Specialist will work full-time on the Farmland Preservation Program. Letters will be sent out to all current farmers that are in the ICM program.

**MOTION:** Manners, 2<sup>nd</sup> Hill, Mathews abstained; “To discontinue the ICM Program for FY2020.” **MOTION APPROVED BY UNANIMOUS VOTE**

**2020 Monthly Meeting Dates** – After a brief discussion, the monthly meeting dates for 2020 were approved.

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; “To approve the Monthly Meeting Dates for 2020.”  
**MOTION APPROVED BY UNANIMOUS VOTE**

**Annual Plan of Operation – 2020** – The plan was handed out and after a brief discussion, a motion was made.

**MOTION:** Mathews, 2<sup>nd</sup> Hill; “To accept the 2020 Annual Plan of Operation as presented.”  
**MOTION APPROVED BY UNANIMOUS VOTE**

### FINANCIAL:

**Treasurer’s Report – November 2019** - The Treasurer’s Report for November 2019 was discussed. It was suggested to open a new 9 month CD. Following a discussion, it was decided to open a new CD at Northfield Bank for \$50,000.

The following motion was made:

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**MOTION:** Stothoff, 2<sup>nd</sup> Manners; “To accept statement of revenue and expenses and to approve the November 2019 Treasurer’s Report as presented and to open a new 9 month CD at Northfield Bank for \$50,000.” MOTION APPROVED BY UNANIMOUS VOTE.

**County Appropriations** – After a discussion, it was decided to request same appropriation as FY2019. In the request the dedicated full-time staff member needed to be addressed.

**MOTION:** Stothoff, 2<sup>nd</sup> Manners; “To request the same amount as the FY2019 County Appropriation.” MOTION APPROVED BY UNANIMOUS VOTE.

**Northfield Bank** – 5 Month CD – Matures January 7, 2020 – It was decided to check CD rates and discuss at next months meeting.

Donald Griffin, Jane Griffin (former Secretary/Bookkeeper) husband passed. It was discussed to make a donation to the Raritan Township Fire Company in his behalf.

**MOTION:** Stothoff, 2<sup>nd</sup> Mathews; “To make a \$50.00 donation to the Raritan Township Fire Company in his behalf.” MOTION APPROVED BY UNANIMOUS VOTE

With no further business to discuss, a motion to adjourn was made:

**MOTION:** Mathews, 2<sup>nd</sup> Hill; “To adjourn the District meeting at 12:19 AM.” MOTION APPROVED BY UNANIMOUS VOTE.

Respectfully Submitted,

Richard Stothoff  
Secretary/Treasurer