

HUNTERDON COUNTY SOIL CONSERVATION DISTRICT

MONTHLY BOARD OF SUPERVISORS MEETING

December 12, 2022 @ 11:00 AM

PRESENT: SUPERVISORS: Manners, Hill, Engisch, Mathews, Stothoff
STAFF: DePalma, Schwenderman, Hendricks, Milz
AGENCY REPS: Bianca Diaz-Deliz (NRCS), Arelys Ortiz (NRCS), Christian Bench (RC&D)
OTHER:

OPEN PUBLIC MEETING ACT: "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

CALL TO ORDER: @ 11:06 AM by Greg Manners, District Chairman

MINUTES:

MOTION: Mathews, 2nd Hill; "To accept the minutes of the October 4, 2022 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

MOTION: Hill, 2nd Mathews; "To accept the minutes of the November 15, 2022 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

REPORTS:

REQUEST FOR ASSISTANCE – There were no Request for Assistance presented.

PLANS: There were no Conservation Plans submitted

Bianca will be leaving the NRCS Frenchtown office. Her last day will be February 26, 2023

Farmland Preservation Monitoring – Kevin reported he is almost at the half-way mark for farm inspections. He has 129 farms inspected. He has about a third of the farms reported into the database. He also informed the Board all farms to be closed on for Farmland Preservation will automatically follow the new Soil Standards.

RC&D - Christian reported they completed the Jared Weeks project. He also reported that 1,800 farms throughout Hunterdon, Warren and Somerset Counties participated in the annual aerial cover crop seeding, totaling 2,200 acres of farm fields.

OLD BUSINESS:

Update for USDA Rent Increase – Manager DePalma informed the Board the District received the back-rent due from the rent increase effective July 1, 2022.

CORRESPONDENCE:

Bank of America – Visa Bill – October 18, 2022 through November 17, 2022 - \$1,940.77 – All visa expenses were reviewed and approved.

MOTION: Stothoff, 2nd Hill; "To approve all monthly visa expenses as presented for the period of October 18, 2022 through December 17, 2022." **MOTION APPROVED BY UNANIMOUS VOTE**

251 WORK:**CERTIFICATION REPORT:**

MOTION: Mathews, 2nd Stothoff; “To approve the Certification Report for the month of November 2022.” MOTION APPROVED BY UNANIMOUS VOTE.

CERTIFICATIONS:

1. Miller Property, 22-18-023
Block 69, Lot 22, Lebanon Twp.
Plan Date: September 8, 2022
Latest Revisions: October 24, 2022
Certified: October 28, 2022 (omitted from October Report)
2. McNamee Property, 22-07-024
Block 31, Lot 2.02, Delaware Twp.
Plan Date: September 20, 2022
Latest Revisions: October 20, 2022
Certified: October 28, 2022 (omitted from October Report)
3. Mendez Property, 22-21-051
Block 24, Lot 21, Raritan Twp.
Plan Date: October 13, 2022
Latest Revisions: October 19, 2022
Certified: October 28, 2022 (omitted from October Report)
4. D’Aconti Property, 22-04-010
Block 3, Lot 23, Califon Boro.
Plan Date: October 5, 2022
Latest Revisions: October 19, 2022
Certified: October 28, 2022 (omitted from October Report)
5. Flores Property, 22-24-032
Block 6, Lot 36.02, Tewksbury Twp.
Plan Date: October 17, 2022
Latest Revisions: October 19, 2022
Certified: October 28, 2022 (omitted from October Report)
6. Coutin Property, 22-07-025
Block 26, Lot 22, Delaware Twp.
Plan Date: October 1, 2022
Latest Revisions: October 19, 2022
Certified: October 28, 2022 (omitted from October Report)
7. Gilmore Property, 22-21-049
Block 73.05, Lot 53, Raritan Twp.
Plan Date: September 25, 2022
Latest Revisions: October 18, 2022
Certified: October 28, 2022 (omitted from October Report)

- 8.** DaFonseca Property, 22-15-017
Block 16, Lot 13.01, Holland Twp.
Plan Date: October 8, 2022
Latest Revisions: October 13, 2022
Certified: October 28, 2022 (omitted from October Report)
- 9.** Cifelli Property, 22-08-014
Block 35.01, Lot 33, East Amwell Twp.
Plan Date: September 19, 2022
Latest Revisions: October 13, 2022
Certified: October 28, 2022 (omitted from October Report)
- 10.** Sailer Property, 22-07-023
Block 61, Lot 4.02, Delaware Twp.
Plan Date: September 12, 2022
Latest Revisions: October 13, 2022
Certified: October 28, 2022 (omitted from October Report)
- 11.** Jaeckle Property, 22-05-035
Block 16, Lot 56, Clinton Twp.
Plan Date: October 6, 2022
Latest Revisions: October 13, 2022
Certified: October 28, 2022 (omitted from October Report)
- 12.** Day Property, 22-02-012
Block 38.01, Lot 9, Bethlehem Twp.
Plan Date: September 9, 2022
Latest Revisions: October 7, 2022
Certified: October 28, 2022 (omitted from October Report)
- 13.** Cavallaro Property, 22-10-015
Block 16, Lot 32, Franklin Twp.
Plan Date: September 6, 2022
Latest Revisions: October 6, 2022
Certified: October 28, 2022 (omitted from October Report)
- 14.** STTSNJ, Inc. Property, 22-02-013
Block 12, Lot 10, Bethlehem Twp.
Plan Date: September 15, 2022
Latest Revisions: October 5, 2022
Certified: October 28, 2022 (omitted from October Report)
- 15.** DeVito Property, 22-08-015
Block 9, Lot 9, East Amwell Twp.
Plan Date: August 15, 2022
Latest Revisions: October 5, 2022
Certified: October 28, 2022 (omitted from October Report)
- 16.** McCarthy Pool, 22-24-033
Block 11, Lot 40, Tewksbury Twp.
Plan Date: July 28, 2022
Latest Revisions: October 28, 2022
Certified: November 18, 2022

Condition: Limit of soil disturbance is 7,360 sq. ft. If stormwater management is required by the township, plan revisions will be required and to be recertified by the District.

17. Mazza Inground Pool, 22-05-038
Block 82.19, Lot 14, Clinton Twp.
Plan Date: July 20, 2022
Latest Revisions: None
Certified: November 21, 2022
Condition: Agronomic Specifications for Construction Sites in Hunterdon County (1/4/2008) are to be followed for stabilization.
18. Cooley Preserve Parking Lot, 22-16-017
Block 14, Lot 27, Kingwood Twp.
Plan Date: June 14, 2022
Latest Revisions: October 31, 2022
Certified: November 23, 2022
19. Gooding Property, 22-08-018
Block 41, Lot 40.03, East Amwell Twp.
Plan Date: October 6, 2022
Latest Revisions: October 27, 2022
Certified: November 28, 2022
20. Wolsky Property, 22-13-007
Block 6, Lot 6, Hampton Boro.
Plan Date: September 22, 2022
Latest Revisions: November 2, 2022
Certified: November 28, 2022
21. Reichard Property, 22-15-019
Block 3, Lot 14, Holland Twp.
Plan Date: October 3, 2022
Latest Revisions: October 25, 2022
Certified: November 28, 2022
22. Ellenberg Pool, 22-21-040
Block 63.13, Lot 2, Raritan Twp.
Plan Date: July 7, 2022
Latest Revisions: November 9, 2022
Original Certification: August 24, 2022
Recertification: November 28, 2022

COMPLIANCE REPORT:

MOTION: Mathews, 2nd Stothoff, Hill abstained; “To approve the Compliance Report for the month of November 2022.” MOTION APPROVED BY UNANIMOUS VOTE.

COMPLIANCES:

1. Mitchell Grading Plan, 22-22-023
Block 57, Lot 5, Readington Twp.
Certified: June 21, 2022
Complied: October 24, 2022 (omitted from October Report)
2. Klein Property, 22-04-007
Block 13, Lot 2, Califon Boro.
Certified: October 21, 2022
Complied: October 24, 2022 (omitted from October Report)
3. Bennedsen Property, 22-05-029
Block 3, Lot 14.10, Clinton Twp.
Certified: August 18, 2022
Complied: October 24, 2022 (omitted from October Report)
4. Gilbert Property, 22-08-006
Block 21, Lot 1.08, East Amwell Twp.
Certified: June 24, 2022
Complied: October 24, 2022 (omitted from October Report)
5. Alden Property, 22-22-032
Block 97, Lot 9, Readington Twp.
Certified: August 3, 2022
Complied: October 25, 2022 (omitted from October Report)
6. Apffel Property, 22-07-018
Block 53, Lot 1.01, Delaware Twp.
Certified: August 18, 2022
Complied: October 26, 2022 (omitted from October Report)
7. Warminsky Property, 22-08-012
Block 26, Lot 4, East Amwell Twp.
Certified: August 3, 2022
Complied: October 31, 2022 (omitted from October Report)
8. Palla Property, 22-24-030
Block 47, Lot 35, Tewksbury Twp.
Certified: September 28, 2022
Complied: November 1, 2022
9. Croat Residence, 21-25-021
Block 12, Lot 8.03, Union Twp.
Certified: October 5, 2021
Complied: November 1, 2022
10. Estates at East Amwell, 17-08-002
Block 8, Lot 10.06, East Amwell Twp.
Certified: May 5, 2017
Complied: November 3, 2022

- 11.** Suozzo Dwelling, 20-23-001
Block 11, Lot 42, Stockton Boro.
Certified: November 12, 2020
Complied: November 3, 2022
- 12.** Garcia Property, 17-22-045
Block 38, Lot 63, Readington Twp.
Certified: January 31, 2018
Complied: November 3, 2022
- 13.** 78 Storms Street LLC Property – for Septic Alteration ONLY, 22-16-010
Block 23, Lot 11, Kingwood Twp.
Certified: August 18, 2022
Complied: November 4, 2022
- 14.** Cahill Property, 21-16-016
Block 12, Lot 7, Kingwood Twp.
Certified: October 18, 2021
Complied: November 4, 2022
- 15.** Mitala Property, 22-21-010
Block 61, Lot 9, Raritan Twp.
Certified: July 18, 2022
Complied: November 4, 2022
- 16.** Perryville Ridge Estates, 21-25-022
Block 22.02, Lot 34.22, Union Twp.
Certified: November 30, 2020
Complied: November 7, 2022
- 17.** Perryville Ridge Estates, 21-25-022
Block 22.03, Lot 26, Union Twp.
Certified: November 30, 2020
Complied: November 7, 2022
- 18.** Flores Property, 22-24-032
Block 6, Lot 36.02, Tewksbury Twp.
Certified: October 28, 2022
Complied: November 7, 2022
- 19.** Jaeckle Property, 22-05-035
Block 16, Lot 56, Clinton Twp.
Certified: October 28, 2022
Complied: November 7, 2022
- 20.** Locandro Dwelling – Lot 13.02, 21-07-018
Block 41, Lot 13.02, Delaware Twp.
Certified: November 8, 2021
Complied: November 7, 2022

- 21.** Pfeiffer Grading Plan, 19-26-017
Block 17, Lot 3, West Amwell Twp.
Certified: January 16, 2020
Complied: November 7, 2022
- 22.** Russo/Amerman Dwelling, 21-05-051
Block 31, Lot 24.02, Clinton Twp.
Certified: December 21, 2021
Complied: November 7, 2022
- 23.** Peist Property, 22-25-016
Block 19, Lot 4.01, Union Twp.
Certified: July 7, 2022
Complied: November 7, 2022
- 24.** Cela Property, 22-05-032
Block 87.04, Lot 9, Clinton Twp.
Certified: October 7, 2022
Complied: November 7, 2022
- 25.** Ahlstrom Property, 22-18-021
Block 73, Lot 16, Lebanon Twp.
Certified: August 30, 2022
Complied: November 9, 2022
- 26.** Coutin Property, 22-07-025
Block 26, Lot 22, Delaware Twp.
Certified: October 28, 2022
Complied: November 9, 2022
- 27.** Willows at Junction Road, 19-21-035
Block 27, Lots 22 & 23 – Building #6 (E), Raritan Twp.
Certified: October 23, 2020
Complied: November 14, 2022
- 28.** Blackwell Property, 22-02-008
Block 38.01, Lot 2, Bethlehem Twp.
Certified: September 8, 2022
Complied: November 14, 2022
- 29.** STTSNJ, INC Property, 22-02-013
Block 12, Lot 10, Bethlehem Twp.
Certified: October 28, 2022
Complied: November 14, 2022
- 30.** Perryville Ridge Estates, 21-25-022
Block 22.02, Lot 34.31, Union Twp.
Certified: November 30, 2020
Complied: November 16, 2022

31. Zoller Property, 22-03-008
Block 26, Lot 17, Bloomsbury Boro.
Certified: October 7, 2022
Complied: November 17, 2022
32. Smrdelj Property, 22-25-006
Block 22.02, Lot 7.02, Union Twp.
Certified: March 2, 2022
Complied: November 18, 2022
33. Mount Grove Farm Barn, 22-18-011
Block 18, Lot 47.01, Lebanon Twp.
Certified: May 17, 2022
Complied: November 18, 2022
34. Crisafulli Property, 22-21-024
Block 6.02, Lot 3, Raritan Twp.
Certified: June 24, 2022
Complied: November 22, 2022
35. JCP&L Repaving Project, 22-21-046
Block 15, Lot 79, Raritan Twp.
Certified: September 21, 2022
Complied: November 30, 2022

TEMPORARY REPORT OF COMPLIANCE

1. Day Property, 22-02-012
Block 38.01, Lot 9, Bethlehem Twp.
Certified: October 28, 2022
Complied: November 17, 2022
2. Janulis Property, 21-01-012
Block 21, Lot 38.15, Alexandria Twp.
Certified: March 25, 2021
Complied: November 28, 2022
3. Loreto/Periz Dwelling, 20-26-006
Block 21, Lot 33, West Amwell Twp.
Certified: May 18, 2020
Complied: November 30, 2022

REASSESSMENTS:

MOTION: Engisch, 2nd Hill; “To accept the Reassessment Report for the Month of November 2022 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.” **MOTION APPROVED BY UNANIMOUS VOTE**

NEW BUSINESS:

Floyd Menchek's Grave Marker – Supervisor Engisch will look into options/price

Tree for Supervisor Engisch's Father – Supervisor will pick the tree to be planted on the District grounds in Memory of Edward Engisch.

Possible Date to Require Temporary Report of Compliance Bonds – The Board agreed the deadline to post a bond for a Temporary Report of Compliance should be tied in with the last day of the fall optimum seeding window of October 15.

After a brief discussion, a motion was made.

MOTION: Engisch, 2nd Hill; “To make the deadline for posting a bond for Temporary Report of Compliance October 15.” MOTION APPROVED BY UNANIMOUS VOTE

FINANCIAL:

Treasurer's Report – November 2022 - The Treasurer's Report for November 2022 was discussed. It was recommended to move \$200,000 from the PNC Checking Account (due to the accounts at PNC Bank totaling over \$250,000) into a 13-month CD with Provident Bank.

The following motion was made:

MOTION: Stothoff, 2nd Engisch; “To accept statement of revenue and expenses, to approve the November 2022 Treasurer's Report as presented and move \$200,000 from PNC Checking Account into a 13-month CD at Provident Bank. MOTION APPROVED BY UNANIMOUS VOTE.

2023 County Appropriations – The District received \$5,425 for its work on County related 251 projects and \$67,250 for Farmland Preservation Monitoring.

After a brief discussion, a motion was made.

MOTION: Mathews, 2nd Hill; “To request \$75,000 for County Appropriations for the 2023 calendar year.” MOTION APPROVED BY UNANIMOUS VOTE.

With no further business to discuss, a motion to adjourn was made:

MOTION: Mathews, 2nd Engisch; “To adjourn the district meeting at 12:21 pm”
MOTION APPROVED BY UNANIMOUS VOTE.

Respectfully Submitted,

Richard Stothoff
District Secretary/Treasurer