

**HUNTERDON COUNTY SOIL CONSERVATION DISTRICT**

**MONTHLY BOARD OF SUPERVISORS MEETING**

**February 8, 2022 @ 8:00 AM**

**PRESENT:** SUPERVISORS: Manners, Hill, Stothoff, Engisch, Mathews  
STAFF: DePalma, Schwenderman  
AGENCY REPS: Bianca Diaz Deliz (NRCS)  
OTHER:

**OPEN PUBLIC MEETING ACT:** "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

**CALL TO ORDER:** @ 8:02 AM by Greg Manners, District Chairman

Manners stated that January meeting minutes had him taking over meeting at 7:03 AM and should be corrected to 8:03 AM.

**MINUTES:**

**MOTION:** Hill, 2<sup>nd</sup> Engisch; "To accept the minutes of the January 11, 2022 meeting as mailed with correction." **MOTION APPROVED BY UNANIMOUS VOTE.**

**REPORTS:**

**REQUEST FOR ASSISTANCE** – There was three Request for Assistance presented.

Porter – Block 32, Lot 22.01 – Tewksbury Twp. – 29 acres – Grassland Management, Grazing System, Agricultural Waste Management, Forest Management, Invasive Plants, Conservation Plan, Nutrient Management

Tomasi – Block 51, Lot 11.01 - Delaware Twp. – 12.4 acres – Surface Water Control, Farmland Preservation, Invasive Plants, Forest Management, Wildlife Management, Soil Health, Organic Farming

Tinsman – Block 19, Lot 11 – Kingwood Twp. – 36 acres – Grassland Management and Farmland Preservation

**PLANS:** There was one Conservation Plans submitted for Board review and signature for projects focused on upland wildlife management.

Block 24, Lot 8.05 – Lebanon Twp. – 27.9 acres – Forest Stand Improvement and Wildlife Habitat Management

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; "To approve the one Conservation Plans as presented." **MOTION APPROVED BY UNANIMOUS VOTE.**

**OTHER:** Updated Guidance on Required Annual Civil Rights and Equal Opportunity Discussion with Partners.

Sleeper (CTA plan to clear vegetation from wooded area to prepare ground for fencing to be used for grazing in the future) T7280

State Cost Share Payment – Tile Drainage Completed. Signed by the Board on 1/3/2022.

Program Assistant, S. Sakos retired on January 28, 2022, after 18 years of service.

New Soil Conservationist hired at the Frenchtown Field Office – Kara Hasko joined the team on January 30, 2022

Conservation Stewardship Program Sign-up is March 31, 2022

**Farmland Preservation Monitoring** – DePalma updated the Board that Milz has 149 Farms inspected. The Board members all agreed that they would like him to inspect farms a little more quickly. DePalma will let Milz know.

#### **OLD BUSINESS:**

#### **CORRESPONDENCE:**

**Bank of America – Visa Bill – December 18, 2021 through January 17, 2022 - \$884.96** – All visa expenses were reviewed and approved.

**MOTION:** Engisch, 2<sup>nd</sup> Hill; “To approve all monthly visa expenses as presented for the period of December 18, 2021 through January 17, 2022.” **MOTION APPROVED BY UNANIMOUS VOTE**

**NJ SREC’s – November 2021 – (3) @ \$223.00 = \$669.00** – DePalma presented the SREC’s received for the month of November 2021

**NJACD – 2022 Association Dues - \$850.00**

**MOTION:** Mathews, 2<sup>nd</sup> Stothoff; “To pay the 2022 NJACD Association Dues as billed.” **MOTION APPROVED BY UNANIMOUS VOTE**

**NJACD – March Partnership Meeting – March 28, 2022, 7:00 am – 3:00 pm** – DePalma brought to the Boards attention that there is a partnership meeting on March 28 with the option to attend the meeting in person at the Freehold District Office or attend virtually. The Board agreed to come to attend the meeting virtually here at the District office. Deadline for sign-up is March 11.

**NJACD – 2022 Envirothon Donation - \$500.00**

**MOTION:** Mathews, 2<sup>nd</sup> Stothoff; “To donate \$500.00 to the 2022 Envirothon.” **MOTION APPROVED BY UNANIMOUS VOTE**

**Soil and Water Conservation Society – 2022 Membership Renewal - \$230.00**

**MOTION:** Hill, 2<sup>nd</sup> Mathews; “To pay the 2022 Soil and Water Conservation Society Membership Renewal as billed.” **MOTION APPROVED BY UNANIMOUS VOTE**

**251 WORK:****CERTIFICATION REPORT:**

**MOTION:** Mathews, 2<sup>nd</sup> Hill; “To approve the Certification Report for the month of January 2022.” MOTION APPROVED BY UNANIMOUS VOTE.

**CERTIFICATIONS:**

1. O’Brien Dwelling, 21-21-080  
Block 35, Lot 15, Raritan Twp.  
Plan Date: November 29, 2021  
Latest Revisions: None  
Certified: January 6, 2022
2. Lannon Inground Pool, 21-16-034  
Block 26, Lot 27, Kingwood Twp.  
Plan Date: December 8, 2021  
Latest Revisions: None  
Certified: January 7, 2022
3. Cancela Inground Pool, 21-05-053  
Block 60.02, Lot 21, Clinton Twp.  
Plan Date: November 22, 2021  
Latest Revisions: None  
Certified: January 7, 2022
4. Small Inground Pool, 21-05-052  
Block 12, Lot 18.01, Clinton Twp.  
Plan Date: November 30, 2021  
Latest Revisions: None  
Certified: January 7, 2022
5. Bonnell Tavern, 22-25-004  
Block 24.01, Lot 1, Union Twp.  
Plan Date: January 11, 2022  
Latest Revisions: None  
Certified: January 20, 2022
6. Mayer Retaining Wall, 22-15-001  
Block 8.03, Lot 8, Holland Twp.  
Plan Date: September 2, 2021  
Latest Revisions: None  
Certified: January 20, 2022
7. Weitry Dwelling, 22-25-002  
Block 5, Lot 1.01, Union Twp.  
Plan Date: December 1, 2021  
Latest Revisions: None  
Certified: January 20, 2022

- 8.** Johnson Ag Building Pad, 22-07-001  
Block 31, Lot 9.01, Delaware Twp.  
Plan Date: December 30, 2021  
Latest Revisions: None  
Certified: January 20, 2022
- 9.** Ruschak Dwelling, 21-26-010  
Block 17, Lot 20.08, West Amwell Twp.  
Plan Date: August 10, 2021  
Latest Revisions: November 19, 2021  
Certified: January 20, 2022
- 10.** Tallin Farm Barn Addition, 21-24-044  
Block 6.04, Lot 12, Tewksbury Twp.  
Plan Date: August 17, 2021  
Latest Revisions: November 19, 2021  
Certified: January 20, 2022
- 11.** DePetro Project, 22-01-002  
Block 16, Lots 11.13 & 11.14, Alexandria Twp.  
Plan Date: June 11, 2019  
Latest Revisions: October 21, 2021  
Certified: January 20, 2022  
Condition: Limited to tree stump removal only.
- 12.** Iszczek Property, 22-02-001  
Block 6, Lot 3, Bethlehem Twp.  
Plan Date: January 3, 2022  
Latest Revisions: January 8, 2022  
Certified: January 20, 2022
- 13.** Jennings Property, 21-02-023  
Block 34, Lot 37, Bethlehem Twp.  
Plan Date: November 19, 2021  
Latest Revisions: December 15, 2021  
Certified: January 20, 2022
- 14.** Kepka Property, 21-02-020  
Block 39, Lot 17, Bethlehem Twp.  
Plan Date: October 26, 2021  
Latest Revisions: January 10, 2022  
Certified: January 20, 2022
- 15.** Monaghan Property, 21-02-026  
Block 36, Lot 7.15, Bethlehem Twp.  
Plan Date: December 9, 2021  
Latest Revisions: December 16, 2021  
Certified: January 20, 2022

- 16.** Stoneman Property, 21-08-031  
Block 20, Lot 17.05, East Amwell Twp.  
Plan Date: November 18, 2021  
Latest Revisions: January 3, 2022  
Certified: January 20, 2022
- 17.** Hazen Property, 21-15-025  
Block 4, Lot 13, Holland Twp.  
Plan Date: November 17, 2021  
Latest Revisions: January 3, 2022  
Certified: January 20, 2022
- 18.** Liu Property, 21-15-011  
Block 25, Lot 30, Holland Twp.  
Plan Date: April 27, 2021  
Latest Revisions: January 3, 2022  
Certified: January 20, 2022
- 19.** Minawi Property, 21-15-026  
Block 5, Lot 4.01, Holland Twp.  
Plan Date: December 13, 2021  
Latest Revisions: December 17, 2021  
Certified: January 20, 2022
- 20.** Hall Property, 21-18-034  
Block 19, Lot 5, Lebanon Twp.  
Plan Date: December 9, 2021  
Latest Revisions: January 3, 2022  
Certified: January 20, 2022
- 21.** New Valley LLC Property, 21-21-084  
Block 86, Lot 2.01, Raritan Twp.  
Plan Date: December 21, 2021  
Latest Revisions: January 3, 2022  
Certified: January 20, 2022
- 22.** Batz Property, 21-22-064  
Block 72, Lot 31.01, Readington Twp.  
Plan Date: November 11, 2021  
Latest Revisions: December 16, 2021  
Certified: January 20, 2022
- 23.** Mamay Property, 21-22-063  
Block 46, Lot 11.22, Readington Twp.  
Plan Date: November 18, 2021  
Latest Revisions: December 16, 2021  
Certified: January 20, 2022

- 24.** O'Donnell Property, 21-22-065  
Block 4, Lot 27, Readington Twp.  
Plan Date: November 23, 2021  
Latest Revisions: December 16, 2021  
Certified: January 20, 2022
- 25.** Hellwig Property, 21-24-042  
Block 52, Lot 5, Tewksbury Twp.  
Plan Date: November 19, 2021  
Latest Revisions: January 12, 2022  
Certified: January 20, 2022
- 26.** Hurford Property, 21-25-029  
Block 21, Lot 22, Union Twp.  
Plan Date: December 9, 2021  
Latest Revisions: December 16, 2021  
Certified: January 20, 2022
- 27.** Pyatt Property, 21-26-006  
Block 45, Lot 1.01, West Amwell Twp.  
Plan Date: May 26, 2021  
Latest Revisions: January 7, 2022  
Certified: January 20, 2022
- 28.** Clinton Woods Site Plan – Phase I, 21-05-033-001  
Block 82, Lot 4.03 & ROW, Clinton Twp.  
Plan Date: January 11, 2022  
Latest Revisions: None  
Certified: January 26, 2022
- 29.** Jennings Property, 21-21-85  
Block 79.04, Lot 21, Raritan Twp.  
Plan Date: December 15, 2021  
Latest Revisions: January 21, 2022  
Certified: January 31, 2022
- 30.** Branham Property, 21-01-032  
Block 9, Lot 20, Alexandria Twp.  
Plan Date: August 27, 2021  
Latest Revisions: January 24, 2022  
Certified: January 31, 2022
- 31.** Bello Property, 22-02-002  
Block 48, Lot 1.12, Bethlehem Twp.  
Plan Date: December 10, 2021  
Latest Revisions: January 24, 2022  
Certified: January 31, 2022

- 32.** Gada Property, 22-05-002  
Block 87, Lot 42, Clinton Twp.  
Plan Date: January 13, 2022  
Latest Revisions: January 27, 2022  
Certified: January 31, 2022
- 33.** Varughese Property, 22-05-001  
Block 12, Lot 10.05, Clinton Twp.  
Plan Date: January 11, 2022  
Latest Revisions: January 21, 2022  
Certified: January 31, 2022
- 34.** Ruzicka Property, 22-07-003  
Block 3, Lot 3, Delaware Twp.  
Plan Date: December 7, 2021  
Latest Revisions: January 26, 2022  
Certified: January 31, 2022
- 35.** Weatherbee Property, 21-08-030  
Block 6.01, Lot 15, East Amwell Twp.  
Plan Date: December 2, 2021  
Latest Revisions: January 19, 2022  
Certified: January 31, 2022
- 36.** Hahn Property, 22-18-001  
Block 37, Lot 28, Lebanon Twp.  
Plan Date: December 7, 2021  
Latest Revisions: January 19, 2022  
Certified: January 31, 2022
- 37.** Gardner Property, 21-21-076  
Block 79.04, Lot 19, Raritan Twp.  
Plan Date: November 3, 2021  
Latest Revisions: January 21, 2022  
Certified: January 31, 2022
- 38.** Morales Property, 21-21-081  
Block 44, Lot 21, Raritan Twp.  
Plan Date: November 24, 2021  
Latest Revisions: January 21, 2022  
Certified: January 31, 2022
- 39.** Dileo Property, 21-22-069  
Block 73, Lot 3.04, Readington Twp.  
Plan Date: December 9, 2021  
Latest Revisions: January 9, 2022  
Certified: January 31, 2022

- 40. Edmund Property, 21-22-072  
Block 10.01, Lot 3, Readington Twp.  
Plan Date: November 30, 2021  
Latest Revisions: January 20, 2022  
Certified: January 31, 2022
  
- 41. Kopin Property, 21-22-073  
Block 39, Lot 49.02, Readington Twp.  
Plan Date: December 20, 2021  
Latest Revisions: January 20, 2022  
Certified: January 31, 2022
  
- 42. Lewandowski Property, 21-22-071  
Block 48.01, Lot 26.01, Readington Twp.  
Plan Date: December 14, 2021  
Latest Revisions: January 20, 2022  
Certified: January 31, 2022
  
- 43. Minz Property, 21-22-070  
Block 39, Lot 16, Readington Twp.  
Plan Date: December 16, 2021  
Latest Revisions: January 20, 2022  
Certified: January 31, 2022
  
- 44. Levin Property, 22-24-001  
Block 12, Lot 27, Tewksbury Twp.  
Plan Date: January 3, 2022  
Latest Revisions: January 19, 2022  
Certified: January 31, 2022
  
- 45. Nutrient AG Solutions Property, 21-25-027  
Block 21, Lot 15, Union Twp.  
Plan Date: November 25, 2021  
Latest Revisions: January 21, 2022  
Certified: January 31, 2022

**COMPLIANCE REPORT:**

**MOTION:** Mathews, 2<sup>nd</sup> Hill; “To approve the Compliance Report for the month of January 2022.” MOTION APPROVED BY UNANIMOUS VOTE.

**COMPLIANCES:**

- 1. Feehrer Property, 21-10-013  
Block 31, Lot 36, Franklin Twp.  
Certified: October 21, 2021  
Complied: January 4, 2022



2. Mannzoli Pool, 21-21-027  
Block 79, Lot 18.29, Raritan Twp.  
Certified: May 13, 2021  
Complied: January 11, 2022
3. Habig Dwelling, 20-07-008  
Block 58, Lot 4.01, Delaware Twp.  
Certified: June 5, 2020  
Complied: January 13, 2022
4. Rummel Property, 21-15-019  
Block 11.02, Lots 1 & 2, Holland Twp.  
Complied: January 24, 2022
5. Milestone @ Country Classics, 12-21-014  
Block 60, Lot 20.03, Raritan Twp.  
Certified: May 12, 2014  
Complied: January 26, 2022

#### **TEMPORARY REPORT OF COMPLIANCE**

1. Cregar Property, 21-08-027  
Block 13, Lot 4, East Amwell Twp.  
Certified: December 17, 2021  
Complied: January 3, 2022
2. Hann Dwelling, 20-01-002  
Block 13, Lot 5.02, Alexandria Twp.  
Certified: February 6, 2020  
Complied: January 4, 2022
3. Califon Estates, 03-04-002  
Block 2, Lot 3.01, Califon Boro.  
Certified: July 13, 2017  
Complied: January 13, 2022
4. Preziosi Dwelling, 10-24-002  
Block 43, Lot 2.02, Tewksbury Twp.  
Certified: February 23, 2010  
Complied: January 18, 2022
5. Burk Property, 21-16-022  
Block 33, Lot 3.01, Kingwood Twp.  
Certified: October 18, 2021  
Complied: January 28, 2022
6. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 2, Building #21, 37 Redmon Road, Raritan Twp.  
Certified: July 1, 2015  
Complied: January 28, 2022

7. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 2, Building #21, 39 Redmon Road, Raritan Twp.  
Certified: July 1, 2015  
Complied: January 28, 2022
8. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 2, Building #21, 41 Redmon Road, Raritan Twp.  
Certified: July 1, 2015  
Complied: January 28, 2022
9. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 2, Building #21, 43 Redmon Road, Raritan Twp.  
Certified: July 1, 2015  
Complied: January 28, 2022
10. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 2, Building #21, 45 Redmon Road, Raritan Twp.  
Certified: July 1, 2015  
Complied: January 28, 2022

**REASSESSMENTS:**

**MOTION:** Englisch 2<sup>nd</sup> Mathews, Hill abstained; “To accept the Reassessment Report for the Month of January 2022 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.” **MOTION APPROVED BY UNANIMOUS VOTE**

**NEW BUSINESS:**

PennEast Pipeline – DePalma updated the Board that he talked to Amber Holly (PennEast Rep.) in regards to refunding unused monies from the now withdrawn PennEast Pipeline project. The Board would like a formal request from PennEast for the unused funds to be returned.

**MOTION:** Englisch, 2<sup>nd</sup> Hill; “To have PennEast submit a formal request to refund unused monies.” **MOTION APPROVED BY UNANIMOUS VOTE.**

**FINANCIAL:**

**Treasurer’s Report – January 2022** - The Treasurer’s Report for January 2022 was discussed.

The following motion was made:

**MOTION:** Stothoff, 2<sup>nd</sup> Englisch; “To accept statement of revenue and expenses and to approve the January 2022 Treasurer’s Report as presented.” **MOTION APPROVED BY UNANIMOUS VOTE.**

With no further business to discuss, a motion to adjourn was made:

**MOTION:** Mathews, 2<sup>nd</sup> Englisch; “To adjourn the District meeting at 9:16 am”  
**MOTION APPROVED BY UNANIMOUS VOTE.**

Respectfully Submitted,

Richard Stothoff  
Secretary/Treasurer