

HUNTERDON COUNTY SOIL CONSERVATION DISTRICT
MONTHLY BOARD OF SUPERVISORS MEETING
January 8, 2019 @ 7:00 AM

PRESENT: SUPERVISORS: Van Nuys, Manners, Stothoff, Mathews, Hill
STAFF: Engisch, DePalma, Schwenderman
AGENCY REPS: Jill Ott (NRCS)

OPEN PUBLIC MEETING ACT: "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

CALL TO ORDER: @ 7:05 AM by William E. Engisch, Acting District Chairman

REORGANIZATION:

Election of Officers:

After a brief discussion, a motion was made.

MOTION: Mathews, 2nd Hill, "To keep the same slate of officers with John Van Nuys as Chairman, Greg Manners as Vice Chairman, and Dick Stothoff as Secretary/Treasurer". **MOTION APPROVED BY UNANIMOUS VOTE.**

7:10 AM - John Van Nuys, District Chairman, chaired the meeting from this point on

MINUTES:

MOTION: Hill, 2nd Manners; "To accept the minutes of the December 12, 2018 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

REPORTS:

REQUEST FOR ASSISTANCE – Jill Ott, NRCS, District Conservationist had one Request for Assistance to present.

Eickman – Franklin Twp. – Block 29, Lot 37 – 47 acres – Grassland Mgmt, Irrigation System Mgmt, Surface Water Control, Grazing System Planning, Nutrient Mgmt Plan, Agricultural Waste Mgmt, Forest Mgmt, Soil Health and Organic Farming.

OLD BUSINESS:

None

CORRESPONDENCE:

No Correspondence to report at this time

January 8, 2019 Meeting Minutes

251 WORK:

CERTIFICATION REPORT:

MOTION: Mathews, 2nd Manners, Hill abstaining; “To accept the Certification Report for the month of December 2018.” MOTION APPROVED BY UNANIMOUS VOTE.

CERTIFICATIONS:

1. Artyard, 18-11-004
Blocks 55 & 57, Lots 14 & 1, Frenchtown Boro.
Plan Date: September 29, 2017
Latest Revisions: October 4, 2018
Certified: December 10, 2018
2. Muleh & Repman Residence, 18-16-031
Block 5, Lot 5, Kingwood Twp.
Plan Date: November 29, 2018
Latest Revisions: December 10, 2018
Certified: December 11, 2018
3. McFadden Property, 18-26-014
Block 38, Lot 5, West Amwell Twp.
Plan Date: November 1, 2018
Latest Revisions: December 4, 2018
Certified: December 13, 2018
4. Milford Dwelling, 18-16-030
Block 15, Lot 1, Kingwood Twp.
Plan Date: November 6, 2018
Latest Revisions: None
Certified: December 17, 2018
5. Evans Property, 18-26-016
Block 7, Lot 4, West Amwell Twp.
Plan Date: October 30, 2018
Latest Revisions: November 29, 2018
Certified: December 19, 2018
6. Manning Property, 18-03-008
Block 5, Lot 2.20, Bloomsbury Boro.
Plan Date: November 12, 2018
Latest Revisions: November 28, 2018
Certified: December 19, 2018

January 8, 2019 Meeting Minutes

7. Conrad Property, 18-26-019
Block 21, Lot 48, West Amwell Twp.
Plan Date: November 5, 2018
Latest Revisions: December 3, 2018
Certified: December 19, 2018

8. Gulish Property, 18-10-021
Block 49, Lot 6, Franklin Twp.
Plan Date: November 1, 2018
Latest Revisions: December 4, 2018
Certified: December 19, 2018

9. Griffiths Property, 18-26-017
Block 20, Lot 9.02, West Amwell Twp.
Plan Date: November 3, 2018
Latest Revisions: December 5, 2018
Certified: December 19, 2018

10. Gilbert Property, 18-25-027
Block 28, Lot 26, Union Twp.
Plan Date: December 26, 2018
Latest Revisions: December 5, 2018
Certified: December 19, 2018

11. Wilkinson Property, 18-07-033
Block 27, Lot 35.03, Delaware Twp.
Plan Date: November 28, 2018
Latest Revisions: December 5, 2018
Certified: December 19, 2018

12. Hague-Philipp Property, 18-26-020
Block 16, Lot 11, West Amwell Twp.
Plan Date: October 16, 2018
Latest Revisions: December 5, 2018
Certified: December 19, 2018

13. Hamilton Property, 18-21-043
Block 25, Lot 42, Raritan Twp.
Plan Date: November 26, 2018
Latest Revisions: December 5, 2018
Certified: December 19, 2018

14. Frey Property, 18-15-025
Block 3, Lot 33, Holland Twp.
Plan Date: November 6, 2018
Latest Revisions: December 5, 2018
Certified: December 19, 2018

January 8, 2019 Meeting Minutes

15. Cassidy Property, 18-02-019
Block 43, Lot 36.01, Bethlehem Twp.
Plan Date: December 12, 2018
Latest Revisions: December 12, 2018
Certified: December 19, 2018

16. Garboski Property, 18-22-039
Block 93, Lot 21, Readington Twp.
Plan Date: September 28, 2018
Latest Revisions: December 14, 2018
Certified: December 19, 2018

17. Harms Property, 18-22-044
Block 52, Lot 6, Readington Twp.
Plan Date: November 14, 2018
Latest Revisions: December 13, 2018
Certified: December 19, 2018

18. Thompson Property, 18-21-045
Block 79.04, Lot 10.01, Raritan Twp.
Plan Date: November 16, 2018
Latest Revisions: December 12, 2018
Certified: December 19, 2018

19. Boyd Property, 18-25-028
Block 30, Lot 28, Union Twp.
Plan Date: November 30, 2018
Latest Revisions: December 11, 2018
Certified: December 19, 2018

20. Pinsker Property, 18-16-032
Block 27, Lot 4, Kingwood Twp.
Plan Date: November 29, 2018
Latest Revisions: December 11, 2018
Certified: December 19, 2018

21. Zellers Property, 18-18-042
Block 77, Lot 2, Lebanon Twp.
Plan Date: November 11, 2018
Latest Revisions: December 10, 2018
Certified: December 19, 2018

22. Cito Property, 18-05-038
Block 68, Lot 12, Clinton Township
Plan Date: November 13, 2018
Latest Revisions: December 10, 2018
Certified: December 19, 2018

January 8, 2019 Meeting Minutes

- 23.** Serafyn Property, 18-22-047
Block 53, Lot 9.14, Readington Twp.
Plan Date: November 13, 2018
Latest Revisions: December 13, 2018
Certified: December 19, 2018

- 24.** RB3 Development Property, 18-21-046
Block 86, Lot 24, Raritan Twp.
Plan Date: December 5, 2018
Latest Revisions: December 17, 2018
Certified: December 26, 2018

- 25.** Heinkel Property, 18-22-038
Block 66, Lot 23, Readington Twp.
Plan Date: September 25, 2018
Latest Revisions: December 17, 2018
Certified: December 26, 2018

COMPLIANCE REPORTS:

MOTION: Mathews, 2nd Manners, Hill abstaining; “To accept the Compliance Reports for the month of December 2018.” **MOTION APPROVED BY UNANIMOUS VOTE**

COMPLIANCES:

- 1.** Cohen Property, 18-25-023
Block 14, Lot 22. 02, Union Twp.
Certified: November 21, 2018
Complied: December 3, 2018

- 2.** Creekside @ Hunterdon, 15-21-006
Block 36.05, Lot 106, Raritan Twp.
Certified: July 1, 2015
Complied: December 4, 2018

- 3.** Creekside @ Hunterdon, 15-21-006
Block 36.05, Lot 65, Raritan Twp.
Certified: July 1, 2015
Complied: December 4, 2018

- 4.** Creekside @ Hunterdon, 15-21-006
Block 36.05, Lot 61, Raritan Twp.
Certified: July 1, 2018
Complied: December 4, 2018

January 8, 2019 Meeting Minutes

5. Creekside @ Hunterdon, 15-21-006
Block 36.05, Lot 55, Raritan Twp.
Certified: July 1, 2015
Complied: December 6, 2018
6. Creekside @ Hunterdon, 15-21-006
Block 36.05, Lot 45, Raritan Twp.
Certified: July 1, 2015
Complied: December 7, 2018
7. Creekside @ Hunterdon, 15-21-006
Block 36.05, Lot 43, Raritan Twp.
Certified: July 1, 2015
Complied: December 7, 2018
8. Hilton Barn, 17-07-024
Block 32, Lot 13, Delaware Twp.
Certified: November 14, 2017
Complied: December 4, 2018
9. Statue Property, 17-22-023
Block 14, Lot 1, Readington Twp.
One Bedroom Apartment #1 ONLY
Certified: June 29, 2017
Complied: December 7, 2018
10. Statue Property, 17-22-023
Block 14, Lot 1, Readington Twp.
One Bedroom Apartment #2 ONLY
Certified: June 29, 2017
Complied: December 7, 2018
11. Duhamal Property, 17-18-033
Block 57, Lot 51, Lebanon Twp.
Certified: April 17, 2018
Complied: December 12, 2018
12. Stansbury Property, 18-22-041 **
Block 50, Lot 20, Readington Twp.
Certified: November 21, 2018
Complied: December 13, 2018
13. Walter Property, 18-15-022
Block 14, Lot 49, Holland Twp.
Certified: October 25, 2018
Complied: December 14, 2018

January 8, 2019 Meeting Minutes

- 14.** Walters Property, 18-15-021
Block 25, Lot 14, Holland Twp.
Certified: October 25, 2018
Complied: December 14, 2018

- 15.** Lukowski Property, 18-21-020
Block 36.02, Lot 10, Raritan Twp.
Certified: June 25, 2018
Complied: December 14, 2018

- 16.** Pitbladdo Property, 18-07-011
Block 41, Lot 9, Delaware Twp.
Certified: April 26, 2018
Complied: December 13, 2018

- 17.** McFadden Property, 18-26-014
Block 38, Lot 5, West Amwell Twp.
Certified: December 13, 2018
Complied: December 17, 2018

- 18.** Mazzie Property, 18-03-006
Block 17, Lot 35, Bloomsbury Boro.
Complied: December 17, 2018

- 19.** Tamecki Property, 18-01-024
Block 7, Lot 31, Alexandria Twp.
Certified: November 30, 2018
Complied: December 18, 2018

- 20.** Atwood Property, 18-26-009
Block 46, Lot 1, West Amwell Twp.
Certified: August 10, 2018
Complied: December 20, 2018

- 21.** ExxonMobil “Engine Testing Lab” ONLY, 17-05-006
Block 30, Lots 17, 30, 31 & 41; Block 30.02, Lot 1; and Block 31, Lot 1, Clinton Twp.
Certified: April 17, 2017
Complied: December 19, 2018

- 22.** ExxonMobil “Fuels Tank Farm” ONLY, 17-05-006
Block 30, Lots 17, 30, 31 & 41; Block 30.02, Lot 1; and Block 31, Lot 1, Clinton Twp.
Certified: April 17, 2017
Complied: December 19, 2018

- 23.** ExxonMobil “Lubes Tank Farm” ONLY, 17-05-006
Block 30, Lots 17, 30, 31 & 41; Block 30.02, Lot 1; and Block 31, Lot 1, Clinton Twp.
Certified: April 17, 2017
Complied: December 19, 2018

January 8, 2019 Meeting Minutes

24. Langston Property, 18-18-038
Block 25, Lot 4, Lebanon Twp.
Certified: November 30, 2018
Complied: December 21, 2018
25. Hirasek Dwelling, 17-21-003
Block 25, Lot 59.10, Raritan Twp.
Certified: March 9, 2017
Complied: December 26, 2018
26. Tinley Property, 18-22-034
Block 65, Lot 10, Readington Twp.
Certified: November 30, 2018
Complied: December 27, 2018

TEMPORARY COMPLIANCES:

1. Stefiuk Property, 18-22-043
Block 71, Lot 11.01, Readington Twp.
Certified: November 30, 2018
Complied: December 3, 2018
2. Wojtuszewski Property, 18-21-038
Block 75, Lot 44, Raritan Twp.
Certified: 75, Lot 44, Raritan Twp.
Complied: November 21, 2018
3. Mountain View @ Hunterdon, 12-21-026
Block 44, Lot 24.02, Raritan Twp.
Certified: July 10, 2012
Complied: December 11, 2018
4. Mountain View @ Hunterdon, 12-21-026
Block 44, Lot 24.04, Raritan Twp.
Certified: July 10, 2012
Complied: December 11, 2018
5. DeSapio – Diaz Dwelling, 17-16-021
Block 6, Lot 13.01, Kingwood Twp.
Certified: September 14, 2017
Complied: December 13, 2018
6. Tyagi Property, 18-22-036
Block 48, Lot 38, Readington Twp.
Certified: October 25, 2018
Complied: December 14, 2018

January 8, 2019 Meeting Minutes

7. Wenger Dwelling, 18-18-006
Block 40, Lot 22, Lebanon Twp.
Certified: April 17, 2018
Complied: December 17, 2018

8. Lyons Dwelling, 17-26-005
Block 29, Lot 15.04, West Amwell Twp.
Certified: April 26, 2017
Complied: December 17, 2018

9. Whitehead Property, 18-08-019
Block 25, Lot 20, East Amwell Twp.
Certified: September 28, 2018
Complied: December 27, 2018

FINAL COMPLIANCES:

1. T&T Tree Service Site Plan, 16-26-006
Block 5, Lots 24, & 24.01, West Amwell Twp.
Certified: June 2, 2016
Complied: December 4, 2018

2. Flemington Junction Apartments, 15-21-039
Block 16.01, Lot 54.01, Building #5, Raritan Twp.
Certified: January 4, 2016
Complied: December 4, 2018

3. Flemington Junction Apartments, 15-21-039
Block 16.01, Lot 54.01, Building #8, Raritan Twp.
Certified: January 4, 2016
Complied: December 4, 2018

REASSESSMENTS:

MOTION: Manners, 2nd Mathews; “To accept the Reassessment Report for the Month of December 2018 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.” **MOTION APPROVED BY UNANIMOUS VOTE**

NEW BUSINESS:

2019 Annual Plan of Operations - Plan was handed out for review and comment.

After a brief discussion, a motion was made

January 8, 2019 Meeting Minutes

MOTION: Hill, 2nd Stothoff; “To accept 2019 Annual Plan of Operation as presented.”
MOTION APPROVED BY UNANIMOUS VOTE

Closed Session - Financials @ 7:16 AM - A motion was made to go into closed session to discuss financials.

MOTION: Mathews, 2nd Manners; “To go into closed session.” MOTION APPROVED BY UNANIMOUS VOTE.

FINANCIAL:

Treasurer’s Report – December 2018 - The Treasurer’s Report for December 2018 was discussed.

Return to Regular Session @ 7:47 AM - After a discussion on the financials, the Board returned back to regular session.

MOTION: Hill, 2nd Mathews; “To return to public session.” MOTION APPROVED BY UNANIMOUS VOTE

The following motion was made:

MOTION: Stothoff, 2nd Manners; “To accept statement of revenue and expenses and to approve the December 2018 Treasurer’s Report as presented.” MOTION APPROVED BY UNANIMOUS VOTE.

After reviewing the Annual Audit for FY2018, Stothoff suggested that Engisch, Schwenderman and he have a meeting with the Districts accountant to discuss recommendations listed in the audit. Engisch suggested that Stothoff, Schwenderman and himself read through the “Financial Accounting Manual for New Jersey Soil Conservation Districts” first to see if those recommendations can be followed being that the District has such a small staff.

With no further business to discuss, a motion to adjourn was made:

MOTION: Mathews, 2nd Hill; “To adjourn the District meeting at 7:51 AM.” MOTION APPROVED BY UNANIMOUS VOTE.

Respectfully Submitted,

Richard Stothoff
Secretary/Treasurer