

**HUNTERDON COUNTY SOIL CONSERVATION DISTRICT  
MONTHLY BOARD OF SUPERVISORS MEETING**

**January 11, 2022 @ 11:00 AM**

**PRESENT:** SUPERVISORS: Manners, Hill, Stothoff, Engisch, Mathews (all via conference call)  
STAFF: DePalma, Schwenderman  
AGENCY REPS:  
OTHER:

**OPEN PUBLIC MEETING ACT:** "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

**CALL TO ORDER:** @ 8:02 AM by Michael DePalma, Acting District Chairman

**REORGANIZATION:**

**Election of Officers:**

After a brief discussion, a motion was made.

**MOTION:** Mathews, 2<sup>nd</sup> Engisch, "To keep the same slate of officers with Greg Manners as Chairman, Jim Hill as Vice Chairman, and Dick Stothoff as Secretary/Treasurer". **MOTION APPROVED BY UNANIMOUS VOTE.**

**8:03 AM** – Greg Manners, District Chairman, chaired the meeting from this point on

**MINUTES:**

**MOTION:** Stothoff, 2<sup>nd</sup> Engisch; "To accept the minutes of the December 13, 2021 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

**REPORTS:**

**REQUEST FOR ASSISTANCE** – There was no Request for Assistance presented.

**PLANS:** There was no Conservation Plans submitted for Board review and signature

**Farmland Preservation Monitoring** – DePalma updated the board on status of Farmland Preservation Monitoring

**OLD BUSINESS:**

**CORRESPONDENCE:**

**Bank of America – Visa Bill – November 18, 2021 through December 17, 2021 - \$783.31** – All visa expenses were reviewed and approved.

**MOTION:** Engisch, 2<sup>nd</sup> Stothoff; "To approve all monthly visa expenses as presented for the period of November 18, 2021 through December 17, 2021." **MOTION APPROVED BY UNANIMOUS VOTE**

**NJDA – 2022 Annual State Agricultural Convention – February 8-10, 2022** -DePalma informed the board of the upcoming State Agricultural Convention. The board agreed with the uptick in COVID cases, that it would be best to not attend.

**251 WORK:**

**CERTIFICATION REPORT:**

**MOTION:** Stothoff, 2<sup>nd</sup> Mathews; “To approve the Certification Report for the month of December 2021.” **MOTION APPROVED BY UNANIMOUS VOTE.**

**CERTIFICATIONS:**

1. Dawson Pool, 21-24-041  
Block 32, Lot 37.23, Tewksbury Twp.  
Plan Date: October 12, 2021  
Latest Revisions: October 26, 2021  
Certified: November 19, 2021 (omitted from November report)
2. Sipos Dwelling, 21-16-032  
Block 1.02, Lot 14.02, Kingwood Twp.  
Plan Date: November 9, 2021  
Latest Revisions: None  
Certified: December 9, 2021
3. U.S. Metal Powders, Inc., 21-21-072  
Block 40, lot 4, Raritan Twp.  
Plan Date: July 22, 2016  
Latest Revisions: December 3, 2021  
Original Certification: November 17, 2021  
Recertification: December 9, 2021
4. Modica Barn, 21-02-025  
Block 27, Lot 4, Bethlehem Twp.  
Plan Date: November 22, 2021  
Latest Revisions: December 7, 2021  
Certified: December 9, 2021  
Condition: Please make sure the building location meets the NJDEP flood hazard rules and regulations.
5. Stephan Property, 21-01-037  
Block 18, Lot 45, Alexandria Twp.  
Plan Date: September 30, 2021  
Latest Revisions: November 30, 2021  
Certified: December 15, 2021
6. Pastalan Property, 21-02-021  
Block 48, Lot 23.02, Bethlehem Twp.  
Plan Date: November 4, 2021  
Latest Revisions: November 17, 2021  
Certified: December 15, 2021

7. Murray Property, 21-03-007  
Blocks 2 & 3, Lots 3 & 3, Bloomsbury Boro.  
Plan Date: October 19, 2021  
Latest Revisions: November 18, 2021  
Certified: December 15, 2021
  
8. Sabatini Property, 21-04-006  
Block 4, Lot 21, Califon Boro.  
Plan Date: November 16, 2021  
Latest Revisions: November 30, 2021  
Certified: December 15, 2021
  
9. Byerlee Property, 21-10-017  
Block 43, Lot 1, Franklin Twp.  
Plan Date: November 8, 2021  
Latest Revisions: November 17, 2021  
Certified: December 15, 2021
  
10. Boutros Property, 21-15-016  
Block 5, Lot 28, Holland Twp.  
Plan Date: July 20, 2021  
Latest Revisions: November 18, 2021  
Certified: December 15, 2021
  
11. Meyers Property, 21-15-020  
Block 5, Lot 73, Holland Twp.  
Plan Date: September 23, 2021  
Latest Revisions: November 18, 2021  
Certified: December 15, 2021
  
12. Goceljak Property, 21-16-030  
Block 34, Lot 1, Kingwood Twp.  
Plan Date: November 15, 2021  
Latest Revisions: November 18, 2021  
Certified: December 15, 2021
  
13. Quilban Property, 21-18-033  
Block 73, Lot 47, Lebanon Twp.  
Plan Date: November 5, 2021  
Latest Revisions: November 29, 2021  
Certified: December 15, 2021
  
14. Suppo Property, 21-18-032  
Block 38, Lot 88, Lebanon Twp.  
Plan Date: October 19, 2021  
Latest Revisions: November 29, 2021  
Certified: December 15, 2021

- 15.** Pezza Property, 21-21-074  
Block 6.13, Lot 2, Raritan Twp.  
Plan Date: November 11, 2021  
Latest Revisions: November 18, 2021  
Certified: December 15, 2021
- 16.** Cocuzza Property, 21-22-060  
Block 70, Lot 27.12, Readington Twp.  
Plan Date: October 12, 2021  
Latest Revisions: November 18, 2021  
Certified: December 15, 2021
- 17.** Fantini Property, 21-22-048  
Block 66, Lot 21.01, Readington Twp.  
Plan Date: August 23, 2021  
Latest Revisions: November 19, 2021  
Certified: December 15, 2021
- 18.** Sydor Property, 21-24-037  
Block 3, Lot 29, Tewksbury Twp.  
Plan Date: November 21, 2021  
Latest Revisions: November 29, 2021  
Certified: December 15, 2021
- 19.** Manship Barn Replacement, 21-01-042  
Block 7, Lot 22, Alexandria Twp.  
Plan Date: December 10, 2021  
Latest Revisions: December 13, 2021  
Certified: December 16, 2021
- 20.** Prendes Residence, 21-21-075  
Block 21, Lot 2.04, Raritan Twp.  
Plan Date: August 3, 2021  
Latest Revisions: None  
Certified: December 16, 2021
- 21.** Lima Family Partnership Dwelling, 21-08-025  
Block 21, Lot 13, East Amwell Twp.  
Plan Date: November 10, 2021  
Latest Revisions: November 23, 2021  
Certified: December 16, 2021
- 22.** Proposed Veterinary Clinic, 20-24-038  
Block 47, Lot 48, Tewksbury Twp.  
Plan Date: June 24, 2020  
Latest Revisions: November 15, 2021  
Certified: December 16, 2021

- 23.** Potenta Property, 21-22-062  
Block 46.01, Lot 11.02, Readington Twp.  
Plan Date: November 1, 2021  
Latest Revisions: November 17, 2021  
Certified: December 15, 2021
- 24.** Chen Property, 21-01-039  
Block 21.04, Lot 19, Alexandria Twp.  
Plan Date: November 30, 2021  
Latest Revisions: December 13, 2021  
Certified: December 17, 2021
- 25.** Tersigni Property, 21-02-022  
Block 5, Lot 4, Bethlehem Twp.  
Plan Date: November 21, 2021  
Latest Revisions: December 3, 2021  
Certified: December 17, 2021
- 26.** 14 Stanton Grange Property, 21-05-048  
Block 21, Lot 8.12, Clinton Twp.  
Plan Date: November 17, 2021  
Latest Revisions: December 14, 2021  
Certified: December 17, 2021
- 27.** Howard Property, 21-05-09  
Block 3, Lot 4.03, Clinton Twp.  
Plan Date: November 18, 2021  
Latest Revisions: December 6, 2021  
Certified: December 17, 2021
- 28.** Rogolski Property, 21-07-024  
Block 33, Lot 15, Delaware Twp.  
Plan Date: November 11, 2021  
Latest Revisions: December 13, 2021  
Certified: December 17, 2021
- 29.** Baxter Property, 21-08-028  
Block 27, Lot 43, East Amwell Twp.  
Plan Date: October 11, 2021  
Latest Revisions: December 7, 2021  
Certified: December 17, 2021
- 30.** Bishop-Smith Property, 21-08-023  
Block 16, Lot 35, East Amwell Twp.  
Plan Date: November 1, 2021  
Latest Revisions: December 7, 2021  
Certified: December 17, 2021

- 31.** Cregar Property, 21-08-027  
Block 13, Lot 4, East Amwell Twp.  
Plan Date: October 11, 2021  
Latest Revisions: December 7, 2021  
Certified: December 17, 2021
- 32.** Thompson Management Property, 21-08-017  
Block 35.01, Lot 10, East Amwell Twp.  
Plan Date: July 26, 2021  
Latest Revisions: December 9, 2021  
Certified: December 17, 2021
- 33.** Buteau Property, 21-10-019  
Block 24, Lot 30, Franklin Twp.  
Plan Date: November 23, 2021  
Latest Revisions: December 13, 2021  
Certified: December 17, 2021
- 34.** DeTommaso Property, 21-12-004  
Block 4, Lot 1.07, Glen Gardner Boro.  
Plan Date: November 22, 2021  
Latest Revisions: December 8, 2021  
Certified: December 17, 2021
- 35.** Morales Property, 21-13-006  
Block 10, Lot 15, Hampton Boro.  
Plan Date: November 26, 2021  
Latest Revisions: December 9, 2021  
Certified: December 17, 2021
- 36.** Reed Property, 21-16-033  
Block 27, Lot 1, Kingwood Twp.  
Plan Date: November 30, 2021  
Latest Revisions: December 7, 2021  
Certified: December 17, 2021
- 37.** Ferlo Property, 21-21-078  
Block 63.03, Lot 6, Raritan Twp.  
Plan Date: November 22, 2021  
Latest Revisions: December 13, 2021  
Certified: December 17, 2021
- 38.** Cirillo Property, 21-24-043  
Block 31, Lot 2, Tewksbury Twp.  
Plan Date: December 1, 2021  
Latest Revisions: December 14, 2021  
Certified: December 17, 2021

39. Nigro Residence, 21-01-041  
Block 18, Lot 24.01, Alexandria Twp.  
Plan Date: November 12, 2021  
Latest Revisions: None  
Certified: December 21, 2021
40. Russo/Amerman Dwelling, 21-05-051  
Block 31, Lot 24.02, Clinton Twp.  
Plan Date: November 18, 2021  
Latest Revisions: None  
Certified: December 21, 2021
41. Great Swamp Greenhouses, 21-01-043  
Block 21, Lot 41.21, Alexandria Twp.  
Plan Date: December 6, 2021  
Latest Revisions: None  
Certified: December 22, 2021
42. 7 Amelia Way- aka Alatory Dwelling, 15-01-018  
Block 21, Lot 38.13, Alexandria Twp.  
Plan Date: August 27, 2015  
Latest Revisions: October 10, 2021  
Original Certification: September 22, 2015  
Recertification: December 27, 2021
43. Hunterdon Brewing Company LLC, 21-22-068  
Block 38, Lot 25, Readington Twp.  
Plan Date: December 7, 2021  
Latest Revisions: None  
Certified: December 29, 2021
44. Hunterdon Central Reg. H.S. – Softball Field, 21-21-083  
Block 27, Lot 3, Raritan Twp.  
Plan Date: November 9, 2021  
Latest Revisions: None  
Certified: December 29, 2021
45. Emerald Sky Stream Cleaning Improvements, 21-21-082  
Block 9, Lot 17.02, Raritan Twp.  
Plan Date: December 3, 2021  
Latest Revisions: December 14, 2021  
Certified: December 29, 2021

#### **COMPLIANCE REPORT:**

**MOTION:** Stothoff, 2<sup>nd</sup> Mathews; “To approve the Compliance Report for the month of December 2021.” MOTION APPROVED BY UNANIMOUS VOTE.

**COMPLIANCES:**

1. Smith Property, 21-15-021  
Block 17, Lot 50, Holland Twp.  
Certified: October 21, 2021  
Complied: November 22, 2021 (omitted from November Report)
2. Gyruro-Sultzer Property, 21-25-018  
Block 16, Lot 4.18, Union Twp.  
Certified: October 18, 2021  
Complied: December 1, 2021
3. Manu Property, 21-24-036  
Block 11, Lot 8.03, Tewksbury Twp.  
Certified: November 22, 2021  
Complied: December 1, 2021
4. Dowgin Property, 21-21-061  
Block 11, Lot 7, Raritan Twp.  
Certified: October 18, 2021  
Complied: December 2, 2021
5. Bishop Property, 21-22-045  
Block 46, Lot 15, Readington Twp.  
Certified: August 12, 2021  
Complied: December 2, 2021
6. Kersten Property, 21-22-052  
Block 13, Lot 55.01, Readington Twp.  
Certified: September 30, 2021  
Complied: December 6, 2021
7. Honey House, 21-22-034  
Block 36, Lot 64, Readington Twp.  
Certified: June 23, 2021  
Complied: December 7, 2021
8. Stanlis Property, 21-25-019  
Block 28, Lot 10, Union Twp.  
Certified: October 18, 2021  
Complied: December 8, 2021
9. Myer Property, 21-25-026  
Block 27, Lot 1.01, Union Twp.  
Certified: November 8, 2021  
Complied: December 9, 2021
10. Hanson Property, 21-05-045  
Block 87, Lot 44, Clinton Twp.  
Certified: October 18, 2021  
Complied: December 9, 2021



11. Patterson Property, 21-02-017  
Block 13, Lot 12, Bethlehem Twp.  
Certified: October 18, 2021  
Complied: December 10, 2021
12. Chase Property, 21-25-012  
Block 1.01, Lot 12, Union Twp.  
Certified: August 5, 2021  
Complied: December 10, 2021
13. Presciti Property, 21-07-022  
Block 39, Lot 15.02, Delaware Twp.  
Certified: October 21, 2021  
Complied: December 10, 2021
14. Freire Pool, 21-21-043  
Block 15, Lot 33, Raritan Twp.  
Certified: August 18, 2021  
Complied: December 13, 2021
15. Abes Property, 21-21-059  
Block 2, Lot 2.02, Raritan Twp.  
Certified: October 21, 2021  
Complied: December 14, 2021
16. Tinsman Dwelling, 21-16-021  
Block 19, Lot 1, Kingwood Twp.  
Complied: December 15, 2021
17. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 4, COAH BUILDING A, Raritan Twp.  
Certified: July 1, 2015  
Complied: December 15, 2021
18. DeSalvo Residence, 20-24-022  
Block 43, Lot 4, Tewksbury Twp.  
Certified: June 24, 2020  
Complied: December 15, 2021
19. Pastalan Property, 21-02-021  
Block 48, Lot 23.02, Bethlehem Twp.  
Certified: December 15, 2021  
Complied: December 16, 2021
20. Cole Property, 19-25-002  
Block 27, Lot 8, Union Twp.  
Certified: June 19, 2019  
Complied: December 16, 2021

21. Potenta Property, 21-22-062  
Block 46.01, Lot 11.02, Readington Twp.  
Certified: December 15, 2021  
Complied: December 16, 2021
22. Mazure Riding Ring, 21-26-005  
Block 23, Lot 20.01, West Amwell Twp.  
Certified: June 28, 2021  
Complied: December 17, 2021
23. QuickChek – Readington, 18-22-045  
Block 39, Lots 56 & 57, Readington Twp.  
Certified: February 14, 2019  
Complied: December 17, 2021
24. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 127, Raritan Twp.  
Certified: July 1, 2015  
Complied: December 20, 2021
25. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 2, Building #20, Raritan Twp.  
Certified: July 1, 2015  
Complied: December 20, 2021
26. Ciarrocca Property, 21-07-021  
Block 46, Lot 5.02, Delaware Twp.  
Certified: November 22, 2021  
Complied: December 21, 2021
27. Starbucks Site Plan, 20-21-002  
Block 16.01, Lot 59, Raritan Twp.  
Certified: January 16, 2020  
Complied: December 21, 2021
28. JTC Enterprises Property, 20-25-016  
Block 30, Lot 10, Union Twp.  
Certified: September 28, 2020  
Complied: December 27, 2021
29. 7 Amelia Way – aka Alatory Dwelling, 15-01-018  
Block 21, Lot 38.13, Alexandria Twp.  
Certified: September 22, 2015  
Complied: December 28, 2021
30. Weiner Residence, 21-07-007  
Block 27, Lot 21.03, Delaware Twp.  
Certified: February 22, 2021  
Complied: December 29, 2021

31. Opdyke Dwelling, 21-07-004  
Block 19, Lot 29.01, Delaware Twp.  
Certified: March 8, 2021  
Complied: December 29, 2021
32. Yazujian Ag Building, 20-07-024  
Block 3.02, Lot 38, Delaware Twp.  
Certified: October 9, 2020  
Complied: December 29, 2021
33. Euler Property, 21-04-004  
Block 5, Lot 23, Califon Boro.  
Certified: August 5, 2021  
Complied: December 30, 2021
34. Hidden Orchard Estates Subdivision, 18-16-020  
Block 22, Lot 16.03, Kingwood Twp.  
Certified: October 29, 2018  
Complied: December 30, 2021

#### **TEMPORARY REPORT OF COMPLIANCE**

1. Nussgruber Property, 21-22-054  
Block 46.01, Lot 11.16, Readington Twp.  
Certified: November 8, 2021  
Complied: December 6, 2021
2. Deerfield Estates – Lot 54.03, 17-22-042-005  
Block 38, Lot 54.03, Readington Twp.  
Certified: December 30, 2020  
Complied: December 17, 2021
3. Deerfield Estates – Lot 54.04, 17-22-042-006  
Block 38, Lot 54.04, Readington Twp.  
Certified: December 30, 2020  
Complied: December 17, 2021
4. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 140, Raritan Twp.  
Certified: July 1, 2015  
Complied: December 22, 2021
5. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 131, Raritan Twp.  
Certified: July 1, 2015  
Complied: December 22, 2021
6. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 5, Raritan Twp.  
Certified: July 1, 2015  
Complied: December 22, 2021

7. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 129, Raritan Twp.  
Certified: July 1, 2015  
Complied: December 22, 2021
8. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 83, Raritan Twp.  
Certified: July 1, 2015  
Complied: December 22, 2021

**REASSESSMENTS:**

**MOTION:** Stothoff, 2<sup>nd</sup> Mathews, Hill abstained; “To accept the Reassessment Report for the Month of December 2021 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.” **MOTION APPROVED BY UNANIMOUS VOTE**

**NEW BUSINESS:**

**Land Grading on Farms** – DePalma updated the board about an inquiry to fill two farm fields, totaling five acres. DePalma let the board know that he talked to Frank Minch and they both agreed no practice through NRCS covers land filling and grading to that magnitude and a Soil Erosion & Sediment Control Plan would be required. The District board agreed with this assessment of land grading on farms.

**2022 Annual Plan of Operation** - The plan was handed out and after a brief discussion, a motion was made.

**MOTION:** Englisch, 2<sup>nd</sup> Mathews; “To approve the 2022 Annual Plan of Operation as presented.” **MOTION APPROVED BY UNANIMOUS VOTE.**

**FINANCIAL:**

**Treasurer’s Report – December 2021** - The Treasurer’s Report for December 2021 was discussed. It was recommended to pay the Annual Pension Appropriations bill now instead of April 1<sup>st</sup>, (when it is due), allocate \$30,000 towards a new District vehicle and move \$50,000 to Affinity Credit Union CD that matures January 23, 2022. This new CD will be for 14 months.

The following motion was made:

**MOTION:** Stothoff, 2<sup>nd</sup> Englisch; “To accept statement of revenue and expenses and to approve the December 2021 Treasurer’s Report as presented and pay the Annual Pension Appropriation early, allocate \$30,000 towards a new District vehicle and move \$50,000 from PNC Checking Account and open a new CD account with Affinity Credit Union for 14 months.” **MOTION APPROVED BY UNANIMOUS VOTE.**

With no further business to discuss, a motion to adjourn was made:

**MOTION:** Stothoff, 2<sup>nd</sup> Englisch; “To adjourn the District meeting at 8:47 am”  
**MOTION APPROVED BY UNANIMOUS VOTE.**

Respectfully Submitted,

Richard Stothoff  
Secretary/Treasurer