

HUNTERDON COUNTY SOIL CONSERVATION DISTRICT

MONTHLY BOARD OF SUPERVISORS MEETING

January 10, 2023 @ 8:00 AM

PRESENT: SUPERVISORS: Manners, Hill, Engisch, Mathews, Stothoff
STAFF: DePalma, Schwenderman
AGENCY REPS: Bianca Diaz-Deliz (NRCS)
OTHER:

OPEN PUBLIC MEETING ACT: "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

CALL TO ORDER: @ 8:03 AM by Michael DePalma, Acting District Chairman

REORGANIZATION:

Election of Officers:

After a brief discussion, a motion was made.

MOTION: Engisch, 2nd Mathews, "To keep the same slate of officers with Greg Manners as Chairman, Jim Hill as Vice Chairman, and Dick Stothoff as Secretary/Treasurer". **MOTION APPROVED BY UNANIMOUS VOTE.**

8:04 AM – Greg Manners, District Chairman, chaired the meeting from this point on

MINUTES:

MOTION: Hill, 2nd Mathews; "To accept the minutes of the December 12, 2022 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

REPORTS:

REQUEST FOR ASSISTANCE – There were no Request for Assistance presented.

PLANS: There were no Conservation Plans submitted

Farmland Preservation Monitoring – Everything is status quo. No issues or complaints.

OLD BUSINESS:

Walnut Brook – Channel & Streambank Stabilization - Manager DePalma recommends returning the unused portion of the fees submitted (inspection fees). DePalma will ask for a formal request.

MOTION: Engisch, 2nd Hill; "To return unused fees once the district receives formal request and to give thanks for their cooperation." **MOTION APPROVED BY UNANIMOUS VOTE.**

CORRESPONDENCE:

Bank of America – Visa Bill – November 18, 2022 through December 17, 2022 - \$1,752.68 – All visa expenses were reviewed and approved.

MOTION: Hill, 2nd Stothoff; “To approve all monthly visa expenses as presented for the period of November 18, 2022 through December 17, 2022.” **MOTION APPROVED BY UNANIMOUS VOTE**

251 WORK:**CERTIFICATION REPORT:**

MOTION: Stothoff, 2nd Mathews; “To approve the Certification Report for the month of December 2022.” **MOTION APPROVED BY UNANIMOUS VOTE.**

CERTIFICATIONS:

1. Peacefield Farms Dwelling, 22-01-027
Block 15, Lot 10, Alexandria Twp.
Plan Date: June 24, 2021
Latest Revisions: None
Certified: December 1, 2022
2. Spice Factory, 22-09-001
Block 39, Lot 3, Flemington Boro.
Plan Date: April 4, 2017
Latest Revisions: May 26, 2022
Original Certification: March 31, 2022
Recertification: December 7, 2022
3. Monticello Residence, 22-22-047
Block 76, Lot 2.05, Readington Twp.
Plan Date: November 7, 2022
Latest Revisions: None
Certified: December 7, 2022
4. McHenry Outdoor Riding Arena, 22-07-017
Block 21, Lot 12.01, Delaware Twp.
Plan Date: June 27, 2022
Latest Revisions: September 10, 2022
Certified: December 7, 2022
5. Jurczynski Residence, 22-26-024
Block 23, Lot 16, West Amwell Twp.
Plan Date: October 10, 2022
Latest Revisions: November 25, 2022
Certified: December 7, 2022

6. Robustelli Demo, 22-01-029
Block 10, Lot 17, Alexandria Twp.
Plan Date: October 6, 2022
Latest Revisions: None
Certified: December 16, 2022
7. Robustelli Residence, 22-01-028
Block 10, Lot 17, Alexandria Twp.
Plan Date: October 18, 2022
Latest Revisions: November 25, 2022
Certified: December 16, 2022
8. Egan Pool, 22-22-055
Block 2, Lot 2.16, Readington Twp.
Plan Date: November 29, 2022
Latest Revisions: None
Certified: December 16, 2022
9. Doyle Ag Storage Barn, 22-22-056
Block 93, Lot 28, Readington Twp.
Plan Date: October 5, 2022
Latest Revisions: None
Certified: December 16, 2022
10. Vizzoni Residence, 22-22-046
Block 64, Lot 19.01, Readington Twp.
Plan Date: October 6, 2022
Latest Revisions: None
Certified: December 16, 2022
11. Diamyuga In-Ground Pool, 22-21-057
Block 60, Lot 20.04, Raritan Twp.
Plan Date: February 5, 2021
Latest Revisions: None
Certified: December 16, 2022
Condition: Agronomic Specifications for Construction Sites in Hunterdon County (1/14/2008) are to be followed for stabilization.
12. Okoro Dwelling, 22-21-055
Block 43, Lot 5.13, Raritan Twp.
Plan Date: October 31, 2022
Latest Revisions: None
Certified: December 19, 2022
13. Captiva @ Main Street, 22-09-003
Block 5, Lots 1 & 2, Flemington Boro.
Plan Date: August 3, 2020
Latest Revisions: November 1, 2022
Certified: December 19, 2022

- 14.** Rice Dwelling, 22-07-022
Block 44, Lot 11.05, Delaware Twp.
Plan Date: August 17, 2022
Latest Revisions: December 13, 2022
Certified: December 19, 2022
- 15.** Browarny Property, 22-01-023
Block 4, Lot 42, Alexandria Twp.
Plan Date: August 23, 2022
Latest Revisions: November 28, 2022
Certified: December 19, 2022
- 16.** Fernandez Property, 22-01-016
Block 10, Lot 63.03, Alexandria Twp.
Plan Date: May 31, 2022
Latest Revisions: November 14, 2022
Certified: December 19, 2022
- 17.** Kessler Property, 22-01-024
Block 5.01, Lot 24, Alexandria Twp.
Plan Date: September 12, 2022
Latest Revisions: November 4, 2022
Certified: December 19, 2022
- 18.** Navarro Property, 22-01-018
Block 19, Lot 17, Alexandria Twp.
Plan Date: June 10, 2022
Latest Revisions: November 23, 2022
Certified: December 19, 2022
- 19.** Robbins Property, 22-01-026
Block 7, Lot 48, Alexandria Twp.
Plan Date: October 23, 2022
Latest Revisions: October 26, 2022
Certified: December 19, 2022
- 20.** Bravoco Property, 22-04-008
Block 18, Lot 11, Califon Boro.
Plan Date: August 31, 2022
Latest Revisions: November 15, 2022
Certified: December 19, 2022
- 21.** Guenther Property, 22-05-039
Block 30, Lot 10, Clinton Twp.
Plan Date: November 16, 2022
Latest Revisions: November 29, 2022
Certified: December 19, 2022

- 22. Jaffe Property, 22-05-037**
Block 82.19, Lot 22, Clinton Twp.
Plan Date: November 1, 2022
Latest Revisions: November 18, 2022
Certified: December 19, 2022
- 23. Perry Property, 22-05-036**
Block 86, Lot 1.01, Clinton Twp.
Plan Date: October 6, 2022
Latest Revisions: November 15, 2022
Certified: December 19, 2022
- 24. Manuel Property, 22-07-027**
Block 30, Lot 32, Delaware Twp.
Plan Date: November 14, 2022
Latest Revisions: November 30, 2022
Certified: December 19, 2022
- 25. Mason Property, 22-07-019**
Block 58, Lot 8.01, Delaware Twp.
Plan Date: July 12, 2022
Latest Revisions: November 29, 2022
Certified: December 19, 2022
- 26. Matthews Property, 22-10-016**
Block 41, Lot 9, Franklin Twp.
Plan Date: October 19, 2022
Latest Revisions: November 14, 2022
Certified: December 19, 2022
- 27. McCabe Property, 22-13-008**
Block 19, Lot 11.05, Hampton Boro.
Plan Date: November 9, 2022
Latest Revisions: November 17, 2022
Certified: December 19, 2022
- 28. Doran Property, 22-15-020**
Block 9, Lot 40.01, Holland Twp.
Plan Date: September 27, 2022
Latest Revisions: November 7, 2022
Certified: December 19, 2022
- 29. Korbobo Property, 22-15-014**
Block 4, Lot 1, Holland Twp.
Plan Date: June 14, 2022
Latest Revisions: November 14, 2022
Certified: December 19, 2022

- 30.** Kropewnicki Property, 22-15-021
Block 13, Lot 53, Holland Twp.
Plan Date: October 23, 2022
Latest Revisions: November 17, 2022
Certified: December 19, 2022
- 31.** Polaski Property, 22-15-022
Block 14, Lot 28, Holland Twp.
Plan Date: October 17, 2022
Latest Revisions: November 14, 2022
Certified: December 19, 2022
- 32.** Groch Property, 22-16-018
Block 36, Lot 19, Kingwood Twp.
Plan Date: October 26, 2022
Latest Revisions: November 14, 2022
Certified: December 19, 2022
- 33.** ARC of Hunterdon Property, 22-21-048
Block 8, Lot 40, Raritan Twp.
Plan Date: September 23, 2022
Latest Revisions: November 14, 2022
Certified: December 19, 2022
- 34.** Hecklau Property, 22-21-053
Block 61, Lot 15, Raritan Twp.
Plan Date: September 28, 2022
Latest Revisions: November 28, 2022
Certified: December 19, 2022
- 35.** Sutton Property, 22-22-043
Block 53, Lot 5.01, Readington Twp.
Plan Date: November 2, 2022
Latest Revisions: November 17, 2022
Certified: December 19, 2022
- 36.** Hassan Property, 22-24-035
Block 15, Lot 38, Tewksbury Twp.
Plan Date: November 12, 2022
Latest Revisions: November 29, 2022
Certified: December 19, 2022
- 37.** Hilltop Automotive Property, 22-24-034
Block 12, Lot 7, Tewksbury Twp.
Plan Date: October 17, 2022
Latest Revisions: November 17, 2022
Certified: December 19, 2022

38. Komarek Property, 22-25-026
Block 11, Lot 34, Union Twp.
Plan Date: October 12, 2022
Latest Revisions: November 14, 2022
Certified: December 19, 2022
39. Sujet Property, 22-25-027
Block 19, Lot 6, Union Twp.
Plan Date: November 4, 2022
Latest Revisions: November 17, 2022
Certified: December 19, 2022
40. Quakertown Holdings Property, 22-26-023
Block 14, Lot 22.01, West Amwell Twp.
Plan Date: October 18, 2022
Latest Revisions: November 17, 2022
Certified: December 19, 2022
41. Lauezzari Pool, 22-24-037
Block 31, Lot 25, Tewksbury Twp.
Plan Date: October 21, 2022
Latest Revisions: None
Certified: December 28, 2022
42. Tice In-Ground Pool, 22-25-029
Block 11, Lot 34, Union Twp.
Plan Date: December 2, 2022
Latest Revisions: None
Certified: December 28, 2022
43. Egan In-Ground Pool, 22-22-059
Block 51.03, Lot 26, Readington Twp.
Plan Date: November 28, 2022
Latest Revisions: None
Certified: December 28, 2022
44. GMNJ Properties, LLC, 22-26-013
Block 16, Lot 17.02, West Amwell Twp.
Plan Date: January 12, 2022
Latest Revisions: September 23, 2022
Certified: December 28, 2022
45. Newland Residence, 22-12-006
Block 14, Lot 1.03, Glen Gardner Boro.
Plan Date: September 16, 2021
Latest Revisions: December 6, 2022
Certified: December 29, 2022

46. Garanzini Property, 22-02-014
Block 48, Lot 26.56, Bethlehem Twp.
Plan Date: November 14, 2022
Latest Revisions: December 8, 2022
Certified: December 30, 2022
47. Ward Property, 22-05-027
Block 39, Lot 4.01, Clinton Twp.
Plan Date: July 25, 2022
Latest Revisions: December 8, 2022
Certified: December 30, 2022
48. Sulewski Property, 22-07-031
Block 57, Lot 2, Delaware Twp.
Plan Date: December 7, 2022
Latest Revisions: December 15, 2022
Certified: December 30, 2022
49. Rothenberg Property, 22-15-023
Block 17, Lot 20, Holland Twp.
Plan Date: November 3, 2022
Latest Revisions: December 8, 2022
Certified: December 30, 2022
50. Wieder Property, 22-15-024
Block 6, Lot 37, Holland Twp.
Plan Date: November 21, 2022
Latest Revisions: December 8, 2022
Certified: December 30, 2022
51. Hicks Property, 22-21-060
Block 25, Lot 12, Raritan Twp.
Plan Date: December 5, 2022
Latest Revisions: December 15, 2022
Certified: December 30, 2022
52. Cruz Property, 22-22-049
Block 39, Lot 49.03, Readington Twp.
Plan Date: November 9, 2022
Latest Revisions: December 15, 2022
Certified: December 30, 2022
53. Foor Property, 22-22-058
Block 14, Lot 29.01, Readington Twp.
Plan Date: November 18, 2022
Latest Revisions: December 15, 2022
Certified: December 30, 2022

- 54. Liesch Property, 22-22-057
Block 14, Lot 15, Readington Twp.
Plan Date: November 16, 2022
Latest Revisions: December 15, 2022
Certified: December 30, 2022
- 55. Lucas Property, 22-22-051
Block 45, Lot 9, Readington Twp.
Plan Date: November 7, 2022
Latest Revisions: December 16, 2022
Certified: December 30, 2022
- 56. Smith Property, 22-22-052
Block 36, Lot 6, Readington Twp.
Plan Date: November 22, 2022
Latest Revisions: December 15, 2022
Certified: December 30, 2022
- 57. Eulario Property, 22-25-028
Block 31, Lot 1.01, Union Twp.
Plan Date: November 15, 2022
Latest Revisions: December 16, 2022
Certified: December 30, 2022
- 58. Grusemeyer Property, 22-26-016
Block 14, Lot 18, West Amwell Twp.
Plan Date: June 12, 2022
Latest Revisions: December 14, 2022
Certified: December 30, 2022

COMPLIANCE REPORT:

MOTION: Stothoff, 2nd Mathews; “To approve the Compliance Report for the month of December 2022.” MOTION APPROVED BY UNANIMOUS VOTE.

COMPLIANCES:

- 1. Burgoyne In-Ground Pool, 21-21-018
Block 84, Lot 2.11, Raritan Twp.
Certified: March 31, 2021
Complied: October 24, 2022 (omitted from October report)
- 2. DaFonseca Property, 22-15-017
Block 16, Lot 13.01, Holland Twp.
Certified: October 28, 2022
Complied: December 1, 2022

3. Morales Property, 21-21-081
Block 44, Lot 21, Raritan Twp.
Certified: January 31, 2022
Complied: December 9, 2022
4. The Ridge at Readington, 19-22-028
Block 4, Lots 51 & 52, Building #7 Only, Readington Twp.
Certified: November 18, 2019
Complied: December 9, 2022
5. Cabonilas Property, 22-22-022
Block 44, Lot 5, Readington Twp.
Certified: July 18, 2022
Complied: December 15, 2022
6. Nash Property, 21-22-058
Block 36, Lot 33.03, Readington Twp.
Certified: November 22, 2021
Complied: December 19, 2022
7. The Ridge at Readington, 19-22-028
Block 4, Lots 51 & 52, Building #4 Only, Readington Twp.
Certified: November 18, 2019
Complied: December 20, 2022
8. Golub Property, 21-26-004
Block 13, Lot 61.02, West Amwell Twp.
Certified: August 12, 2021
Complied: December 29, 2022
9. Main, Dewey and Corcoran Roadway Improvements, 21-99-006
“Dewey Avenue ONLY”, Flemington Boro.
Certified: September 20, 2021
Complied: December 29, 2022
10. Jones Property, 21-22-033
Block 22, Lot 4, Readington Twp.
Certified: August 12, 2021
Complied: December 29, 2022

TEMPORARY REPORT OF COMPLIANCE

1. Tabby's Place, 21-08-004
Block 9.01, Lot 5, East Amwell Twp.
Certified: March 11, 2021
Complied: December 6, 2022
2. Colucci Warehouse, 16-21-016
Block 16.01, Lot 37.03, Raritan Twp.
Certified: May 6, 2016
Complied: December 6, 2022

3. Perryville Ridge Estates, 21-25-022
Block 22.02, Lot 34.45, Union Twp.
Certified: October 21, 2021
Complied: December 6, 2022
4. Perryville Ridge Estates, 21-25-022
Block 22.02, Lot 34.34, Union Twp.
Certified: October 21, 2021
Complied: December 6, 2022
5. Perryville Ridge Estates, 21-25-022
Block 22.03, Lot 23, Union Twp.
Certified: October 21, 2021
Complied: December 6, 2022
6. Marshall's Pond Kingwood, 05-16-016
Block 28, Lot 11.03, Kingwood Twp.
Certified: July 1, 2016
Complied: December 12, 2022
7. Veliz Dwelling, 21-22-050
Block 18, Lot 11, Readington Twp.
Certified: September 20, 2021
Complied: December 16, 2022
8. Willows at Junction Road, 19-21-035
Block 27, Lots 22 & 23, Raritan Twp.
Building #9 ONLY
Certified: October 23, 2020
Complied: December 16, 2022
9. Willows at Junction Road, 19-21-035
Block 27, Lots 22 & 23, Raritan Twp.
Building #8 ONLY
Certified: October 23, 2020
Complied: December 16, 2022
10. Willows at Junction Road, 19-21-035
Block 27, Lots 22 & 23, Raritan Twp.
Building #7 ONLY
Certified: October 23, 2020
Complied: December 16, 2022
11. Creighton Property, 22-21-028
Block 77, Lot 8, Raritan Twp.
Certified: July 18, 2022
Complied: December 16, 2022
12. Navarro Property, 22-01-018
Block 19, Lot 17, Alexandria Twp.
Certified: December 19, 2022
Complied: December 22, 2022

13. Reichard Property, 22-15-019
Block 3, Lot 14, Holland Twp.
Certified: November 28, 2022
Complied: December 22, 2022
14. Flemington Water Department – Water Infrastructure Improve, 19-09-003
Block 50, Lot 4, Flemington Boro.
Certified: September 30, 2019
Complied: December 22, 2022

FINAL REPORT OF COMPLIANCE

1. Raritan Town Square, 18-21-051
Block 16.01, Lots 35 & 36, Raritan Twp.
“Building E ONLY”
Certified: February 2, 2019
Complied: December 29, 2022

REASSESSMENTS:

MOTION: Englisch, 2nd Mathews; “To accept the Reassessment Report for the Month of December 2022 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.” **MOTION APPROVED BY UNANIMOUS VOTE**

NEW BUSINESS:

Annual Plan of Operations – 2023 – The plan was handed out and after a brief discussion, a motion was made.

MOTION: Englisch, 2nd Hill; “To approve the 2023 Annual Plan of Operation as presented.”
MOTION APPROVED BY UNANIMOUS VOTE.

Annual Pension Appropriations Bill – 2022 – Manager DePalma recommended to the board to pay bill now instead of waiting until April, when the bill is due.

MOTION: Hill, 2nd Stothoff; “To pay Annual Pension Appropriations bill in January.”
MOTION APPROVED BY UNANIMOUS VOTE.

FINANCIAL:

Treasurer’s Report – December 2022 - The Treasurer’s Report for December 2022 was discussed.

The following motion was made:

MOTION: Stothoff, 2nd Englisch; “To accept statement of revenue and expenses, to approve the December 2022 Treasurer’s Report as presented.” **MOTION APPROVED BY UNANIMOUS VOTE.**

PNC Checking Account – Manager DePalma brought to the boards attention that PNC Bank would be charging a \$22.00 maintenance fee beginning in January 2023. DePalma will contact PNC Bank and ask for fee to be waived. If they refuse, DePalma recommends to close PNC Checking account and open a checking account at Northfield Bank.

MOTION: Hill, 2nd Stothoff; “To close PNC checking account if they refuse to waive the \$22.00 maintenance fee and move money to Northfield Bank.” MOTION APPROVED BY UNANIMOUS VOTE.

Columbia Bank CD – Manager DePalma made the board aware that the Columbia Bank CD that matures January 17, 2024 may be eligible for a bump-up. He will contact Columbia Bank and see if the CD is in fact eligible for a bump-up.

MOTION: Mathews, 2nd Stothoff; “To have DePalma contact Columbia Bank and see if CD is eligible for a bump-up in interest.” MOTION APPROVED BY UNANIMOUS VOTE.

With no further business to discuss, a motion to adjourn was made:

MOTION: Mathews, 2nd Hill; “To adjourn the district meeting at 8:53 a.m.”
MOTION APPROVED BY UNANIMOUS VOTE.

Respectfully Submitted,

Richard Stothoff
District Secretary/Treasurer