

HUNTERDON COUNTY SOIL CONSERVATION DISTRICT

MONTHLY BOARD OF SUPERVISORS MEETING

June 13, 2023 @ 8:00 AM

PRESENT: SUPERVISORS: Manners, Engisch, Hill, Mathews
STAFF: DePalma, Schwenderman
AGENCY REPS:
OTHER:

OPEN PUBLIC MEETING ACT: "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

CALL TO ORDER: @ 8:00 AM by Greg Manners, District Chairman

MINUTES:

MOTION: Hill, 2nd Mathews; "To accept the minutes of the May 9, 2023 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

REPORTS:

REQUEST FOR ASSISTANCE – There were no Request for Assistance presented.

PLANS: There was no Plans presented

Farmland Preservation Monitoring – Manager DePalma was assured by Kevin that all farms will be done with time to spare.

OLD BUSINESS:

Garden State Growers – Supervisor Engisch updated the Board – things are status quo. Field has been cleared/brush-hogged. They may not be able to get field planted this year. Next step will be to have a grading plan submitted to District to level out the areas.

CORRESPONDENCE:

Bank of America – Visa Bill – April 18, 2023 through May 17, 2023 - \$281.97 – All visa expenses were reviewed and approved.

MOTION: Hill, 2nd Mathews; "To approve all monthly visa expenses as presented for the period of April 18, 2023 through May 17, 2023." **MOTION APPROVED BY UNANIMOUS VOTE**

NJSREC'S – March 2023 & April 2023 – Manager DePalma reported the District received a total of \$1,930.50 in SREC's for the months covering March and April 2023.

Frank Minch, SSCC – RFA Reimbursement for 3rd Quarter FY2023 - \$525.00

MOTION: Engisch, 2nd Hill; "To pay the RFA Reimbursement for 3rd Quarter FY2023 as billed." **MOTION APPROVED BY UNANIMOUS VOTE**

251 WORK:**CERTIFICATION REPORT:**

MOTION: Hill, 2nd English; “To approve the Certification Report for the month of May 2023.”
MOTION APPROVED BY UNANIMOUS VOTE.

CERTIFICATIONS:

1. Shapiro Pool & Landscape, 23-21-025
 Block 60, Lot 20.07, Raritan Twp.
 Plan Date: April 18, 2023
 Latest Revisions: April 25, 2023
 Certified: May 1, 2023

2. Round Valley Reservoir North Dam Embankment Modification, 19-05-029
 Block 16, Lot 1, Clinton Twp.
 Plan Date: September 5, 2019
 Latest Revisions: November 3, 2022
 Original Certification: September 13, 2019
 Recertification: May 3, 2023

3. Round Valley Reservoir South Dam Embankment Modification, 19-05-030
 Block 16, Lot 1, Clinton Twp.
 Plan Date: September 5, 2019
 Latest Revisions: November 3, 2022
 Original Certification: September 13, 2019
 Recertification: May 3, 2023

4. Round Valley Reservoir Dike Embankment Modifications, 19-05-028
 Block 15, Lot 1, Clinton Twp.
 Plan Date: September 5, 2019
 Latest Revisions: November 3, 2022
 Original Certification: September 13, 2019
 Recertification: May 3, 2023

5. Puleo International Warehouse, 20-06-004
 Block 18, Lot 5, Town of Clinton
 Plan Date: October 19, 2020
 Latest Revisions: November 15, 2022
 Certified: May 3, 2023

6. St. Catherine of Sienna Church – New Parish Center, 23-10-009
 Block 26, Lot 17.01, Franklin Twp.
 Plan Date: January 24, 2023
 Latest Revisions: None
 Certified: May 3, 2023

7. Shale Cliff Frenchtown, 23-11-001
Blocks 17; 52, Lots 5 & 6; 9, Frenchtown Boro.
Plan Date: February 4, 2022
Latest Revisions: January 25, 2023
Certified: May 3, 2023
8. OZCO Property Maintenance, 23-16-005
Block 12, Lot 15, Kingwood Twp.
Plan Date: March 29, 2023
Latest Revisions: None
Certified: May 3, 2023
9. Assuncao In-Ground Pool, 23-22-016
Block 72.01, Lot 36.10, Readington Twp.
Plan Date: April 20, 2023
Latest Revisions: None
Certified: May 4, 2023
10. Bryan/Carder In-Ground Pool, 23-24-010
Block 5, Lot 2.11, Tewksbury Twp.
Plan Date: February 24, 2023
Latest Revisions: None
Certified: May 4, 2023
11. Hunterdon Brewing Company, LLC, 21-22-068
Block 38, Lot 25, Readington Twp.
Plan Date: December 7, 2021
Latest Revisions: April 27, 2023
Original Certification: December 29, 2021
Recertification: May 5, 2023
12. Higgins Property, 23-07-010
Block 22, Lot 29, Delaware Twp.
Plan Date: April 24, 2023
Latest Revisions: May 1, 2023
Certified: May 5, 2023
13. Reilly Property, 23-10-005
Block 36, Lot 5, Franklin Twp.
Plan Date: March 22, 2023
Latest Revisions: April 27, 2023
Certified: May 5, 2023
14. Ferris Property, 23-18-014
Block 11, Lot 34, Lebanon Twp.
Plan Date: March 20, 2023
Latest Revisions: April 25, 2023
Certified: May 5, 2023

15. Young Property, 23-21-027
Block 75.01, Lot 30, Raritan Twp.
Plan Date: April 19, 2023
Latest Revisions: April 26, 2023
Certified: May 5, 2023
16. Stansbury Property, 23-22-015
Block 1.01, Lot 14.15, Readington Twp.
Plan Date: April 3, 2023
Latest Revisions: May 2, 2023
Certified: May 5, 2023
17. US Green Homes, LLC, 23-24-009
Block 51, Lot 98, Tewksbury Twp.
Plan Date: March 28, 2023
Latest Revisions: April 25, 2023
Certified: May 5, 2023
18. Hartman Property, 23-26-009
Block 32, Lot 17, West Amwell Twp.
Plan Date: March 23, 2023
Latest Revisions: May 2, 2023
Certified: May 5, 2023
19. Spildooren Property, 23-22-012
Block 67, Lot 26, Readington Twp.
Plan Date: March 22, 2023
Latest Revisions: April 20, 2023
Certified: May 9, 2023
20. County Route 635 Drainage & Safety Improvements, 23-99-003
Bethlehem Township
Plan Date: January 1, 2023
Latest Revisions: None
Certified: May 10, 2023
21. Keyzer Residence, 23-01-013
Block 21, Lot 38.19, Alexandria Twp.
Plan Date: May 1, 2023
Latest Revisions: October 17, 2022
Certified: May 18, 2023
22. Kozicki Dwelling, 23-22-017 *****
Block 73, Lot 356, Readington Twp.
Plan Date: April 3, 2023
Latest Revisions: None
Certified: May 22, 2023

- 23.** Berardo Rehab. Project, 23-24-011
Block 9, Lot 3, Tewksbury Twp.
Plan Date: May 1, 2023
Latest Revisions: May 2, 2023
Certified: May 22, 2023
- 24.** Robustelli Residence, 23-01-012
Block 10, Lot 17.02, Alexandria Twp.
Plan Date: October 18, 2022
Latest Revisions: None
Certified: May 22, 2023
- 25.** Proposed Starbucks Drive-Thru, 23-22-018
Block 34, Lot 33, Readington Twp.
Plan Date: April 1, 2023
Latest Revisions: None
Certified: May 22, 2023
- 26.** Curtis Specialty Papers Drainage Improvements, 23-20-002
Blocks 13 & 19, Lots 5.01 & 51, Milford Boro.
Plan Date: April 25, 2023
Latest Revisions: None
Certified: May 22, 2023
- 27.** Okoro Dwelling, 22-21-055
Block 43, Lot 5.13, Raritan Twp.
Plan Date: October 31, 2022
Latest Revisions: April 27, 2023
Original Certification: December 19, 2022
Recertification: May 22, 2023
- 28.** Holland Solar Farm – Tree Disturbance, 23-15-004
Block 2, Lot 1.02, Holland Twp.
Plan Date: April 14, 2023
Latest Revisions: None
Certified: May 22, 2023
- 29.** Hunterdon Youth Services Property, 23-21-008
Block 7, Lot 34, Raritan Twp.
Plan Date: December 21, 2022
Latest Revisions: January 26, 2023
Certified: May 24, 2023
- 30.** Beylickjian Property, 23-25-004
Block 29.02, Lot 1, Union Twp.
Plan Date: April 27, 2023
Latest Revisions: May 16, 2023
Certified: May 24, 2023

- 31.** Stryker Property, 23-01-010
Block 20.03, Lot 1, Alexandria Twp.
Plan Date: March 27, 2023
Latest Revisions: May 15, 2023
Certified: May 25, 2023
- 32.** Saharic Property, 23-05-009
Block 16, Lot 40, Clinton Twp.
Plan Date: March 14, 2023
Latest Revisions: May 4, 2023
Certified: May 25, 2023
- 33.** Zahn Property, 23-05-005
Block 30, Lot 40, Clinton Twp.
Plan Date: February 10, 2023
Latest Revisions: May 4, 2023
Certified: May 25, 2023
- 34.** Lyons Property, 23-07-005
Block 16, Lot 24, Delaware Twp.
Plan Date: March 21, 2023
Latest Revisions: May 4, 2023
Certified: May 25, 2023
- 35.** Spolar Property, 23-07-011
Block 60, Lot 17.07, Delaware Twp.
Plan Date: April 14, 2023
Latest Revisions: May 3, 2023
Certified: May 25, 2023
- 36.** Digioia Property, 23-08-006
Block 24, Lot 8.06, East Amwell Twp.
Plan Date: April 24, 2023
Latest Revisions: May 11, 2023
Certified: May 25, 2023
- 37.** Nardo Property, 23-08-004
Block 14.02, Lot 28.02, East Amwell Twp.
Plan Date: February 25, 2023
Latest Revisions: May 8, 2023
Certified: May 25, 2023
- 38.** Duff Property, 23-15-003
Block 26, Lot 26, Holland Twp.
Plan Date: May 4, 2023
Latest Revisions: May 9, 2023
Certified: May 25, 2023

- 39. Moran Property, 23-24-006
Block 18, Lot 4, Tewksbury Twp.
Plan Date: February 15, 2023
Latest Revisions: May 9, 2023
Certified: May 25, 2023

- 40. Seabra Property, 23-21-016
Block 21, Lot 11, Raritan Twp.
Plan Date: February 15, 2023
Latest Revisions: May 11, 2023
Certified: May 25, 2023

- 41. Winters Property, 23-21-029
Block 60, Lot 47, Raritan Twp.
Plan Date: May 2, 2023
Latest Revisions: May 8, 2023
Certified: May 25, 2023

- 42. Zack Property, 23-21-030
Block 60, Lot 38, Raritan Twp.
Plan Date: April 10, 2023
Latest Revisions: May 16, 2023
Certified: May 25, 2023

- 43. Stevens Property, 23-22-019
Block 42, Lot 8.01, Readington Twp.
Plan Date: May 8, 2023
Latest Revisions: May 17, 2023
Certified: May 25, 2023

- 44. Leone Property, 23-25-005
Block 29, Lot 7.01, Union Twp.
Plan Date: May 2, 2023
Latest Revisions: May 18, 2023
Certified: May 25, 2023

- 45. Martin Farm Road Grading, 23-05-007
Block 19, Lot 27, Clinton Twp.
Plan Date: March 21, 2023
Latest Revisions: April 26, 2023
Certified: May 31, 2023

COMPLIANCE REPORT:

MOTION: Mathews, 2nd Hill; “To approve the Compliance Report for the month of May 2023.”
MOTION APPROVED BY UNANIMOUS VOTE.

COMPLIANCES:

1. Paranjpe Dwelling, 22-01-012
Block 21, Lot 38.07, Alexandria Twp.
Certified: June 15, 2022
Complied: May 3, 2023
2. Hannis Property, 22-02-005
Block 6, Lot 21, Bethlehem Twp.
Certified: June 24, 2022
Complied: May 3, 2023
3. Levine Property, 23-21-011
Block 77.02, Lot 24, Raritan Twp.
Certified: February 28, 2023
Complied: May 3, 2023
4. Granholm Property, 23-22-003
Block 57, Lot 5.02, Readington Twp.
Certified: February 28, 2023
Complied: May 3, 2023
5. Hilltop Automotive Property, 22-24-034
Block 12, Lot 7, Tewksbury Twp.
Certified: December 19, 2022
Complied: May 5, 2023
6. Adam Property, 23-18-004
Block 69, Lot 41, Lebanon Twp.
Certified: March 15, 2023
Complied: May 5, 2023
7. Adams Property, 22-18-025
Block 1, Lot 1, Lebanon Twp.
Certified: February 28, 2023
Complied: May 8, 2023
8. McGarvey Property, 23-02-006
Block 32, Lot 32, Bethlehem Twp.
Certified: April 21, 2023
Complied: May 8, 2023
9. Bauer Property, 23-18-007
Block 24, Lot 5.09, Lebanon Twp.
Certified: March 22, 2023
Complied: May 8, 2023
10. Bohdan Property, 23-18-010
Block 54, Lot 23.04, Lebanon Twp.
Certified: April 28, 2023
Complied: May 9, 2023

- 11. Harenberg Property, 23-24-005**
Block 11, Lot 31, Tewksbury Twp.
Certified: April 21, 2023
Complied: May 9, 2023
- 12. Dandeo Property, 23-05-001**
Block 13.02, Lot 2, Clinton Twp.
Certified: January 31, 2023
Complied: May 9, 2023
- 13. Hufford Property, 23-02-002**
Block 34, Lot 34, Bethlehem Twp.
Certified: February 28, 2023
Complied: May 9, 2023
- 14. Sujet Property, 22-25-027**
Block 19, Lot 6, Union Twp.
Certified: December 19, 2022
Complied: May 10, 2023
- 15. Young Property, 23-21-027**
Block 75.01, Lot 30, Raritan Twp.
Certified: May 5, 2023
Complied: May 10, 2023
- 16. Kropewnicki Property, 22-15-021**
Block 13, Lot 53, Holland Twp.
Certified: December 19, 2022
Complied: May 10, 2023
- 17. Carlucci Dwelling, 22-01-019**
Block 21, Lot 38.09, Alexandria Twp.
Certified: July 21, 2022
Complied: May 11, 2023
- 18. Stansbury Property, 23-22-015**
Block 1.01, Lot 14.15, Readington Twp.
Certified: May 5, 2023
Complied: May 11, 2023
- 19. Rumage Property, 23-07-001**
Block 26.02, Lot 13, Delaware Twp.
Certified: February 28, 2023
Complied: May 15, 2023
- 20. Doyle Farms – Farm Market, 22-22-037**
Block 96, Lot 2, Readington Twp.
Certified: August 11, 2022
Complied: May 16, 2023

- 21.** Swider Property, 22-10-007
Block 44, Lot 10, Franklin Twp.
Certified: July 18, 2022
Complied: May 16, 2023
- 22.** Paolillo Property, 23-18-002
Block 38, Lot 85, Lebanon Twp.
Certified: January 31, 2023
Complied: May 17, 2023
- 23.** Cavallaro Property, 22-10-015
Block 16, Lot 32, Franklin Twp.
Certified: October 28, 2022
Complied: May 17, 2023
- 24.** Cooley Preserve Parking Lot, 22-16-017
Block 14, Lot 27, Kingwood Twp.
Certified: November 30, 2020
Complied: May 18, 2023
- 25.** Perryville Ridge Estates, 21-25-022
Block 22.03, Lot 19, Union Twp.
Certified: October 21, 2021
Complied: May 18, 2023
- 26.** Perryville Ridge Estates, 21-25-022
Block 22.02, Lot 34.13, Union Twp.
Certified: November 30, 2020
Complied: May 18, 2023
- 27.** US Green Homes, LLC, 23-24-009
Block 51, Lot 98, Tewksbury Twp.
Certified: May 5, 2023
Complied: May 19, 2023
- 28.** Parashis In-Ground Pool, 22-21-030
Block 81.05, Lot 12, Raritan Twp.
Certified: July 12, 2022
Complied: May 22, 2023
- 29.** Dirt Bike Track, 22-22-045
Block 69, Lot 12, Readington Twp.
Complied: May 22, 2023
- 30.** Perryville Ridge Estates, 21-25-022
Block 22.02, Lot 34.15, Union Twp.
Certified: October 21, 2021
Complied: May 23, 2023

- 31.** Perryville Ridge Estates, 21-25-022
Block 22.03, Lot 20, Union Twp.
Certified: October 21, 2021
Complied: May 23, 2023
- 32.** Hunterdon Youth Services Property, 23-21-008
Block 7, Lot 34, Raritan Twp.
Certified: May 24, 2023
Complied: May 24, 2023
- 33.** Groch Property, 22-16-018
Block 36, Lot 19, Kingwood Twp.
Certified: December 19, 2022
Complied: May 24, 2023
- 34.** Battersby Property, 23-16-004
Block 35, Lot 13.01, Kingwood Twp.
Certified: March 15, 2023
Complied: May 24, 2023
- 35.** Beylickjian Property, 23-25-004
Block 29.02, Lot 1, Union Twp.
Certified: May 24, 2023
Complied: May 25, 2023
- 36.** Winters Property, 23-21-029
Block 60, Lot 47, Raritan Twp.
Certified: May 25, 2023
Complied: May 25, 2023
- 37.** Pahuta Property, 22-22-041
Block 22, Lot 1, Readington Twp.
Certified: October 7, 2022
Complied: May 30, 2023
- 38.** Spildooren Property, 23-22-012
Block 67, Lot 26, Readington Twp.
Certified: May 9, 2023
Complied: May 30, 2023
- 39.** Stevens Property, 23-22-019
Block 42, Lot 8.01, Readington Twp.
Certified: May 25, 2023
Complied: May 30, 2023
- 40.** Pritchard Property, 21-16-025
Block 51, Lot 36, Kingwood Twp.
Certified: January 19, 2023
Complied: May 30, 2023

41. Trautman Property, 23-21-009
Block 60, Lot 23, Raritan Twp.
Certified: February 28, 2023
Complied: May 30, 2023

FINAL REPORT OF COMPLIANCE

1. Janulis Property, 21-01-012
Block 21, Lot 38.15, Alexandria Twp.
Certified: March 25, 2021
Complied: May 4, 2023
2. Colucci Warehouse, 16-21-016
Block 16.01, Lot 37.03, Raritan Twp.
Certified: August 7, 2008
Complied: May 4, 2023
3. Willows at Junction Road, 19-21-035
Block 27, Lot 22 & 23, Building #7, Raritan Twp.
Certified: October 23, 2020
Complied: May 10, 2023
4. Willows at Junction Road, 19-21-035
Block 27, Lot 22 & 23, Building #8, Raritan Twp.
Certified: October 23, 2020
Complied: May 10, 2023
5. Willows at Junction Road, 19-21-035
Block 27, Lot 22 & 23, Building #9, Raritan Twp.
Certified: October 23, 2020
Complied: May 10, 2023
6. Creekside @ Hunterdon, 15-21-006
Block 36.05, Lot 2, Building #13, 1 Harlan Road, Raritan Twp.
Certified: July 1, 2015
Complied: May 10, 2023
7. Creekside @ Hunterdon, 15-21-006
Block 36.05, Lot 2, Building #13, 3 Harlan Road, Raritan Twp.
Certified: July 1, 2015
Complied: May 10, 2023
8. Creekside @ Hunterdon, 15-21-006
Block 36.05, Lot 2, Building #13, 5 Harlan Road, Raritan Twp.
Certified: July 1, 2015
Complied: May 10, 2023
9. Creekside @ Hunterdon, 15-21-006
Block 36.05, Lot 2, Building #13, 7 Harlan Road, Raritan Twp.
Certified: July 1, 2015
Complied: May 10, 2023

10. Creekside @ Hunterdon, 15-21-006
Block 36.05, Lot 2, Building #13, 9 Harlan Road, Raritan Twp.
Certified: July 1, 2015
Complied: May 10, 2023
11. Tabby's Place, 21-08-004
Block 9.01, Lot 5, East Amwell Twp.
Certified: March 11, 2021
Complied: May 24, 2023
12. Marshall's Pond Kingwood, 05-16-016
Block 28, Lot 11.03, Kingwood Twp.
Certified: July 1, 2016
Complied: May 24, 2023
13. Van Doren Property, 22-05-034
Block 90, Lot 1, Clinton Twp.
Certified: December 19, 2022
Complied: May 24, 2023
14. Navarro Property, 22-01-018
Block 19, Lot 17, Alexandria Twp.
Certified: December 19, 2022
Complied: May 30, 2023

REASSESSMENTS:

MOTION: Mathews, 2nd Hill; "To accept the Reassessment Report for the Month of May 2023 and bill the projects for uncompleted portions as per District policy and current Fee Schedule." MOTION APPROVED BY UNANIMOUS VOTE

NEW BUSINESS:

No New Business to Report

FINANCIAL:

Treasurer's Report –May 2023 - The Treasurer's Report for May 2023 was discussed.

The following motion was made:

MOTION: Hill, 2nd Mathews; "To accept statement of revenue and expenses, to approve the May 2023 Treasurer's Report as presented." MOTION APPROVED BY UNANIMOUS VOTE.

FY2024 Budget – Manager DePalma presented a draft of the FY2024 Budget to the Supervisors at a special meeting on June 6th. Manager DePalma requested to go into closed session to discuss employee salaries.

The meeting went into closed session to discuss employee salaries.

MOTION: Engisch, 2nd Hill; "To have the meeting go into closed session at 8:28 a.m." MOTION APPROVED BY UNANIMOUS VOTE.

The meeting returned to open session.

MOTION: Engisch, 2nd Hill; “To return to open session at 9:20 a.m.”. MOTION
APPROVED BY UNANIMOUS VOTE

After discussing the employee salaries, the Board approved the Budget for FY2024 with the discussed changes be made by Manager DePalma.

MOTION: Engisch, 2nd Hill; “To approve the FY2024 Budget with the approved changes.”
MOTION APPROVED BY UNANIMOUS VOTE.

With no further business to discuss, a motion to adjourn was made:

MOTION: Mathews, 2nd Hill; “To adjourn the district meeting at 9:23 a.m.”
MOTION APPROVED BY UNANIMOUS VOTE.

Respectfully Submitted,

R. Gregory Manners
District Chairman