

**HUNTERDON COUNTY SOIL CONSERVATION DISTRICT**  
**MONTHLY BOARD OF SUPERVISORS MEETING**  
**May 7, 2019 @ 8:00 AM**

**PRESENT:** SUPERVISORS: Van Nuys, Manners, Stothoff, Mathews, Hill  
STAFF: Engisch, DePalma  
AGENCY REPS: Jill Ott (NRCS)  
OTHER: Walt Wilson

OPEN PUBLIC MEETING ACT: "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

**CALL TO ORDER:** @ 8:00 AM by John Van Nuys, District Chairman

**MINUTES:**

**MOTION:** Mathews, 2<sup>nd</sup> Manners; "To accept the minutes of the April 2, 2019 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

**REPORTS:**

**REQUEST FOR ASSISTANCE** – There was one Request for Assistance to present.

Ryman Herr, Stanton Mountain Road, Lebanon – Clinton Twp – T-1623

After a brief discussion, a motion was made:

**MOTION:** Mathews, 2<sup>nd</sup> Hill; "To approve the Request for Assistance and have District Chairman sign the request. NRCS staff will fulfill the request as per the agency's agreement with the District." **MOTION APPROVED BY UNANIMOUS VOTE**

**USDA-NRCS** – Jill Ott, NRCS, District Conservationist presented seventeen plans for Board approval.

**EQIP**

T-10263 – Forestry Management Plan  
T-10259 – Forestry Management Plan  
T-10253 – Forestry Management Plan  
T- 10252 - Forestry Management Plan  
T-133 - Forestry Management Plan  
T-6963 - Forestry Management Plan  
T-10264 - Forestry Management Plan  
T-10268 - Forestry Management Plan  
T-10245 - CNMP  
T-1149 – CNMP  
T-9538 – Implementation  
T-10175 – High Tunnel  
T-10258 – Implementation  
T-9105 – Cover Crop  
T-10262 – Implementation  
T-9742 – Implementation

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T-10112 – Pasture Management

### OLD BUSINESS:

**New Meeting Time** -- New time for District Meetings was changed from 7:00 am to 8:00 am

### CORRESPONDENCE:

**NJSREC – District Solar** – The District received their NJSREC payment for solar energy produced from their solar panels covering the month of February 2019. DePalma explained status of expenses and income of solar to date. The District received \$882.00 for (4) SREC's.

**Bank of America – Visa Bill – March 18, 2019 through April 17, 2019 - \$1,240.60** – All visa expenses were reviewed and approved.

**MOTION:** Hill, 2<sup>nd</sup> Mathews; “To approve all monthly visa expenses as presented.”  
MOTION APPROVED BY UNANIMOUS VOTE

### 251 WORK:

### CERTIFICATION REPORT:

**MOTION:** Manners, 2<sup>nd</sup> Mathews, Hill abstained; “To accept the Certification Report for the month of April 2019.” MOTION APPROVED BY UNANIMOUS VOTE.

### CERTIFICATIONS:

1. Hilltop Drive & Moore Street Road Improvements, 19-99-001  
Stockton Boro.  
Plan Date: February 28, 2019  
Latest Revisions: None  
Certified: April 3, 2019
2. Hunterdon Horizons – Storage Plan, 19-07-007  
Block 3, Lot 17, Delaware Twp.  
Plan Date: March 13, 2019  
Latest Revisions: None  
Certified: April 3, 2019
3. Agulis Barn, 19-16-010  
Block 19, Lot 4, Kingwood Twp.  
Plan Date: March 22, 2019  
Latest Revisions: March 29, 2019  
Certified: April 3, 2019

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4. Tractor Pull Removal, 19-08-007  
Block 8.02, Lot 25.01, East Amwell Twp.  
Plan Date: April 5, 2019  
Latest Revisions: None  
Certified: April 9, 2019
  
5. Funk Residence, 19-21-015  
Block 25, Lot 4, Raritan Twp.  
Plan Date: February 20, 2019  
Latest Revisions: April 9, 2019  
Certified: April 16, 2019
  
6. Kappus Track, 19-01-012  
Block 18, Lot 9.02, Alexandria Twp.  
Plan Date: April 9, 2019  
Latest Revisions: None  
Certified: April 10, 2019
  
7. Ramalho Farm Access Driveway, 19-10-003  
Block 31, Lot 4, Franklin Twp.  
Plan Date: February 1, 2019  
Latest Revisions: April 3, 2019  
Certified: April 11, 2019
  
8. Search Property, 19-16-007  
Block 14, Lot 8, Kingwood Twp.  
Plan Date: February 21, 2019  
Latest Revisions: March 25, 2019  
Certified: April 11, 2019
  
9. Perzacki Property, 18-08-014  
Block 41, Lot 8, East Amwell Twp.  
Plan Date: April 24, 2018  
Latest Revisions: March 25, 2019  
Certified: April 11, 2019
  
10. Knightly Property, 19-02-005  
Block 8, Lot 16, Bethlehem Twp.  
Plan Date: March 20, 2019  
Latest Revisions: March 28, 2019  
Certified: April 11, 2019
  
11. Laul Property, 19-18-006  
Block 24, Lot 86, Lebanon Twp.  
Plan Date: March 4, 2019  
Latest Revisions: April 1, 2019  
Certified: April 11, 2019

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12. Decker Property, 19-15-007  
Block 22, Lot 15.01, Holland Twp.  
Plan Date: February 8, 2019  
Latest Revisions: April 4, 2019  
Certified: April 11, 2019
  
13. Sally Property, 19-01-010  
Block 15, Lot 25, Alexandria Twp.  
Plan Date: February 28, 2019  
Latest Revisions: April 5, 2019  
Certified: April 11, 2019
  
14. Edinger Property, 18-03-011  
Block 26, Lot 20, Bloomsbury Boro.  
Plan Date: December 6, 2018  
Latest Revisions: April 4, 2019  
Certified: April 11, 2019
  
15. Kalinowski Driveway Modification, 19-08-008  
Block 20, Lot 17.06, East Amwell Twp.  
Plan Date: August 15, 2018  
Latest Revisions: None  
Certified: April 17, 2019
  
16. Bowlby Dwelling, 19-21-016  
Block 80, Lot 13.01, Raritan Twp.  
Plan Date: February 13, 2019  
Latest Revisions: April 8, 2019  
Certified: April 17, 2019
  
17. Krakauer Demo & Dwelling, 19-24-004  
Block 28, Lot 21, Tewksbury Twp.  
Plan Date: June 21, 2018  
Latest Revisions: None  
Certified: April 18, 2019
  
18. Mattery/Quigley Addition, 19-24-006  
Block 7, Lot 21.02, Tewksbury Twp.  
Plan Date: January 31, 2019  
Latest Revisions: March 21, 2019  
Certified: April 18, 2019
  
19. Curtis Specialty Papers Phase 1 Demolition, 19-20-002  
Block 13 & 19, Lots 5.01 & 51, Milford Borough  
Plan Date: March 22, 2019  
Latest Revisions: None  
Certified: April 18, 2019

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20. Rasimowicz Pool, 19-15-010  
Block 13, Lot 38, Holland Twp.  
Plan Date: August 13, 2018  
Latest Revisions: April 12, 2019  
Certified: April 18, 2019
  
21. Fritsche Hangar, 19-01-014  
Block 10, Lot 1.14, Alexandria Twp.  
Plan Date: April 15, 2019  
Latest Revisions: None  
Certified: April 23, 2019
  
22. Butcher Pool, 19-05-012  
Block 13, Lot 30.03, Clinton Twp.  
Plan Date: March 29, 2019  
Latest Revisions: None  
Certified: April 25, 2019
  
23. Rowe Garage/Barn, 19-08-009  
Block 27, Lot 34, East Amwell Twp.  
Plan Date: April 19, 2019  
Latest Revisions: None  
Certified: April 25, 2019
  
24. Niemiec Property, 19-02-008  
Block 47, Lot 4.09, Bethlehem Twp.  
Plan Date: April 9, 2018  
Latest Revisions: April 15, 2019  
Certified: April 25, 2019
  
25. Heron Property, 19-01-015  
Block 7, Lot 30.01, Alexandria Twp.  
Plan Date: April 9, 2019  
Latest Revisions: April 29, 2019  
Certified: April 29, 2019
  
26. Gracie Layne Design Property, 19-02-006  
Block 32, Lot 16, Bethlehem Twp.  
Plan Date: April 1, 2019  
Latest Revisions: April 8, 2019  
Certified: April 30, 2019
  
27. Rogow Property, 19-07-006  
Block 26.02, Lot 5, Delaware Twp.  
Plan Date: February 22, 2019  
Latest Revisions: April 8, 2019  
Certified: April 30, 2019

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28. Burger Property, 19-15-005  
Block 25, Lot 79, Holland Twp.  
Plan Date: January 8, 2018  
Latest Revisions: April 9, 2019  
Certified: April 30, 2019
  
29. Connell Property, 19-18-001  
Block 35, Lot 91.14, Lebanon Twp.  
Plan Date: January 21, 2019  
Latest Revisions: April 9, 2019  
Certified: April 30, 2019
  
30. Mugnano Property, 19-02-007  
Block 6, Lot 30.02, Bethlehem Twp.  
Plan Date: March 30, 2019  
Latest Revisions: April 15, 2019  
Certified: April 30, 2019
  
31. Nykamp Property, 19-15-009  
Block 21, Lot 30.04, Holland Twp.  
Plan Date: April 3, 2019  
Latest Revisions: April 18, 2019  
Certified: April 30, 2019
  
32. Ameritrust Residential Services Property, 19-12-001  
Block 3, Lot 1.01, Glen Gardner Boro.  
Plan Date: March 4, 2019  
Latest Revisions: April 9, 2019  
Certified: April 30, 2019
  
33. Kolvites Property, 19-16-011  
Block 9, Lot 25.06, Kingwood Twp.  
Plan Date: January 27, 2019  
Latest Revisions: April 10, 2019  
Certified: April 30, 2019
  
34. Kusior Property, 19-01-013  
Block 8, Lot 3, Alexandria Twp.  
Plan Date: April 9, 2019  
Latest Revisions: April 15, 2019  
Certified: April 30, 2019
  
35. Caby Property, 19-05-010  
Block 87, Lot 50, Clinton Twp.  
Plan Date: February 11, 2019  
Latest Revisions: April 15, 2019  
Certified: April 30, 2019

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36. Elacqua Property, 19-22-008  
Block 46, Lot 10.30, Readington Twp.  
Plan Date: December 26, 2019  
Latest Revisions: April 18, 2019  
Certified: April 30, 2019
  
37. Devine Property, 19-03-002  
Block 26, Lot 1, Bloomsbury Boro.  
Plan Date: February 15, 2019  
Latest Revisions: April 22, 2019  
Certified: April 30, 2019
  
38. Opdyke Property, 19-16-009  
Block 23, Lot 9, Kingwood Twp.  
Plan Date: March 14, 2019  
Latest Revisions: April 22, 2019  
Certified: April 30, 2019
  
39. Mattera Property, 19-22-012  
Block 45.02, Lot 47, Readington Twp.  
Plan Date: March 7, 2019  
Latest Revisions: April 22, 2019  
Certified: April 30, 2019
  
40. Decasas Property, 19-18-002  
Block 61, Lot 13, Lebanon Twp.  
Plan Date: January 21, 2019  
Latest Revisions: April 18, 2019  
Certified: April 30, 2019

### COMPLIANCE REPORTS:

**MOTION:** Manners, 2<sup>nd</sup> Mathews, Hill abstained; “To accept the Compliance Reports for the month of April 2019.” MOTION APPROVED BY UNANIMOUS VOTE

### COMPLIANCES:

1. Sulligan Property, 19-21-007  
Block 50, Lot 5.01, Raritan Twp.  
Certified: February 25, 2019  
Complied: April 1, 2019
  
2. Burgess Property, 18-15-020  
Block 3, Lot 19, Holland Twp.  
Certified: February 14, 2019  
Complied: April 1, 2019

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3. Romano Property, 18-05-030  
Block 3, Lot 14.06, Clinton Twp.  
Certified: October 10, 2018  
Complied: April 2, 2019
4. Masiello Property, 18-25-026  
Block 17, Lot 4.08, Union Twp.  
Certified: November 9, 2018  
Complied: April 2, 2019
5. Deo In-Ground Pool, 17-24-020  
Block 32, Lot 7.09, Tewksbury Twp.  
Complied: April 2, 2019
6. Zellers Property, 18-18-042  
Block 77, Lot 2, Lebanon Twp.  
Certified: December 19, 2018  
Complied: April 3, 2019
7. Gawalis Property, 18-25-015  
Block 21, Lot 29.13, Union Twp.  
Certified: September 28, 2018  
Complied: April 3, 2019
8. Boyd Property, 18-25-028  
Block 30, Lot 28, Union Twp.  
Certified: December 19, 2018  
Complied: April 4, 2019
9. Avens Property, 18-18-043  
Block 38, Lot 109, Lebanon Twp.  
Certified: January 29, 2019  
Complied: April 4, 2019
10. Britton Property, 19-21-011  
Block 15, Lot 83, Raritan Twp.  
Certified: April 5, 2019  
Complied: April 5, 2019
11. Gilbert Property, 18-25-027  
Block 28, Lot 26, Union Twp.  
Certified: December 19, 2018  
Complied: April 5, 2019

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12. Lembeck Property, 18-05-036  
Block 12, Lot 18.27, Clinton Twp.  
Certified: November 9, 2018  
Complied: April 8, 2019
  
13. Miller Property, 18-05-021  
Block 3, Lot 2, Clinton Twp.  
Certified: August 15, 2018  
Complied: April 8, 2019
  
14. MacMahon Property, 18-22-033  
Block 70, Lot 27.30, Readington Twp.  
Certified: October 25, 2018  
Complied: April 8, 2019
  
15. Metz Property, 18-22-046  
Block 63, Lot 8.01, Readington Twp.  
Certified: January 29, 2019  
Complied: April 9, 2019
  
16. Eggleston Property, 19-16-006  
Block 33, Lot 14.07, Kingwood Twp.  
Certified: February 25, 2019  
Complied: April 9, 2019
  
17. Lukowski Property, 19-15-001  
Block 3, Lot 116, Holland Twp.  
Certified: January 29, 2019  
Complied: April 10, 2019
  
18. Hammond Property, 19-05-009  
Block 4.03, Lot 7, Clinton Twp.  
Certified: March 25, 2019  
Complied: April 10, 2019
  
19. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 79, Raritan Twp.  
Certified: July 1, 2015  
Complied: April 12, 2019
  
20. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 73, Raritan Twp.  
Certified: July 1, 2015  
Complied: April 12, 2019

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21. Zippo Property, 19-21-001  
Block 76.01, Lot 27, Raritan Twp.  
Certified: February 25, 2019  
Complied: April 15, 2019
  
22. Maroulis Property, 19-24-002  
Block 38, Lot 16.20, Tewksbury Twp.  
Certified: January 29, 2019  
Complied: April 16, 2019
  
23. Coulter Property, 19-24-005  
Block 11, Lot 23, Tewksbury Twp.  
Complied: April 16, 2019
  
24. Rinker Property, 17-12-006  
Block 10, Lot 17, Glen Gardner Boro.  
Certified: January 9, 2018  
Complied: April 16, 2019
  
25. Wilkinson Property, 18-07-033  
Block 27, Lot 35.03, Delaware Twp.  
Certified: December 19, 2018  
Complied: April 18, 2019
  
26. Edinger Property, 18-03-011  
Block 26, Lot 20, Bloomsbury Boro.  
Certified: April 11, 2019  
Complied: April 18, 2019
  
27. Archambault Property, 19-21-005  
Block 77.13, Lot 8, Raritan Twp.  
Certified: February 14, 2019  
Complied: April 23, 2019
  
28. Thompson Property, 18-21-045  
Block 79.04, Lot 10.01, Raritan Twp.  
Certified: December 19, 2018  
Complied: April 23, 2019
  
29. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 4, Building "C" Only, Raritan Twp.  
Certified: July 1, 2015  
Complied: April 23, 2019

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- 30.** Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 3, Building "5" Only, Raritan Twp.  
Certified: July 1, 2015  
Complied: April 25, 2019
  
- 31.** Niemiec Property, 19-02-008  
Block 47, Lot 4.09, Bethlehem Twp.  
Certified: April 25, 2019  
Complied: April 25, 2019
  
- 32.** Mickley Property, 09-18-017  
Block 35, Lot 1, Lebanon Twp.  
Certified: September 9, 2009  
Complied: April 26, 2019
  
- 33.** Mitchell Property, 18-01-016  
Block 18, Lot 25, Alexandria Twp.  
Certified: July 16, 2018  
Complied: April 29, 2019
  
- 34.** Bettelli Property, 18-05-029  
Block 87, Lot 21, Clinton Twp.  
Certified: October 10, 2018  
Complied: April 29, 2019
  
- 35.** Smith Property, 19-26-002  
Block 10, Lot 2, West Amwell Twp.  
Certified: March 25, 2019  
Complied: April 29, 2019
  
- 36.** Baker Property, 18-24-020  
Block 6, Lot 24.24, Tewksbury Twp.  
Certified: October 31, 2018  
Complied: April 29, 2019

### **TEMPORARY COMPLIANCES:**

- 1.** St. Catherine of Siena Church Expansion, 15-10-025  
Block 26, Lot 17.02, Franklin Twp.  
Certified: January 27, 2016  
Complied: April 2, 2019
  
- 2.** Mountain View @ Hunterdon, 12-21-026  
Block 44.03, Lot 4, Raritan Twp.  
Certified: July 10, 2012  
Complied: April 5, 2019

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3. Mountain View @ Hunterdon, 12-21-026  
Block 44, Lot 24.19, Raritan Twp.  
Certified: July 10, 2012  
Complied: April 11, 2019
4. Quakertown Solar Farm, 16-10-021  
Block 49, Lot 15, Franklin Twp.  
Certified: December 18, 2017  
Complied: April 15, 2019
5. Wille Property, 19-21-012  
Block 24, Lot 14, Raritan Twp.  
Certified: March 11, 2019  
Complied: April 25, 2019

### FINAL COMPLIANCES:

1. Millan Property, 19-01-006  
Block 15.01, Lot 8.70, Alexandria Twp.  
Certified: March 11, 2019  
Complied: April 2, 2019
2. Cassidy Property, 18-02-019  
Block 43, Lot 36.01, Bethlehem Twp.  
Certified: December 19, 2018  
Complied: April 8, 2019
3. Jones Property, 18-07-025  
Block 3, Lot 31, Delaware Twp.  
Certified: September 28, 2018  
Complied: April 9, 2019
4. Dickison Property, 18-24-030  
Block 32, Lot 7.07, Tewksbury Twp.  
Certified: November 9, 2018  
Complied: April 11, 2019
5. Dawlatzai Dwelling, 18-08-001  
Block 17, Lot 14, East Amwell Twp.  
Certified: March 22, 2018  
Complied: April 25, 2019
6. Wenger Dwelling, 18-18-006  
Block 40, Lot 22, Lebanon Twp.  
Certified: April 17, 2018  
Complied: April 30, 2019

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7. Chamberlin Property, 19-21-002  
Block 77.13, Lot 12, Raritan Twp.  
Certified: January 17, 2019  
Complied: April 30, 2019
8. Waller Property, 18-04-005  
Block 31, Lot 4, Califon Boro.  
Certified: October 10, 2018  
Complied: April 30, 2019
9. Toolan Property, 18-21-050  
Block 7.01, Lot 12, Raritan Twp.  
Certified: January 10, 2019  
Complied: April 30, 2019
10. Delgado Property, 18-16-026  
Block 21, Lot 4.01, Kingwood Twp.  
Certified: October 22, 2018  
Complied: April 30, 2019
11. Mason Property, 18-22-025  
Block 70, Lot 17.28, Readington Twp.  
Certified: November 30, 2018  
Complied: April 30, 2019

### REASSESSMENTS:

**MOTION:** Mathews, 2<sup>nd</sup> Hill; “To accept the Reassessment Report for the Month of April 2019 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.”  
**MOTION APPROVED BY UNANIMOUS VOTE**

### NEW BUSINESS:

**Garden State Growers** – Walt and Engisch reported on Judge Buschbaum’s report and Garden State Growers update and discussions with DAG Jason Stypinsky. Following a discussion, a motion was made:

**MOTION:** Mathews, 2<sup>nd</sup> Hill; “To send a letter to DAG stating our position on being the Master and asking questions for further clarification and remediation requirements. Wilson and Engisch will draft letter.”

### FINANCIAL:

**Treasurer’s Report – April 2019** - The Treasurer’s Report for April 2019 was discussed.

The following motion was made:

**MOTION:** Hill, 2<sup>nd</sup> Mathews; “To accept statement of revenue and expenses and to approve the April 2019 Treasurer’s Report as presented.” **MOTION APPROVED BY UNANIMOUS VOTE.**

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**Closed Session –FY2020 Budget and Personnel Matters @ 8:45 AM** - a motion was made to go into closed session to discuss FY2020 Budget and Personnel Matters.

**MOTION:** Stothoff, 2<sup>nd</sup> Mathews; “To go into closed session.” MOTION APPROVED BY UNANIMOUS VOTE.

**FY 2020 Budget and Personnel Matters** - The FY2020 Budget and Personnel Matters have been discussed and reviewed.

**Return to Regular Session @ 9:15 AM** -- After a discussion on the FY2020 Budget and Personnel Matters, the Board came back to regular session.

**MOTION:** Stothoff, 2<sup>nd</sup> Mathews; “To return to public session.” MOTION APPROVED BY UNANIMOUS VOTE.

**FY2020 Budget – Update and Special Meeting Report** – The budget sub-committee presented a draft FY2020 Budget. Following a review and discussion, the following motion was made:

**MOTION:** Mathews, 2<sup>nd</sup> Stothoff; “To accept the FY2020 Budget as presented.” MOTION APPROVED BY UNANIMOUS VOTE.

**Title Changes** – Following a discussion on District Staffing and Titles, the following motion was made:

**MOTION:** Stothoff, 2<sup>nd</sup> Mathews; “Effective on July 1, 2019, Michael DePalma will have the title of District Manager and Dawn Schwenderman will have the title of Administrative Assistant.” MOTION APPROVED BY UNANIMOUS VOTE.

With no further business to discuss, a motion to adjourn was made:

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; “To adjourn the District meeting at 9:18 AM.” MOTION APPROVED BY UNANIMOUS VOTE.

Respectfully Submitted,

Richard Stothoff  
Secretary/Treasurer