

**HUNTERDON COUNTY SOIL CONSERVATION DISTRICT  
MONTHLY BOARD OF SUPERVISORS MEETING**

**May 3, 2022 @ 8:00 AM**

**PRESENT:** SUPERVISORS: Manners, Hill, Stothoff, Engisch,  
STAFF: DePalma, Schwenderman  
AGENCY REPS: Bianca Diaz-Deliz (NRCS)  
OTHER:

**OPEN PUBLIC MEETING ACT:** "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

**CALL TO ORDER:** @ 8:00 AM by Greg Manners, District Chairman

**MINUTES:**

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; "To accept the minutes of the April 5, 2022 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

**REPORTS:**

**REQUEST FOR ASSISTANCE** – There were seven (7) Request for Assistance presented.

Borough of Stockton – Blocks 1, 3,4, 7 & 8, Lot Unknown – Stockton Borough – Surface Water Control

Tinsman – Block 19, Lot 11 – Kingwood Twp – 36 acres – Grassland Management, Conservation Plan, Invasive Plants, Organic Farming

Tunceli – Block 33, Lots 1.03, 5, & 7.06 – East Amwell Twp – 79 acres – Surface Water Control, Bank Erosion and preserved Farmland Plan

Tangirala – Block 17, Lot 23.07 – East Amwell Twp – 14 acres – Farmland Preservation, Irrigation System, Cropland Protection and Production, Soil Compaction and Soil Health

Zeng – Block 16.01, Lot 31.05 – East Amwell Twp – 21.5 acres – Surface Water Control

Raneri – Block 9, Lot 8.06 - Bethlehem Twp – 5 acres – Invasive Plan Control, Wildlife Management, and Conservation Plan

Scarola – Block 21, Lot 17.07 – East Amwell Twp – 109 acres – Surface Water Control

**PLANS:** There was no Conservation Plans submitted

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; "To approve and sign the seven (7) Request for Assistance as presented." **MOTION APPROVED BY UNANIMOUS VOTE.**

**Farmland Preservation Monitoring** – Milz has visited 258 to date. He has approximately 60 more to finish out the year. A good portion of the electronic pdf reports are done. He is still collecting information and should have all done this week on farms that have been visited.

**OLD BUSINESS:**

**2022 Supervisor Re-Nominations – Greg Manners & Michael Mathews – Terms ending 6/30/22 – Re-Nomination Forms**

**MOTION:** Englisch, 2<sup>nd</sup> Hill, Manners abstained from any discussion or vote; “To accept in concurrence all completed SSCC forms and their desire to continue as a supervisor. Their forms and concurrence shall be submitted to the SSCC.” **MOTION APPROVED BY UNANIMOUS VOTE**

**CORRESPONDENCE:**

**Bank of America – Visa Bill – March 18, 2022 through April 17, 2022 - \$988.49** – All visa expenses were reviewed and approved.

**MOTION:** Englisch, 2<sup>nd</sup> Hill; “To approve all monthly visa expenses as presented for the period of March 18, 2022 through April 17, 2022.” **MOTION APPROVED BY UNANIMOUS VOTE**

**Frank Minch, SSCC – Supervisor Performance Standards – May 31, 2022** – The Supervisors were requested to review the current standards and make any suggestions toward improvements.

The Supervisors suggested more points to be given toward local meetings instead of statewide meetings. They also requested to have more virtual meetings available.

**251 WORK:**

**CERTIFICATION REPORT:**

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To approve the Certification Report for the month of April 2022.” **MOTION APPROVED BY UNANIMOUS VOTE.**

**CERTIFICATIONS:**

- 1. Nicolson Dwelling, 22-08-004  
Block 36, Lot 13, East Amwell Twp.  
Plan Date: January 28, 2022  
Original Certification: February 16, 2022  
Recertification: April 5, 2022
- 2. Vrahnos Dwelling, 22-17-001  
Block 1045, Lot 45.03, City of Lambertville  
Plan Date: August 30, 2021  
Latest Revisions: January 5, 2022  
Certified: April 5, 2022
- 3. Ludwig Property, 22-04-001  
Block 15, Lot 4.03, Califon Boro.  
Plan Date: January 21, 2022  
Latest Revisions: March 22, 2022  
Certified: April 6, 2022

4. Meredith Property, 22-04-002  
Block 18, Lot 25.02, Califon Boro.  
Plan Date: March 8, 2022  
Latest Revisions: March 15, 2022  
Certified: April 6, 2022
5. Rodrigues Property, 22-05-009  
Block 4.05, Lot 4, Clinton Twp.  
Plan Date: March 23, 2022  
Latest Revisions: March 31, 2022  
Certified: April 6, 2022
6. Dotey Property, 22-07-006  
Block 32, Lot 25.01, Delaware Twp.  
Plan Date: February 28, 2022  
Latest Revisions: March 18, 2022  
Certified: April 6, 2022
7. Krupen Property, 22-07-007  
Block 18, Lot 11, Delaware Twp.  
Plan Date: March 14, 2022  
Latest Revisions: March 31, 2022  
Certified: April 6, 2022
8. Tomasini Property, 21-10-018  
Block 36, Lot 13, Franklin Twp.  
Plan Date: November 2, 2021  
Latest Revisions: April 1, 2022  
Certified: April 6, 2022
9. Stryker Property, 21-16-029  
Block 29, Lot 19, Kingwood Twp.  
Plan Date: November 4, 2021  
Latest Revisions: March 22, 2022  
Certified: April 6, 2022
10. Brook View Inc. Property, 21-18-018  
Block 38, Lot 34, Lebanon Twp.  
Plan Date: July 9, 2021  
Latest Revisions: March 23, 2022  
Certified: April 6, 2022
11. Kunsman Property, 22-21-009  
Block 60, Lot 17, Raritan Twp.  
Plan Date: March 22, 2022  
Latest Revisions: March 28, 2022  
Certified: April 6, 2022

- 12.** Ortiz Property, 22-21-008  
Block 24, Lot 36, Raritan Twp.  
Plan Date: February 22, 2022  
Latest Revisions: March 23, 2022  
Certified: April 6, 2022
- 13.** Maimone Estate Property, 22-22-007  
Block 94, Lot 6, Readington Twp.  
Plan Date: January 24, 2022  
Latest Revisions: March 17, 2022  
Certified: April 6, 2022
- 14.** Sullivan Property, 19-22-010  
Block 51.02, Lot 41, Readington Twp.  
Plan Date: March 6, 2019  
Latest Revisions: March 21, 2022  
Certified: April 6, 2022
- 15.** Knowles Property, 22-24-009  
Block 32, Lot 7.15, Tewksbury Twp.  
Plan Date: February 22, 2022  
Latest Revisions: March 23, 2022  
Certified: April 6, 2022
- 16.** Nacchio Property, 22-24-013  
Block 15, Lot 32, Tewksbury Twp.  
Plan Date: March 9, 2022  
Latest Revisions: March 28, 2022  
Certified: April 6, 2022
- 17.** Stazzone Property, 22-24-012  
Block 33, Lot 9, Tewksbury Twp.  
Plan Date: March 16, 2022  
Latest Revisions: March 31, 2022  
Certified: April 6, 2022
- 18.** Meininger Property, 22-25-009  
Block 15, Lot 7.01, Union Twp.  
Plan Date: March 1, 2022  
Latest Revisions: March 17, 2022  
Certified: April 6, 2022
- 19.** Hunterdon Central Reg. H.S. – Storage Building, 22-21-011  
Block 27, Lot 3, Raritan Twp.  
Plan Date: March 30, 2022  
Latest Revisions: None  
Certified: April 7, 2022

- 20.** D&R Canal SP Towpath Repair, 22-07-008  
Block 50, Lot 100, Delaware Twp.  
Certified: April 11, 2022
- 21.** Yard – Agricultural Building, 22-07-009  
Block 44, Lot 15, Delaware Twp.  
Plan Date: April 1, 2022  
Latest Revisions: None  
Certified: April 12, 2022
- 22.** Schaefers Property, 22-04-003  
Block 4, Lots 5 & 5.01, Califon Boro.  
Plan Date: March 11, 2022  
Latest Revisions: April 4, 2022  
Certified: 13, 2022
- 23.** Clemente Property, 22-08-001  
Block 33, Lot 12.01, East Amwell Twp.  
Plan Date: January 3, 2022  
Latest Revisions: April 5, 2022  
Certified: April 13, 2022
- 24.** Harding Property, 22-16-003  
Block 51, Lot 42, Kingwood Twp.  
Plan Date: March 22, 2022  
Latest Revisions: April 5, 2022  
Certified: April 13, 2022
- 25.** Wells Property, 22-16-005  
Block 26, Lot 2, Kingwood Twp.  
Plan Date: March 17, 2022  
Latest Revisions: April 4, 2022  
Certified: April 13, 2022
- 26.** Confortini Property, 19-18-008  
Block 29, Lot 16, Lebanon Twp.  
Plan Date: May 3, 2019  
Latest Revisions: April 5, 2022  
Certified: April 13, 2022
- 27.** Bunnvale Well Site Improvement Project, 22-18-006  
Block 10, Lot 38, Lebanon Twp.  
Plan Date: November 22, 2021  
Latest Revisions: March 14, 2022  
Certified: April 13, 2022
- 28.** Brown In-ground Pool, 22-25-010  
Block 30, Lot 1.08, Union Twp.  
Plan Date: February 22, 2022  
Latest Revisions: None  
Certified: April 19, 2022

- 29.** Tousignant In-Ground Pool, 22-25-012  
Block 8, Lot 5, Union Twp.  
Plan Date: February 23, 2022  
Latest Revisions: March 30, 2022  
Certified: April 19, 2022
- 30.** Wirasnik Hay Barn, 22-01-009  
Block 23, Lot 1, Alexandria Twp.  
Plan Date: March 29, 2022  
Latest Revisions: None  
Certified: April 19, 2022
- 31.** Wade – Re-Grade, 22-05-011  
Block 82.07, Lot 10, Clinton Twp.  
Plan Date: February 20, 2022  
Latest Revisions: None  
Certified: April 21, 2022
- 32.** Alexandria M.S. – Additions & Alterations, 22-01-001  
Block 12, Lot 9.01, Alexandria Twp.  
Plan Date: November 17, 2021  
Latest Revisions: March 17, 2022  
Certified: April 21, 2022
- 33.** Apex Design Property, 22-26-008  
Block 36, Lot 1, West Amwell Twp.  
Plan Date: March 22, 2022  
Latest Revisions: April 14, 2022  
Certified: April 22, 2022
- 34.** Reed Property, 22-24-015  
Block 45, Lot 21, Tewksbury Twp.  
Plan Date: March 30, 2022  
Latest Revisions: April 14, 2022  
Certified: April 22, 2022
- 35.** Iannucci Property, 22-13-003  
Block 3, Lot 2, Hampton Boro.  
Plan Date: March 21, 2022  
Latest Revisions: April 19, 2022  
Certified: April 22, 2022
- 36.** Lopes Property, 22-05-010  
Block 1, Lot 22, Clinton Twp.  
Plan Date: April 1, 2022  
Latest Revisions: April 19, 2022  
Certified: April 22, 2022

- 37. Antman Property, 22-05-012  
Block 19, Lot 7, Clinton Twp.  
Plan Date: April 1, 2022  
Latest Revisions: April 14, 2022  
Certified: April 22, 2022
- 38. Schubert Property, 22-03-004  
Block 17, Lot 14, Bloomsbury Boro.  
Plan Date: February 1, 2022  
Latest Revisions: April 14, 2022  
Certified: April 22, 2022

**COMPLIANCE REPORT:**

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To approve the Compliance Report for the month of April 2022.”  
MOTION APPROVED BY UNANIMOUS VOTE.

**COMPLIANCES:**

- 1. U.S. Metal Powders, Inc., 21-21-072  
Block 40, Lot 4, Raritan Twp.  
Certified: November 17, 2021  
Complied: April 1, 2022
- 2. Cirillo Property, 21-24-043  
Block 31, Lot 2, Tewksbury Twp.  
Certified: December 17, 2021  
Complied: April 1, 2022
- 3. Wise Property, 22-05-008  
Block 89, Lot 29, Clinton Twp.  
Certified: March 15, 2022  
Complied: April 4, 2022
- 4. Grimaldi Property, 22-01-005  
Block 16, Lot 11.05, Alexandria Twp.  
Certified: March 2, 2022  
Complied: April 4, 2022
- 5. Loethen Property, 21-08-018  
Block 6, Lot 7, East Amwell Twp.  
Certified: September 30, 2021  
Complied: April 5, 2022
- 6. VanDoran Property, 18-18-037  
Block 36, Lot 16, Lebanon Twp.  
Certified: October 10, 2018  
Complied: April 7, 2022

7. Hollain Residence, 19-22-033  
Block 71, Lot 5.01, Readington Twp.  
Certified: October 4, 2019  
Complied: April 8, 2022
8. Buteau Property, 21-10-019  
Block 24, Lot 30, Franklin Twp.  
Certified: December 17, 2021  
Complied: April 14, 2022
9. Brown Property, 21-21-056  
Block 73, Lot 8, Raritan Twp.  
Certified: October 18, 2021  
Complied: April 18, 2022
10. Morales Property, 21-13-006  
Block 10, Lot 15, Hampton Boro.  
Certified: December 17, 2021  
Complied: April 18, 2022
11. Mamay Property, 21-22-063  
Block 46, Lot 11.22, Readington Twp.  
Certified: January 20, 2022  
Complied: April 18, 2022
12. Ortiz Property, 22-22-006  
Block 43, Lot 29, Readington Twp.  
Certified: March 2, 2022  
Complied: April 18, 2022
13. Jujkowski Property, 22-22-002  
Block 70, Lot 27.14, Readington Twp.  
Certified: March 2, 2022  
Complied: April 18, 2022
14. Matthews Property, 21-05-047  
Block 83, Lot 3.03, Clinton Twp.  
Certified: March 2, 2022  
Complied: April 18, 2022
15. Stepner Property, 14-22-017  
Block 43, Lot 17, Readington Twp.  
Certified: July 15, 2014  
Complied: April 19, 2022
16. Country Classics at Frenchtown, 19-11-002  
Block 3, Lots 1.11 & 1.12, Duplex #4, Frenchtown Boro.  
Certified: November 8, 2019  
Complied: April 19, 2022



- 17.** Country Classics at Frenchtown, 19-11-002  
Block 3, Lots 1.13 & 1.14, Duplex #5, Frenchtown Boro.  
Certified: November 8, 2019  
Complied: April 19, 2022
- 18.** Nacchio Property, 22-24-013  
Block 15, Lot 32, Tewksbury Twp.  
Certified: April 6, 2022  
Complied: April 20, 2022
- 19.** Pezza Property, 21-21-074  
Block 6.13, Lot 2, Raritan Twp.  
Certified: December 15, 2021  
Complied: April 20, 2022
- 20.** Newman Property, 22-21-007  
Block 25, Lot 66, Raritan Twp.  
Certified: March 15, 2022  
Complied: April 20, 2022
- 21.** Remaly Property, 21-10-011  
Block 24, Lot 11, Franklin Twp.  
Certified: November 22, 2021  
Complied: April 20, 2022
- 22.** Marshall's Pond Kingwood, 05-16-016  
Block 28, Lot 11.06, Kingwood Twp.  
Certified: July 1, 2016  
Complied: April 21, 2022
- 23.** Thompson Management Property, 21-08-017  
Block 35.01, Lot 10, East Amwell Twp.  
Certified: December 17, 2021  
Complied: April 25, 2022
- 24.** Karcher Property, 22-02-004  
Block 43, Lot 6, Bethlehem Twp.  
Complied: April 25, 2022
- 25.** Allen Property, 21-24-039  
Block 6.02, Lot 24.04, Tewksbury Twp.  
Certified: November 22, 2021  
Complied: April 26, 2022
- 26.** Mills Property, 22-24-008  
Block 7, Lot 37, Tewksbury Twp.  
Certified: March 15, 2022  
Complied: April 26, 2022

27. Malinowski Property, 22-22-003  
Block 94, Lot 2.01, Readington Twp.  
Certified: February 14, 2022  
Complied: April 27, 2022
28. O'Donnell Property, 21-22-065  
Block 4, Lot 27, Readington Twp.  
Certified: January 20, 2022  
Complied: April 27, 2022
29. Weatherbee Property, 21-08-030  
Block 6.01, Lot 15, East Amwell Twp.  
Certified: January 31, 2022  
Complied: April 27, 2022
30. Ehrenreich Property, 20-26-003  
Block 26, Lot 29, West Amwell Twp.  
Certified: October 19, 2020  
Complied: April 28, 2022
31. Ackerman Property, 21-07-020  
Block 55, Lot 4, Delaware Twp.  
Certified: September 30, 2021  
Complied: April 29, 2022

#### **TEMPORARY REPORT OF COMPLIANCE**

1. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 2, Building #13, 3 Harlan Road, Raritan Twp.  
Certified: July 1, 2015  
Complied: April 8, 2022
2. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 2, Building #13, 5 Harlan Road, Raritan Twp.  
Certified: July 1, 2015  
Complied: April 8, 2022
3. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 2, Building #13, 7 Harlan Road, Raritan Twp.  
Certified: July 1, 2015  
Complied: April 8, 2022
4. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 2, Building #13, 9 Harlan Road, Raritan Twp.  
Certified: July 1, 2015  
Complied: April 8, 2022
5. Equestrian Meadows – Lot 5.09, 21-21-003  
Block 43, Lot 5.09, Raritan Twp.  
Certified: January 21, 2021  
Complied: April 11, 2022

6. Yorks Dwelling, 21-22-022  
Block 94, Lot 14, Readington Twp.  
Certified: May 11, 2021  
Complied: April 13, 2022
7. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 2, Building #13, 1 Harlan Road, Raritan Twp.  
Certified: July 1, 2015  
Complied: April 25, 2022

### **FINAL REPORT OF COMPLIANCE**

1. Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 140, Raritan Twp.  
Certified: July 1, 2015  
Complied: April 7, 2022
2. Byerlee Property, 21-10-017  
Block 43, Lot 1, Franklin Twp.  
Certified: December 15, 2021  
Complied: April 18, 2022
3. Vezzosi Dwelling, 21-01-016  
Block 18.01, Lot 3, Alexandria Twp.  
Certified: June 7, 2021  
Complied: April 28, 2022
4. Cregar Property, 21-08-027  
Block 13, Lot 4, East Amwell Twp.  
Certified: December 17, 2021  
Complied: April 28, 2022
5. Canning Dwelling, 20-10-007  
Block 16, Lot 15, Franklin Twp.  
Certified: June 5, 2020  
Complied: April 28, 2022
6. Shaw Property, 19-03-004  
Block 18, Lot 13, Bloomsbury Boro.  
Certified: October 15, 2019  
Complied: April 28, 2022

### **REASSESSMENTS:**

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; “To accept the Reassessment Report for the Month of April 2022 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.”  
**MOTION APPROVED BY UNANIMOUS VOTE**

### **NEW BUSINESS:**

**Fleet Gas Card – Fuelman** – DePalma expressed the desire to the Supervisors to apply for a tax exempt fleet gas card that would be accepted at multiple gas stations.

**MOTION:** Englisch, 2<sup>nd</sup> Hill; “To approve applying for a tax-exempt fleet gas card.”  
MOTION APPROVED BY UNANIMOUS VOTE

**2017 Escape – Starter Bypass** – DePalma requested permission to purchase a starter bypass for the 2017 Escape.

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To approve the purchase of a starter bypass for the 2017 Escape.” MOTION APPROVED BY UNANIMOUS VOTE

**Landscaping** – DePalma made the Board aware that the landscaping company the district has had a contract with did not contact the district about renewing. DePalma also made the Board aware that he wasn’t happy with the previous landscaper because they neglected to do spring and fall clean-up, which was part of our contract. DePalma requested to have the mowing done in-house to save money.

## **FINANCIAL:**

**Treasurer’s Report – April 2022** - The Treasurer’s Report for April 2022 was discussed.

The following motion was made:

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; “To accept statement of revenue and expenses and to approve the April 2022 Treasurer’s Report as presented.” MOTION APPROVED BY UNANIMOUS VOTE.

**FY2023 Budget** – DePalma is in the process of completing the District Budget for FY2023. DePalma and the Supervisors plan to tentatively meet Wednesday, May 18 at 8:00 am.

**Columbia Bank 20 Month CD – Matures May 13, 2022** – The Supervisors agreed to discuss at the May 18<sup>th</sup> budget meeting.

With no further business to discuss, a motion to adjourn was made:

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; “To adjourn the district meeting at 8:56 am”  
MOTION APPROVED BY UNANIMOUS VOTE.

Respectfully Submitted,

Richard Stothoff  
Secretary/Treasurer