

**HUNTERDON COUNTY SOIL CONSERVATION DISTRICT  
MONTHLY BOARD OF SUPERVISORS MEETING  
November 14, 2012 @ 7:00 AM**

**PRESENT:** SUPERVISORS: Van Nuys, Stothoff, Mathews, Manners  
STAFF: Engisch (CMS), Symancek  
AGENCY REPS: Bartok, NRCS  
OTHERS: Atty. Walter N. Wilson

**OPEN PUBLIC MEETING ACT:** "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, and by mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

**CALL TO ORDER:** @ 7:10 AM by John Van Nuys, District Chairman

**MINUTES: MOTION:** Stothoff, 2<sup>nd</sup> Manners, passed by unanimous voice vote: "To accept the minutes of October 10, 2012 meeting as mailed".

**FINANCIAL:** Treasurer's Report – October (tabled until after closed session– see page 9 of this report)

**CORRESPONDENCE:**

**Bill Brash, Training Committee Co-Chair:** Revised Standards Training scheduled for December 12, 2012 at the Freehold SCD Meeting Room – Engisch stated that he and staff members, Symancek, DePalma, and Pfurr, will be attending the training.

**251 WORK:**

**CERTIFICATION REPORT:**

**MOTION:** Mathews, 2<sup>nd</sup> Manners, passed by unanimous voice vote; "To accept the Certification Report for the Month of October 2012." .

**CERTIFICATIONS:**

1. Vozzo Property, 12-13-002  
Block 32, Lot 3, Bethlehem Twp.  
Plan Date: April 30, 2012  
Latest Revisions: September 27, 2012  
Certified: September 28, 2012 (omitted from September report)
2. Verdi Barn & Riding Arena, 12-22-002  
Block 80, Lot 1, Readington Twp.  
Plan Date: January 11, 2012  
Latest Revisions: August 29, 2012  
Certified: September 28, 2012 (omitted from September report)

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3. Benyo Property, 12-05-026  
Block 79.02, Lot 23.01, Clinton Twp.  
Plan Date: June 20, 2012  
Latest Revisions: September 28, 2012  
Certified: October 2, 2012
4. Speranza Property, 12-26-008  
Block 8, Lot 61.01, West Amwell Twp.  
Plan Date: August 24, 2012  
Latest Revisions: October 2, 2012  
Certified: October 2, 2012
5. King Property, 12-15-013  
Block 14, Lot 58, Holland Twp.  
Plan Date: September 25, 2012  
Latest Revisions: October 2, 2012  
Certified: October 2, 2012
6. Smith Property, 12-07-013  
Block 22, Lot 25, Delaware Twp.  
Plan Date: June 29, 2012  
Latest Revisions: October 2, 2012  
Certified: October 5, 2012
7. Sulewski Property, 12-07-015  
Block 26, Lot 13.01, Delaware Twp.  
Plan Date: July 13, 2012  
Latest Revisions: October 2, 2012  
Certified: October 5, 2012
8. Wellet Property, 12-18-015  
Block 26, Lot 3, Lebanon Twp.  
Plan Date: September 12, 2012  
Latest Revisions: October 4, 2012  
Certified: October 5, 2012
9. Evans Property, 12-21-023  
Block 25, Lot 17, Raritan Twp.  
Plan Date: February 9, 2012  
Latest Revisions: October 3, 2012  
Certified: October 5, 2012  
Conditions: 1. Agronomic Specifications for Construction Sites in Hunterdon County (1/14/2008) are to be followed for stabilization. 2. 100 ft. stone tracking pads are to be maintained during construction. 3. A silt fence sediment barrier is to be maintained below all disturbed areas.

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10. Payne Farms Major Subdivision, 12-05-025  
Block 90, Lot 2.01, Clinton Twp.  
Plan Date: May 11, 2012  
Latest Revisions: October 1, 2012  
Certified: October 9, 2012
11. Schmitt Horse Riding Ring, 12-07-012  
Block 58, Lot 11, Delaware Twp.  
Plan Date: June 27, 2012  
Latest Revisions: October 12, 2012  
Certified: October 15, 2012
12. Winch Property, 12-12-004  
Block 4, Lot 8, Glen Gardner Boro  
Plan Date: September 23, 2012  
Latest Revisions: October 12, 2012  
Certified: October 15, 2012
13. Stock Island Farms Property, 12-22-035  
Block 14, Lot 1, Readington Twp.  
Plan Date: March 22, 2012  
Latest Revisions: October 9, 2012  
Certified: October 17, 2012
14. Existing Well #5 Improvements, 12-09-003  
Block 15, Lot 44, Flemington Boro  
Plan Date: August 10, 2012  
Latest Revisions: October 18, 2012  
Certified: October 23, 2012
15. Robbins Property, 11-08-015  
Block 35.01, Lot 5, East Amwell Twp.  
Plan Date: December 9, 2011  
Latest Revisions: October 16, 2012  
Certified: October 22, 2012
16. Penyak Property, 12-03-003  
Block 20, Lot 12, Bloomsbury Boro.  
Plan Date: June 12, 2012  
Latest Revisions: October 16, 2012  
Certified: October 22, 2012
17. Lee Property, 12-21-040  
Block 82, Lot 1, Raritan Twp.  
Plan Date: October 9, 2012  
Latest Revisions: October 22, 2012  
Certified: October 22, 2012

18. Held Property, 12-24-021  
Block 32, Lot 52, Tewksbury Twp.  
Plan Date: September 23, 2012  
Latest Revisions: October 17, 2012  
Certified: October 22, 2012
  
19. 3A Sutton Road Dwelling, 12-24-022  
Block 11, Lot 6, Tewksbury Twp.  
Plan Date: July 15, 2012  
Latest Revisions: August 20, 2012  
Certified: October 23, 2012  
Condition: The District must receive verification of proper installation of the drywells prior issue of the final Report of Compliance.
  
20. Lilac Drive Improvements – Phases III & IV, 12-99-011  
Clinton Township  
Plan Date: June 22, 2012  
Latest Revisions: None  
Certified: October 23, 2012  
Conditions: 1. The District must approve/certify the disposal locations of any excess fill/soil prior to any such material leaving the project site or limits of disturbance as shown on the certified plans.  
2. Agronomic Specifications for Construction Sites in Hunterdon County (1/14/2008) are to be followed for stabilization.
  
21. Nishisakawick Creek – Stream Bank Restoration, 12-99-010  
Frenchtown Borough  
Plan Date: August 31, 2012  
Latest Revisions: October 19, 2012  
Certified: October 24, 2012
  
22. Sweet Meadow Farm Building, 12-24-024  
Block 19, Lot 11.08, Tewksbury Twp.  
Plan Date: October 17, 2012  
Latest Revisions: None  
Certified: October 25, 2012
  
23. Caskey Dwelling, 12-24-023  
Block 10, Lot 6.02, Tewksbury Twp.  
Plan Date: October 10, 2012  
Latest Revisions: None  
Certified: October 25, 2012
  
24. Lanesley Dwelling – Lot 7.04, 12-24-025  
Block 32, Lot 7.04, Tewksbury Twp.  
Plan Date: September 12, 2012  
Latest Revisions: None  
Certified: October 26, 2012

25. Giordano Barn, 12-18-018  
Block 57, Lot 38, Lebanon Twp.  
Plan Date: June 25, 2009  
Latest Revisions: October 25, 2012  
Certified: October 26, 2012
26. Polewka Property, 12-18-017  
Block 16, Lot 57, Lebanon Twp.  
Plan Date: October 15, 2012  
Latest Revisions: October 24, 2012  
Certified: October 26, 2012
27. Nabozny Property, 12-08-010  
Block 35.01, Lot 15, East Amwell Twp.  
Plan Date: September 10, 2012  
Latest Revisions: October 25, 2012  
Certified: October 26, 2012
28. Janssen Property, 12-15-012  
Block 1, Lot 9.02, Holland Twp.  
Plan Date: August 27, 2012  
Latest Revisions: October 25, 2012  
Certified: October 26, 2012
29. Korba Property, 12-04-002  
Block 25, Lot 2.01, Califon Boro.  
Plan Date: March 27, 2012  
Latest Revisions: October 22, 2012  
Certified: October 26, 2012

## **COMPLIANCE REPORT**

**MOTION:** Stothoff, 2<sup>nd</sup> Mathews, passed by unanimous voice vote; “To accept the Compliance Report for the month of October 2012”

### **COMPLIANCES:**

1. Lanesley – Stickel Properties, 12-24-001  
Block 32, Lot 7.07, Tewksbury Twp.  
Certified: January 10, 2012  
Complied: October 1, 2012
2. Trautman Property, 12-07-017  
Block 41, Lot 10, Delaware Twp.  
Certified: September 18, 2012  
Complied: October 1, 2012

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3. McDevitt Riding Ring, 10-10-004  
Block 36, Lot 6, Franklin Twp.  
Certified: May 7, 2010  
Complied: October 1, 2012
4. Flemington Fields, 99-21-014  
Block 71.19, Lot 2, Raritan Twp.  
Certified: June 8, 2001  
Complied: October 1, 2012
5. Beldon Residence, 12-25-007  
Block 27, Lot 8.02, Union Twp.  
Certified: June 27, 2012  
Complied: October 1, 2012
6. Rehabilitation of Unnamed Dam #32, 11-10-010  
Block 23, Lot 5, Franklin Twp.  
Certified: November 15, 2011  
Complied: October 4, 2012
7. Smith Property, 12-24-019  
Block 14, Lot 15, Tewksbury Twp.  
Certified: September 12, 2012  
Complied: October 3, 2012
8. Maximuck Barn, 11-07-005  
Block 51, Lot 5.02, Delaware Twp.  
Certified: July 11, 2011  
Complied: October 5, 2012
9. Wakefield Property, 12-05-022  
Block 30, Lot 9, Clinton Twp.  
Certified: September 12, 2012  
Complied: October 5, 2012
10. Carriage House Kennels, 07-16-007  
Block 25, Lot 1.01, Kingwood Twp.  
Certified: July 11, 2007  
Complied: October 5, 2012
11. Brown Property, 12-21-033  
Block 83, Lot 3.08, Raritan Twp.  
Certified: August 17, 2012  
Complied: October 4, 2012
12. Bugasch Residence, 11-22-004  
Block 94, Lot 19, Readington Twp.  
Certified: February 11, 2012  
Complied: October 11, 2012

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13. Nunery Property, 12-10-002  
Block 36, Lot 37, Franklin Twp.  
Certified: August 14, 2012  
Complied: October 12, 2012
14. King Property, 12-15-013  
Block 14, Lot 58, Holland Twp.  
Certified: October 2, 2012  
Complied: October 12, 2012
15. Pizzie Property, 12-01-009  
Block 9, Lot 27, Alexandria Twp.  
Certified: August 24, 2012  
Complied: October 15, 2012
16. Amerman Property, 12-07-003  
Block 13, Lot 7, Delaware Twp.  
Certified: April 11, 2012  
Complied: October 16, 2012
17. Anerella Pool & Lot Grading, 11-21-037  
Block 8, Lot 8.14, Raritan Twp.  
Certified: November 23, 2011  
Complied: October 16, 2012
18. Potter Property, 12-22-030  
Block 38, Lot 38.31, Readington Twp.  
Certified: September 21, 2012  
Complied: October 17, 2012
19. The Hamlet Dwelling 24.11, 12-07-007  
Block 39.01, Lot 24.11  
Certified: April 23, 2011  
Complied: October 19, 2012
20. Carter Property, 11-08-010  
Block 40, Lot 38, East Amwell Twp.  
Certified: September 28, 2011  
Complied: October 23, 2012
21. The Clover Field Farm, 09-24-013  
Block 42, Lot 6.01, Tewksbury Twp.  
Certified: August 14, 2009  
Complied: October 23, 2012
22. Wance Property, 11-07-013  
Block 6, Lot 6.01, Delaware Twp.  
Certified: November 16, 2011  
Complied: October 24, 2012

**REASSESSMENTS:**

A Reassessment Report---a list of projects that have exceeded their fees---was presented to the Board for billing approval. After reviewing report, the following motion was made:

**MOTION:** Manners, 2<sup>nd</sup> Stothoff, passed by unanimous voice vote; “To accept the Reassessment Report for the Month of October 2012 and bill the projects for uncompleted portions as per District policy and current Fee Schedule”.

**OLD BUSINESS:**

**Proposed Restructuring of NJ Soil Erosion and Sediment Control Program** – Following the “Roadmap for Effective Change”, Committees have been formed to uniform the efforts of the Districts throughout New Jersey. Mark Symancek will be on the Education/Training Committee and Bill Engisch is trying to get on the Policy and Procedures Committee. Engisch has spoken to Bill Brash and co-chair, Bob Dobbs, and has offered the assistance of himself, Atty. Walter N. Wilson and District Chairman, John Van Nuys. There was a discussion on the need for Engisch and Atty. Wilson to draft and send a letter to the committee on the District’s past clarifications, history, and support by the NJSSCC, for the District’s need of involvement and enforcement under the Chapter 251 legislation involving Single-family dwellings and minor subdivisions of one lot and remaining lands. After the discussion, a motion was made:

**MOTION:** Stothoff, 2<sup>nd</sup> Manners, passed by unanimous voice vote; “To adopt a resolution of support to be sent to the Policy and Procedures Committee that reinforces the existing District policies subject to the applicability of single-family enforcement to the Chapter 251 Law”. Attorney Wilson will send letter to co-chairman of Policy & Procedures Committee.

**FY 2012 Audit – underway/update** – Engisch reported that the audit is just about done and he hopes to be able to present the final report for approval at the January 2013 Board Meeting

**NEW BUSINESS:**

**2013 Meeting Dates** – Engisch handed out a list of the 2013 Monthly Board Of Supervisors Meeting dates. A motion was made and passed:

**MOTION:** Mathews, 2<sup>nd</sup> Manners, passed by unanimous voice vote; “To accept the 2013 Monthly Board Of Supervisors Meeting dates as presented”.

**Next District Board Meeting & Tour** – The originally scheduled Board Meeting and Tour of December 12, 2012 in now rescheduled to Wednesday, December 5, 2012 at noon on account of a conflict with the Revised Standards Training being held on the 12<sup>th</sup>.

**REQUEST FOR ASSISTANCE:**

None



**REPORTS:**

**NRCS** - Gail Bartok, District Conservationist presented the following for Board approval:

**PLANS:**

**HEL plans**

- HEL #8- 1 tract
- HEL #9- 1 tract

**MOTION:** Manners, 2<sup>nd</sup> Mathews, passed by unanimous voice vote; “To approve all the conservation plans as presented and in accordance to District policies and procedures.”

**NRCS Miscellaneous**

- ◆ Next EQIP signup cutoff is 12/21 for Seasonal High Tunnels, Organic and Energy National Initiatives.
- ◆ FY13 budget is under a Continuing Resolution until the end of March 2013.
- ◆ New NJ NRCS State Conservationist is Carrie Mosley from MT. She started in Somerset, NJ on November 5, 2012

**Closed Session – Administrative issues and Treasurer’s Report @ 8:30 AM** - a motion was made to go into closed session to discuss administrative issues and Treasurer’s Report

**MOTION:** Mathews, 2<sup>nd</sup> Stothoff, passed by unanimous voice vote; “To go into a closed session”.

**Return to Regular Session @ 8:45AM** - After a discussion on administrative issues and Treasurer’s Report the Board came back to regular session.

**MOTION:** Manners, 2<sup>nd</sup> Stothoff, passed by unanimous voice vote; “to return to public session”

**Treasurer’s Report – October**

The Treasurer’s Report for October 2012 was discussed. The following motion was made:

**MOTION:** Mathews, 2<sup>nd</sup> Manners, passed by unanimous voice vote; “To accept statement of revenue and expenses as presented and to approve the October 2012 Treasurer’s Report.”

With no further business to discuss a motion to adjourn was made:

**MOTION:** Stothoff, 2<sup>nd</sup> Manners, passed by unanimous voice vote; “To adjourn the District meeting at 8:55 PM.”

Respectfully Submitted,

Richard Stothoff  
Secretary/Treasurer