

HUNTERDON COUNTY SOIL CONSERVATION DISTRICT

MONTHLY BOARD OF SUPERVISORS MEETING

November 6, 2023 @ 8:00 AM

PRESENT: SUPERVISORS: Manners, Engisch, Hill, Mathews
STAFF: DePalma, Schwenderman
AGENCY REPS:
OTHER:

OPEN PUBLIC MEETING ACT: "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

CALL TO ORDER: @ 7:55 AM by Greg Manners, District Chairman

MINUTES:

MOTION: Hill, 2nd Engisch; "To accept the minutes of the October 10, 2023 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

REPORTS:

REQUEST FOR ASSISTANCE – There were no Request for Assistance presented.

PLANS: There were no Conservation Plans presented

Farmland Preservation Monitoring – DePalma reported there was a 251 violation on one Preserved Farm. Working with their engineer to get us a Soil Erosion and Sediment Control Plan.

OLD BUSINESS:

Garden State Growers – No new updates

CORRESPONDENCE:

Bank of America – Visa Bill – September 18, 2023 through October 17, 2023 - \$817.21 – All visa expenses were reviewed and approved.

MOTION: Hill, 2nd Engisch; "To approve all monthly visa expenses as presented for the period of September 18, 2023 through October 17, 2023." **MOTION APPROVED BY UNANIMOUS VOTE**

BKC-CPA, PC – Continued work on FY23 Audit - \$3,302.51

MOTION: Engisch, 2nd Hill; "To pay BKC for continued work on FY23 Audit as billed." **MOTION APPROVED BY UNANIMOUS VOTE**

Frank Minch, SSCC – 1st Quarter FY24 RFA Reimbursement - \$1,020.00

MOTION: Hill, 2nd Mathews; "To pay 1st Quarter FY24 RFA Reimbursement as billed." **MOTION APPROVED BY UNANIMOUS VOTE**

Rippled Waters Engineering – Stream Cleaning Project – The District will require a Soil Erosion and Sediment Control Plan, app and fee. The District will sponsor the plan to help with the permitting process

251 WORK:

CERTIFICATION REPORT:

MOTION: Hill 2nd Mathews; “To approve the Certification Report for the month of October 2023.” MOTION APPROVED BY UNANIMOUS VOTE.

CERTIFICATIONS:

1. Vukusich Site Plan, 23-15-021
Block 11, Lot 13, Holland Twp.
Plan Date: September 8, 2023
Latest Revisions: None
Certified: October 3, 2023
2. Fenty Barns, 23-22-005
Block 22, Lot 1, Readington Twp.
Plan Date: August 29, 2023
Latest Revisions: October 5, 2023
Certified: October 16, 2023
3. Robustelli Cottage & Pole Barn, 23-01-025
Block 10, Lot 17, Alexandria Twp.
Plan Date: October 18, 2022
Latest Revisions: July 10, 2023
Certified: October 16, 2023
4. Mernar In-Ground Pool, 23-01-026
Block 23, Lot 2.04, Alexandria Twp.
Plan Date: August 24, 2023
Latest Revisions: None
Certified: October 16, 2023
5. Petti Residence, 20-24-055
Block 34, Lot 13.05, Tewksbury Twp.
Plan Date: July 19, 2023
Latest Revisions: September 18, 2023
Original Certification: December 22, 2020
Recertification: October 16, 2023
6. Target – Site Plan, 23-21-055
Block 38, Lot 1, Raritan Twp.
Plan Date: June 19, 2023
Latest Revisions: None
Certified: October 18, 2023

7. Keating Property, 23-01-024
Block 1, Lot 1.08, Alexandria Twp.
Plan Date: October 2, 2023
Latest Revisions: October 3, 2023
Certified: October 18, 2023
8. Fierst Property, 23-05-024
Block 1, Lot 26.10, Clinton Twp.
Plan Date: September 18, 2023
Latest Revisions: October 4, 2023
Certified: October 20, 2023
9. Nanni Property, 23-07-017
Block 19, Lot 37, Delaware Twp.
Plan Date: September 29, 2021
Latest Revisions: October 11, 2023
Certified: October 20, 2023
10. Gibbs Property, 23-13-004
Block 24, Lot 24, Hampton Boro.
Plan Date: September 26, 2023
Latest Revisions: October 4, 2023
Certified: October 20, 2023
11. Hadnett Property – Lot 13.01, 23-15-007
Block 19.01, Lot 13.01, Holland Twp.
Plan Date: March 23, 2023
Latest Revisions: October 2, 2023
Certified: October 20, 2023
12. Riegel Property, 23-15-020
Block 6, Lot 68, Holland Twp.
Plan Date: September 5, 2023
Latest Revisions: September 26, 2023
Certified: October 20, 2023
13. Edwards Property, 23-21-056
Block 79.04, Lot 5, Raritan Twp.
Plan Date: September 23, 2023
Latest Revisions: October 5, 2023
Certified: October 20, 2023
14. Bartholomew Property, 23-22-030
Block 55, Lot 13.07, Readington Twp.
Plan Date: September 6, 2023
Latest Revisions: September 26, 2023
Certified: October 20, 2023

15. Luongo Property, 23-24-012
Block 4, Lot 6.19, Tewksbury Twp.
Plan Date: May 1, 2023
Latest Revisions: October 2, 2023
Certified: October 20, 2023
16. Rubino Property, 23-26-015
Block 55, Lot 2, West Amwell Twp.
Plan Date: June 11, 2023
Latest Revisions: October 2, 2023
Certified: October 20, 2023
17. Yarrow Property, 23-26-012
Block 28, Lot 25, West Amwell Twp.
Plan Date: June 27, 2023
Latest Revisions: October 5, 2023
Certified: October 20, 2023
18. 457 Realty/Dual Business Use, 23-21-062
Block 36, Lot 67, Raritan Twp.
Plan Date: May 1, 2022
Latest Revisions: October 18, 2023
Certified: October 20, 2023
19. St. Lukes Site Plan, 23-05-023
Block 70, Lot 12, Clinton Twp.
Plan Date: January 10, 2022
Latest Revisions: September 18, 2023
Certified: October 23, 2023
20. Acorn Montessori Property, 23-05-027
Block 24, Lot 6, Clinton Twp.
Plan Date: September 25, 2023
Latest Revisions: October 17, 2023
Certified: October 24, 2023
21. Cardenales Property, 23-05-025
Block 46, Lot 95, Clinton Twp.
Plan Date: October 6, 2023
Latest Revisions: October 11, 2023
Certified: October 24, 2023
22. Borden Property, 23-07-020
Block 21, Lots 2 & 2.01, Delaware Twp.
Plan Date: October 2, 2023
Latest Revisions: October 17, 2023
Certified: October 24, 2023

23. Caputo Property, 23-08-020
Block 11, Lot 29, East Amwell Twp.
Plan Date: August 14, 2023
Latest Revisions: October 16, 2023
Certified: October 24, 2023
24. Petrucci Property, 23-10-019
Block 19, Lot 7, Franklin Twp.
Plan Date: August 11, 2023
Latest Revisions: October 13, 2023
Certified: October 24, 2023
25. Hadnett Property, 23-15-006
Block 19.01, Lot 13, Holland Twp.
Plan Date: September 23, 2023
Latest Revisions: October 16, 2023
Certified: October 24, 2023
26. Clark Property, 23-21-053
Block 15, Lot 17, Raritan Twp.
Plan Date: August 30, 2023
Latest Revisions: October 16, 2023
Certified: October 24, 2023
27. Ciesla Property, 23-21-061
Block 73, Lot 48, Raritan Twp.
Plan Date: October 2, 2023
Latest Revisions: October 17, 2023
Certified: October 24, 2023
28. T774 Readington-Old York-East Flemington 34.5 KV Transmission, 23-99-004
Raritan Twp. and Readington Twp.
Plan Date: May 23, 2023
Latest Revisions: September 26, 2023
Original Certification: July 19, 2023
Recertification: October 26, 2023
29. Wilczek Property, 23-08-019
Block 31, Lot 5.01, East Amwell Twp.
Plan Date: October 4, 2023
Latest Revisions: October 23, 2023
Certified: October 30, 2023
30. DBC 2 Property, 23-21-046
Block 80, Lot 31.01, Raritan Twp.
Plan Date: August 25, 2023
Latest Revisions: October 24, 2023
Certified: October 30, 2023

31. DBC 3 Property, 23-21-045
Block 80, Lot 31, Raritan Twp.
Plan Date: August 25, 2023
Latest Revisions: October 24, 2023
Certified: October 30, 2023
32. Mudrak Property, 23-21-054
Block 63.01, Lot 4, Raritan Twp.
Plan Date: September 6, 2023
Latest Revisions: October 19, 2023
Certified: October 30, 2023
33. Titus Property, 23-21-059
Block 84.02, Lot 4, Raritan Twp.
Plan Date: October 5, 2023
Latest Revisions: October 23, 2023
Certified: October 30, 2023
34. McCullough Property, 23-22-031
Block 48, Lot 21.18, Readington Twp.
Plan Date: August 10, 2023
Latest Revisions: October 19, 2023
Certified: October 30, 2023
35. Wood Property, 23-22-033
Block 55, Lot 22, Readington Twp.
Plan Date: September 15, 2023
Latest Revisions: October 23, 2023
Certified: October 30, 2023
36. Koltowski Property, 23-25-007
Block 8, Lot 5.10, Union Twp.
Plan Date: August 30, 2023
Latest Revisions: October 25, 2023
Certified: October 30, 2023
37. Kopchak Property, 23-25-010
Block 6, Lot 6.01, Union Twp.
Plan Date: September 6, 2023
Latest Revisions: October 19, 2023
Certified: October 30, 2023
38. McCarthy Property, 23-25-011
Block 6, Lot 13.04, Union Twp.
Plan Date: October 11, 2023
Latest Revisions: October 23, 2023
Certified: October 30, 2023

39. Nelligan Property, 23-25-012
Block 17.01, Lot 7, Union Twp.
Plan Date: October 18, 2023
Latest Revisions: October 26, 2023
Certified: October 30, 2023
40. Stavola Oldwick Quarry, 02-24-002
Block 44, Lot 24, Tewksbury Twp.
Plan Date: November 1, 2022
Latest Revisions: None
Original Certification: March 5, 2002
Recertification: October 30, 2023

COMPLIANCE REPORT:

MOTION: Hill, 2nd Mathews; “To approve the Compliance Report for the month of October 2023.” MOTION APPROVED BY UNANIMOUS VOTE.

COMPLIANCES:

1. Leonard Property, 23-21-052
Block 73, Lot 19.16, Raritan Twp.
Certified: September 25, 2023
Complied: October 5, 2023
2. Reiss Property, 23-18-023
Block 46, Lot 19, Lebanon Twp.
Certified: July 21, 2023
Complied: October 5, 2023
3. Rivas Property, 23-05-020
Block 3, Lot 15.07, Clinton Twp.
Certified: September 14, 2023
Complied: October 5, 2023
4. Feret Property, 23-21-042
Block 79.08, Lot 4, Raritan Twp.
Certified: August 25, 2023
Complied: October 5, 2023
5. Clemente Property, 22-08-001
Block 33, Lot 12.01, East Amwell Twp.
Certified: April 13, 2022
Complied: October 10, 2023
6. Torres Property, 22-07-028
Block 26, Lot 32, Delaware Twp.
Certified: July 28, 2023
Complied: October 10, 2023

7. Mogerly Residence, 23-10-003
Block 23, Lot 5.05, Franklin Twp.
Certified: March 31, 2023
Complied: October 11, 2023
8. Harris Dwelling, 22-18-012
Block 60, Lot 14, Lebanon Twp.
Certified: June 15, 2022
Complied: October 11, 2023
9. Pagano Residence, 22-01-020
Block 21, Lot 38.16, Alexandria Twp.
Certified: August 2, 2022
Complied: October 11, 2023
10. May Addition, 23-26-008
Block 13, Lot 46, West Amwell Twp.
Certified: April 11, 2023
Complied: October 11, 2023
11. Donovan Dwelling, 20-22-030
Block 12, Lot 12.02, Readington Twp.
Certified: June 24, 2020
Complied: October 11, 2023
12. Zahn Property, 20-05-053
Block 87, Lot 26, Clinton Twp.
Certified: January 25, 2021
Complied: October 11, 2023
13. JDAA Property, 23-01-006
Block 19, Lot 6, Alexandria Twp.
Certified: February 28, 2023
Complied: October 12, 2023
14. Raritan Valley Habitat for Humanity Dwelling, 20-21-061
Block 65, Lots 6.02 & 6.03, Raritan Twp.
Certified: December 7, 2020
Complied: October 12, 2023
15. Quakertown Holdings Property, 22-26-023
Block 14, Lot 22.01, West Amwell Twp.
Certified: December 19, 2022
Complied: October 12, 2023
16. Zorsky Property, 23-22-025
Block 38, Lot 32, Readington Twp.
Certified: September 14, 2023
Complied: October 12, 2023

- 17. Sutton Property, 22-22-043**
Block 53, Lot 5.01, Readington Twp.
Certified: December 19, 2022
Complied: October 12, 2023
- 18. Petty Property, 23-01-022**
Block 18, Lot 46.03, Alexandria Twp.
Certified: September 25, 2023
Complied: October 12, 2023
- 19. Storey Property, 23-05-019**
Block 3, Lot 3, Clinton Twp.
Certified: August 25, 2023
Complied: October 13, 2023
- 20. Perryville Ridge Estates, 21-25-022**
Block 22.02, Lot 34.10, Union Twp.
Certified: October 21, 2021
Complied: October 16, 2023
- 21. Perryville Ridge Estates, 21-25-022**
Block 22.02, Lot 34.25, Union Twp.
Certified: October 21, 2021
Complied: October 16, 2023
- 22. Perryville Ridge Estates, 21-25-022**
Block 22.03, Lot 8, Union Twp.
Certified: October 21, 2021
Complied: October 16, 2023
- 23. Gompf Property, 23-01-023**
Block 13.03, Lot 2, Alexandria Twp.
Certified: September 14, 2023
Complied: October 16, 2023
- 24. Tilch Residence, 20-07-011**
Block 51, Lot 5.05, Delaware Twp.
Certified: July 21, 2020
Complied: October 16, 2023
- 25. Mastroianni Dwelling, 20-22-039**
Block 70.01, Lot 13, Readington Twp.
Certified: September 16, 2020
Complied: October 16, 2023
- 26. Haluszka Property, 23-25-002**
Block 22.02, Lot 33.01, Union Twp.
Certified: April 28, 2023
Complied: October 17, 2023

- 27.** Keating Property, 23-01-024
Block 1, Lot 1.08, Alexandria Twp.
Certified: October 18, 2023
Complied: October 19, 2023
- 28.** Diamyuga In-Ground Pool, 22-21-057
Block 60, Lot 20.04, Raritan Twp.
Certified: December 16, 2022
Complied: October 19, 2023
- 29.** Rice Dwelling, 22-07-022
Block 44, Lot 11.05, Delaware Twp.
Certified: December 19, 2022
Complied: October 23, 2023
- 30.** Biondo Property, 22-22-008
Block 73, Lot 29.02, Readington Twp.
Certified: May 12, 2022
Complied: October 24, 2023
- 31.** Ryland Subdivision, 16-22-052
Block 14, Lot 29.29, Readington Twp.
Certified: February 8, 2017
Complied: October 26, 2023
- 32.** Clinton Woods, 21-05-033
Block 82, Lot 4.03, Community Building Only, Clinton Twp.
Certified: November 10, 2021
Complied: October 26, 2023
- 33.** Clinton Woods, 21-05-033
Block 82, Lot 4.03, Building F Only, Clinton Twp.
Certified: November 10, 2021
Complied: October 26, 2023
- 34.** Clinton Woods, 21-05-033
Block 82, Lot 4.03, Building E Only, Clinton Twp.
Certified: November 10, 2021
Complied: October 26, 2023
- 35.** D&R Canal SP Towpath Repair, 22-07-008
Block 50, Lot 100, Delaware Twp.
Certified: April 11, 2022
Complied: October 27, 2023

TEMPORARY REPORT OF COMPLIANCE

1. Larken Associates Warehouses, 20-21-055
Block 16, Lot 67.01 – “Building #4 Only”, Raritan Twp.
Certified: June 29, 2021
Complied: October 12, 2023
2. GMNJ Properties, LLC, 22-26-013
Block 16, Lot 17.02, West Amwell Twp.
Certified: December 28, 2022
Complied: October 19, 2023
3. Clinton Woods, 21-05-033
Block 82, Lot 4.03, Clinton Twp.
Certified: November 10, 2021
Complied: October 26, 2023
4. Enclave at Raritan, 17-21-061
Block 9, Lot 17.02, Raritan Twp.
Certified: November 8, 2017
Complied: October 26, 2023

FINAL REPORT OF COMPLIANCE

1. Willows @ Town of Clinton, 20-06-003
Block 21, Lots 29, 30.01 & 31-33, Town of Clinton
Certified: October 19, 2020
Complied: October 16, 2023
2. 7-Eleven Convenience Store & Service Station, 21-21-017
Block 67, Lot 22.07, Raritan Twp.
Certified: March 25, 2021
Complied: October 16, 2023

REASSESSMENTS:

MOTION: Engisch, 2nd Hill; “To accept the Reassessment Report for the Month of October 2023 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.” MOTION APPROVED BY UNANIMOUS VOTE

NEW BUSINESS:

New Vehicle – Update – DePalma informed the Board that the District purchased a 2023 Ford Maverick. After additional fees (transfer of registration, etc.) the total cost of the new truck was closer to \$31,000. He also informed the Board the District’s 2006 Ford Ranger pick-up was privately sold for \$1,400, it was \$200 more than what the dealer was offering.

MOTION: Hill, 2nd Mathews; “To acknowledge the cost of the 2023 Ford Maverick was \$31,000, not \$30,000 as approved at the District’s October meeting.” MOTION APPROVED BY UNANIMOUS VOTE

HVAC – Update – DePalma informed the Board that the District side of the building will be getting new HVAC units installed on November 13 and 14.

2024 Meeting Dates – The Board was presented the schedule for the 2024 meeting dates. After a brief discussion, a motion was made.

MOTION: Engisch, 2nd Hill; “To accept the 2024 meeting dates and have them posted in the Hunterdon Democrat.” **MOTION APPROVED BY UNANIMOUS VOTE**

FINANCIAL:

Treasurer’s Report – October 2023 - The Treasurer’s Report for October 2023 was discussed.

The following motion was made:

MOTION: Hill, 2nd Engisch; “To accept statement of revenue and expenses, to approve the October 2023 Treasurer’s Report as presented, pending Supervisor Stothoff’s approval.” **MOTION APPROVED BY UNANIMOUS VOTE.**

2024 County Appropriations – DePalma will discuss with Milz how many additional farms the District will be inspecting. Then present at next month’s District meeting.

With no further business to discuss, a motion to adjourn was made:

MOTION: Mathews, 2nd Hill; “To adjourn the district meeting at 8:49 a.m.” **MOTION APPROVED BY UNANIMOUS VOTE.**

Respectfully Submitted,

R. Gregory Manners
District Chairman