

**HUNTERDON COUNTY SOIL CONSERVATION DISTRICT
MONTHLY BOARD OF SUPERVISORS MEETING
October 10, 2012 @ 7:00 AM**

PRESENT: SUPERVISORS: Van Nuys, Stothoff, Mathews, Manners, Menchek
STAFF: Engisch (CMS), DePalma, Symancek
AGENCY REPS: Bartok, NRCS
OTHERS: Atty. Walter N. Wilson

OPEN PUBLIC MEETING ACT: "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, and by mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

CALL TO ORDER: @ 7:06AM by John Van Nuys, District Chairman

MINUTES: MOTION: Mathews, 2nd Manners, passed by unanimous voice vote: "To accept the minutes of September 5, 2012 meeting as mailed".

FINANCIAL: Treasurer's Report – September (tabled until after closed session– see page 10 of this report)

CORRESPONDENCE:

Tim Dunne Re: Thank you for hosting his Retirement Party: It was a good turnout and nice affair. The District wishes Tim a good retirement

Charles Buscaglia NJACD Re: 2012 NJ Conservation Conference – November 19, 2012 @ Holiday Inn in Hightstown – Agenda: Engisch and Supervisors Stothoff, Van Nuys, Manners, Mathews, and Menchek plan on attending the event

SSCC Re: Special meeting on October 15, 2012 for "Roadmap for Effective Change": Engisch and Van Nuys will be attending along with Gail Bartok, NRCS.

Frank Minch, SSCC Re: 2012 Permit Extension Act Extension: Engisch and Atty. Wilson explained to the Board that the Chapter 251 and Stormwater General Permits that were subject to expire are again extended two more years, until December 31, 2014. There are some exclusions to the Act Extension regarding the Highlands area and environmentally sensitive areas.

251 WORK:

CERTIFICATION REPORT:

MOTION: Stothoff, 2nd Menchek, passed by unanimous voice vote; "To accept the Certification Report for the Month of September 2012." .

CERTIFICATIONS:

1. Pill Property, 12-05-019
Block 35, Lot 17, Clinton Twp.
Plan Date: July 2, 2012
Latest Revisions: August 31, 2012
Certified: September 10, 2012

2. Stone Dam #24-50 Removal & Bank Stabilization, 12-20-001
Block 7, Lots 1, 35,36,37,39, & 43, Milford Boro.
Plan Date: June 28, 2012
Latest Revisions: August 29, 2012
Original Certification: August 1, 2012
Recertification: September 10, 2012
Condition: Agronomic Specifications for Construction Sites in Hunterdon County (1/14/2008) are to be followed for stabilization.

3. So. Franklin Street Drainage Improve, 12-99-008
City of Lambertville
Plan Date: August 3, 2012
Latest Revisions: August 27, 2012
Original Certification: August 24, 2012
Recertification: September 10, 2012

4. Ryland Inn, 12-22-022
Block 14, Lot 29, Readington Twp.
Plan Date: April 2012
Latest Revisions: August 24, 2012
Certified: September 10, 2012

5. Blagbrough Residence, 12-22-028
Block 55, Lot 13.05, Readington Twp.
Plan Date: September 3, 2012
Latest Revisions: None
Certified: September 11, 2012
Condition: Agronomic Specifications for Construction Sites in Hunterdon County (1/14/2008) are to be followed for stabilization.

6. Fitzpatrick Property, 12-15-011
Block 9, Lot 14, Holland Twp.
Plan Date: March 15, 2012
Latest Revisions: May 17, 2012
Certified: September 12, 2012

7. Terstegen Property, 12-25-008
Block 14.03, Lots 5 & 5.01, Union Twp.
Plan Date: June 28, 2012
Latest Revisions: September 11, 2012
Certified: September 12, 2012

8. Pirozzi Property – Rosemary Lane, 12-05-024
Block 1.02, Lot 31, Clinton Twp.
Plan Date: August 7, 2012
Latest Revisions: September 11, 2012
Certified: September 12, 2012
9. Smith Property, 12-24-019
Block 14, Lot 15, Tewksbury Twp.
Plan Date: July 16, 2012
Latest Revisions: September 5, 2012
Certified: September 12, 2012
10. Fritsche Property, 12-01-013
Block 10, Lot 63.02, Alexandria Twp.
Plan Date: August 14, 2012
Latest Revisions: September 5, 2012
Certified: September 12, 2012
11. Hancock Property, 12-18-014
Block 40, Lot 18, Lebanon Twp.
Plan Date: August 22, 2012
Latest Revisions: September 5, 2012
Certified: September 12, 2012
12. Pirozzi – Tine Road, 12-05-023
Block 25, Lot 12, Clinton Twp.
Plan Date: August 15, 2012
Latest Revisions: August 15, 2012
Certified: September 12, 2012
13. Ferguson Property, 12-21-036
Block 4, Lot 11.01, Raritan Twp.
Plan Date: August 14, 2012
Latest Revisions: August 29, 2012
Certified: September 12, 2012
14. Wakefield Property, 12-05-022
Block 30, Lot 9, Clinton Twp.
Plan Date: July 18, 2012
Latest Revisions: August 29, 2012
Certified: September 12, 2012
15. Fueling Station & Convenience Store, 12-06-001
Block 6, Lot 1.01, Town of Clinton
Plan Date: June 18, 2012
Latest Revisions: None
Certified: September 11, 2012

16. Hunterdon Central H.S. – Fueling Facility, 12-21-038
Block 34, Lots 3 & 4, Raritan Twp.
Plan Date: September 11, 2012
Latest Revisions: None
Certified: September 11, 2012
17. Hunterdon Central H.S. – Storage Bldg, 12-21-037
Block 34, Lots 3 & 4, Raritan Twp.
Plan Date: September 11, 2012
Latest Revisions: None
Certified: September 11, 2012
18. Wright Property, 12-07-016
Block 14, Lot 19, Delaware Twp.
Plan Date: July 12, 2012
Latest Revisions: September 11, 2012
Certified: September 13, 2012
19. Trautman Property, 12-07-017
Block 41, Lot 10, Delaware Twp.
Plan Date: July 27, 2012
Latest Revisions: September 17, 2012
Certified: September 18, 2012
20. Potter Property, 12-22-030
Block 38, Lot 38.31, Readington Twp.
Plan Date: September 4, 2012
Latest Revisions: September 20, 2012
Certified: September 21, 2012
21. Kolodziej Property, 12-04-004
Block 20, Lot 30, Califon Boro.
Plan Date: September 6, 2012
Latest Revisions: September 18, 2012
Certified: September 20, 2012
22. Kharbanda Property, 12-22-031
Block 43, Lot 16.03, Readington Twp.
Plan Date: September 4, 2012
Latest Revisions: September 20, 2012
Certified: September 20, 2012
23. Sharrock Property, 12-22-029
Block 25, Lot 13, Readington Twp.
Plan Date: August 28, 2012
Latest Revisions: September 20, 2012
Certified: September 20, 2012

24. Bowser Property, 12-22-007
Block 52.012, Lot 17, Readington Twp.
Plan Date: April 28, 2012
Latest Revisions: September 20, 2012
Certified: September 20, 2012
25. Brass Ring Farm Riding Ring, 12-10-009
Block 16, Lot 1, Franklin Twp.
Plan Date: September 12, 2012
Latest Revisions: None
Certified: September 20, 2012
26. Lyons Dwelling, 12-07-018
Block 25, Lot 52.01, Delaware Twp.
Plan Date: August 22, 2005
Latest Revisions: September 19, 2012 (SE & SC Items)
Certified: September 21, 2012
Condition: All areas of crop field on property are to be graded and stabilized prior to issue of Building Permit.
27. Village Green at Annandale, 12-05-007
Block 49, Lot 25, Clinton Twp.
Plan Date: March 30, 2012
Latest Revisions: September 5, 2012
Original Certification: March 20, 2012
Recertification: March 20, 2012

COMPLIANCE REPORT

MOTION: Stothoff, 2nd Mathews, passed by unanimous voice vote; “To accept the Compliance Report for the month of September 2012”

COMPLIANCES:

1. Drake Property, 11-16-017
Block 26, Lot 12, Kingwood Twp.
Certified: February 9, 2012
Complied: September 6, 2012
2. Wilcox Property, 12-22-024
Block 52, Lot 1.14, Readington Twp.
Certified: July 26, 2012
Complied: September 4, 2012
3. Szanto Property, 12-22-023
Block 51.02, Lot 44, Readington Twp.
Certified: July 15, 2012
Complied: September 4, 2012

4. Sulpy Property, 12-24-010
Block 45, Lot 13, Tewksbury Twp.
Certified: June 12, 2012
Complied: September 4, 2012
5. Walters Property, 12-25-014
Block 28, Lot 7, Union Twp.
Certified: August 24, 2012
Complied: September 10, 2012
6. Countryfield Estates, 98-21-024
Block 78.01, Lot 1.23, Raritan Twp.
Certified: March 8, 2002
Complied: September 4, 2012
7. Flemington Fields, 99-21-014
Block 72, Lot 3, Bldg #30, Raritan Twp.
Certified: June 8, 2001
Complied: September 11, 2012
8. Camp Tecumseh Caretaker Residence, 11-01-014
Block 10, Lot 46, Alexandria Twp.
Certified: December 8, 2011
Complied: September 10, 2012
9. Engelhardt Property, 12-15-009
Block 9, Lot 23, Holland Twp.
Certified: August 14, 2012
Complied: September 12, 2012
10. Brown Property, 12-05-011
Block 12, Lot 22.02, Clinton Twp.
Certified: May 16, 2012
Complied: September 12, 2012
11. Kimmel Property, 12-22-011
Block 44, Lot 2, Readington Twp.
Certified: April 24, 2012
Complied: September 13, 2012
12. DeTommaso Property, 12-22-019
Block 64, Lot 37.01, Readington Twp.
Certified: July 26, 2012
Complied: September 13, 2012
13. Heights of Lebanon, 01-19-002
Block 10, Lot 2, Bldg #3, Lebanon Boro
Certified: February 26, 2002
Complied: September 12, 2012

14. Heights of Lebanon, 01-19-002
Block 10, Lot 2, Bldg #10, Lebanon Boro
Certified: February 26, 2002
Complied: September 12, 2012
15. Abbott Property, 12-07-014
Block 19, Lot 13, Delaware Twp.
Certified: July 26, 2012
Complied: September 13, 2012
16. Frizzell Property, 12-08-007
Block 16, Lot 6, East Amwell Twp.
Certified: July 12, 2012
Complied: September 13, 2012
17. Fedorko Property, 12-16-005
Block 19, Lot 15, Kingwood Twp.
Certified: July 11, 2012
Complied: September 14, 2012
18. BGP RRE Holdings, LLC Property, 12-12-001
Block 20, Lots 6 & 7, Glen Gardner Boro
Certified: August 14, 2012
Complied: September 14, 2012
19. Weaver Property, 12-21-010
Block 14, Lot 2, Raritan Twp.
Certified: August 7, 2012
Complied: September 14, 2012
20. Pill Property, 12-05-019
Block 35, Lot 17, Clinton Twp.
Certified: September 10, 2012
Complied: September 17, 2012
21. Hancock Property, 12-18-014
Block 40, Lot 18, Lebanon Twp.
Certified: September 12, 2012
Complied: September 17, 2012
22. Gregan Property, 11-10-013
Block 48, Lot 4, Franklin Twp.
Certified: August 24, 2012
Complied: September 17, 2012
23. Wells Fargo Driveway Widening, 12-25-012
Block 22, Lot 19, Union Twp.
Certified: July 20, 2012
Complied: September 17, 2012

24. Geiler Addition, 12-25-001
Block 28, Lot 21.01, Union Twp.
Certified: January 23, 2012
Complied: September 17, 2012
25. Glover Property, 12-01-004
Block 6, Lot 2.04, Alexandria Twp.
Certified: August 30, 2012
Complied: September 20, 2012
26. Mayhew Property, 12-24-018
Block 13, Lot 21.01, Tewksbury Twp.
Certified: August 7, 2012
Complied: September 20, 2012
27. Gigante Property, 12-05-020
Block 81, Lot 4, Clinton Twp.
Certified: August 14, 2012
Complied: September 21, 2012
28. Pursell Property, 12-15-008
Block 5, Lot 27, Holland Twp.
Certified: August 7, 2012
Complied: September 24, 2012
29. Hindle Property, 12-01-012
Block 21, Lot 45.01, Alexandria Twp.
Certified: August 30, 2012
Complied: September 24, 2012
30. Whitehouse Elementary School Paving Improvements, 12-22-020
Block 35, Lot 14, Readington Twp.
Certified: June 12, 2012
Complied: September 27, 2012

TEMPORARY COMPLIANCES:

None

FINAL COMPLIANCES:

1. Szanto Residence, 11-22-010
Block 55, Lot 7.04, Readington Twp.
Certified: June 7, 2011
Complied: September 27, 2012

REASSESSMENTS:

A Reassessment Report---a list of projects that have exceeded their fees---was presented to the Board for billing approval. After reviewing report, the following motion was made:

MOTION: Stothoff 2nd Menchek, passed by unanimous voice vote; “To accept the Reassessment Report for the Month of September 2012 and bill the projects for uncompleted portions as per District policy and current Fee Schedule”.

OLD BUSINESS:

Proposed Restructuring of NJ Soil Erosion and Sediment Control Program – This will be discussed at the Special Meeting of the SSCC on October 15, 2012 labeled “Roadmap for Effective Change”

Beazer Homes: Atty. Wilson reported that the District will be receiving 35 acres through the Administrative Consent Order (ACO) that was received in his office on October 9, 2012. The District plans to do future grant work on the property for water quality, wetland creation, and the like. Wilson says the agreement will be finalized within 12 months. After a discussion, a motion was made to sign the ACO.

MOTION: Stothoff, 2nd Menchek, passed by unanimous voice vote; “To have Chairman Van Nuys sign the Administrative Consent Order and any other necessary documents for the land off of Johanna Farms Road to be transferred to the District”.

NRCS Planning Agreement – Chairman John Van Nuys signed the agreement paperwork as motioned at the September Board Meeting. DePalma started an outlined workload and security training.

H&H Grant: –District employees DePalma and Schwenderman attended a computer data entry training at Rutgers. Grant work is now in progress.

NEW BUSINESS:

FY 2012 Audit – Engisch reported that the audit for FY 2012 is underway. The Auditor is meeting with the Bookkeeper and District staff in the next couple of weeks.

REQUEST FOR ASSISTANCE:

None

REPORTS:

NRCS - Gail Bartok, District Conservationist presented the following for Board approval:

PLANS

HEL plans

- HEL #1- 1 tract
- HEL #2- 2 tracts
- HEL #3- 1 tract
- HEL #4- 3 tracts
- HEL #5- 5 tracts
- HEL #6- 1 tract
- HEL #7- 1 tract.

SAFE/CRP (State Acres For Wildlife Enhancement

- SAFE #1- 10.0 acres. Rolling over existing CRP ground into SAFE to maintain grassland bird habitat.
- SAFE #2- 3 tracts. Maintain existing CRP land as grassland bird habitat.

EQIP CAP plans

- CAP#1- CNMP plan for 14 horses, Kingwood Twp.

Other plans

- OTHER #1- 13.3 acres. Plan to include repair of existing access road: widening and grading off the sides to allow for wider equipment.

MOTION: Menchek, 2nd Mathews, passed by unanimous voice vote; “To approve all the conservation plans as presented and in accordance to District policies and procedures.”

NRCS Miscellaneous

- ◆ 2013 Programs: first signup cutoff date is Oct. 19.
- ◆ USDA- NRCS FY13 budget is under a Continuing Resolution until the end of March 2013.
- ◆ New NJ NRCS State Conservationist is Carrie Mosley. She is from Montana. and will be starting on Nov. 5

Closed Session – Administrative issues and Treasurer’s Report @ 8:22 AM - a motion was made to go into closed session to discuss administrative issues and Treasurer’s Report

MOTION: Mathews 2nd Menchek, passed by unanimous voice vote; “To go into a closed session”.

Return to Regular Session @ 8:35AM - After a discussion on administrative issues and Treasurer’s Report the Board came back to regular session.

MOTION: Manners, 2nd Stothoff, passed by unanimous voice vote; “to return to public session”

Treasurer's Report – September

The Treasurer's Report for September 2012 was discussed. The following motion was made:

MOTION: Menchek, 2nd Manners, passed by unanimous voice vote; "To accept statement of revenue and expenses as presented and to approve the September 2012 Treasurer's Report."

Conservation Management Services – Atty. Wilson made the Board aware that the Independent Contractor Agreement with Conservation Management Services will expire at Year's end. He reminded the Board that they could either cancel or extend this Independent Contractor Agreement. After a discussion, it was motioned to extend the agreement for another year.

MOTION: Stothoff, 2nd Manners, passed by unanimous voice vote: "To sign and extend the Independent Contractor Agreement with Conservation Management Services thorough December 31, 2013, with the same terms and conditions of the existing agreement".

With no further business to discuss a motion to adjourn was made:

MOTION: Menchek, 2nd Manners, passed by unanimous voice vote; "To adjourn the District meeting at 8:45 PM."

Respectfully Submitted,

Richard Stothoff
Secretary/Treasurer