

**HUNTERDON COUNTY SOIL CONSERVATION DISTRICT  
MONTHLY BOARD OF SUPERVISORS MEETING  
September 5, 2012 @ 7:00 AM**

**PRESENT:** SUPERVISORS: Van Nuys, Mathews, Manners, Menchek, Stothoff  
STAFF: Engisch (CMS), DePalma  
AGENCY REPS: Bartok, NRCS  
OTHERS:

**OPEN PUBLIC MEETING ACT:** "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, and by mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

**CALL TO ORDER:** @ 7:05AM by John Van Nuys, District Chairman

**MINUTES: MOTION:** Manners, 2<sup>nd</sup> Mathews, passed by unanimous voice vote: "To accept the minutes of August 1, 2012 meeting as mailed".

**FINANCIAL:** Treasurer's Report – August (tabled until after closed session– see page 12 of this report)

**CORRESPONDENCE:**

**Frank Minch, SSCC Re: Notice of Expiring Terms, District Supervisor Members of the SSCC and elections at Annual Conference** – Engisch reminded Supervisors that this is an opportunity for them to get appointed to the Association.

**NJACD Re: 2012 NJ Conservation Conference – November 19, 2012 @ Holiday Inn in Hightstown** – Supervisors interested in attending this conference should let Bill Engisch know at the next Board meeting in October so that reservations can be made.

**James A. Gallos, Mayor Milford Re: Request for fee waiver** – The mayor is requesting 251 fees be waived on a dam removal and stream restoration project that was reviewed, certified, and soon to be inspected by District staff. 251 fees were already received. After a discussion, it decided to table any further decision on fee waiver until after the completion and stabilization of the project.

**MOTION:** Stothoff, 2<sup>nd</sup> Mathews, passed by unanimous voice vote; "To table any decision of waiving fees on the project until after the project is completed and stabilized".

**Frank Minch, SSCC Re: Chapter 251 Fee \$1,150.00 & RFA Fee \$690.00 Total: \$1,840.00**

**MOTION:** Mathews, 2<sup>nd</sup> Menchek, passed by unanimous voice vote; "To pay amount of \$1,840.00 as billed and per established agreements."

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**251 WORK:**

**CERTIFICATION REPORT:**

**MOTION:** Manners, 2<sup>nd</sup> Menchek, passed by unanimous voice vote; “To accept the Certification Report for the Month of August 2012.” Manners abstained from voting.

**CERTIFICATIONS:**

1. Stone Dam #24-50 Removal & Bank Stabilization, 12-20-001  
Block 7, Lots 1, 35, 36, 37, 39 & 43, Milford Boro  
Plan Date: June 28, 2012  
Latest Revisions: July 6, 2012  
Certified: August 1, 2012  
Condition: Agronomic Specifications for Construction Sites in Hunterdon County (1/14/2008) are to be followed for stabilization.
2. Delane Lipka Wetland Restoration Plan, 12-21-032  
Block 12, Lot 19, Raritan Twp.  
Plan Date: February 10, 2012  
Latest Revisions: July 16, 2012 (SE & SC Plan)  
Certified: August 1, 2012
3. AGAR Access Driveway, 12-01-011  
Block 9, Lot 9, Alexandria Twp.  
Plan Date: July 27, 2012  
Latest Revisions: None  
Certified: August 1, 2012
4. Sky Manor Airpark Homes, 12-01-010  
Block 21, Lot 38.03, Alexandria Twp.  
Plan Date: June 27, 2012  
Latest Revisions: None  
Certified: August 1, 2012
5. Profeta Farmstand, 11-22-018  
Block 75, Lot 19, Readington Township  
Plan Date: May 27, 2011  
Latest Revisions: July 27, 2012 (Hunterdon County Health Dept Approval)  
Original Certification: August 11, 2011  
Recertification: August 1, 2012
6. Route 31 Fill – Grochowicz Berm, 12-12-003  
Block 5, Lot 2, Glen Gardner Boro  
Plan Date: June 27, 2012  
Latest Revisions: July 23, 2012  
Certified: August 1, 2012  
Condition: The final graded slope of the berm is to be no steeper than 2:1. Slopes in excess of 3:1 (between 2:1 and 3:1) require temporary erosion control matting, such as curlex or equivalent, for stabilization.

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7. Mayhew Property, 12-24-018  
Block 13, Lot 21.01, Tewksbury Twp.  
Plan Date: July 18, 2012  
Latest Revisions: August 6, 2012  
Certified: August 7, 2012
8. Weaver Property, 12-21-010  
Block 14, Lot 2, Raritan Twp.  
Plan Date: March 26, 2012  
Latest Revisions: August 6, 2012  
Certified: August 7, 2012
9. Foldvary Property, 12-18-007  
Block 69, Lot 18, Lebanon Twp.  
Plan Date: May 26, 2012  
Latest Revisions: August 2, 2012  
Certified: August 7, 2012
10. Gale Property, 12-16-006  
Block 37, Lot 1, Kingwood Twp.  
Plan Date: July 23, 2012  
Latest Revisions: August 1, 2012  
Certified: August 7, 2012
11. Pursell Property, 12-15-008  
Block 5, Lot 27, Holland Twp.  
Plan Date: July 27, 2012  
Latest Revisions: August 6, 2012  
Certified: August 7, 2012
12. Bainbridge Property, 12-10-006  
Block 42, Lot 15, Franklin Twp.  
Plan Date: June 25, 2012  
Latest Revisions: August 6, 2012  
Certified: August 7, 2012
13. Fassanello Property, 12-16-007  
Block 18, Lot 2.03, Kingwood Twp.  
Plan Date: March 21, 2012  
Latest Revisions: August 2, 2012  
Certified: August 7, 2012  
Conditions: 1. Agronomic Specifications for Construction Sites in Hunterdon County (1/14/2008) are to be followed for stabilization. 2. 100 ft. stone tracking pads are to be maintained during construction. 3. A silt fence sediment barrier is to be maintained below all disturbed areas.

14. Powell Dwelling, 12-17-001  
Block 1099, Lot 5.02, City of Lambertville  
Plan Date: August 2, 2012  
Latest Revisions: None  
Certified: August 7, 2012  
Conditions: 1. Agronomic Specifications for Construction Sites in Hunterdon County (1/14/2008) are to be followed for stabilization. 2. The District must receive verification of proper installation of the stone drywell prior to issue of the final Report of Compliance at completion of the project.
15. Beaver Brook Homestead, 11-05-005  
Block 60.03, Lot 26, Clinton Twp.  
Plan Date: October 17, 2008  
Latest Revisions: June 13, 2012  
Certified: August 8, 2012
16. Lambertville Station Banquet Room Expansion, 12-17-002  
Block 1043, Lots 7 & 7.01, City of Lambertville  
Plan Date: June 20, 2012  
Latest Revisions: July 26, 2012  
Certified: August 8, 2012
17. Grecco Dwelling, 12-10-008  
Block 49, Lot 3, Franklin Twp  
Plan Date: May 2012  
Latest Revisions: None  
Certified: August 14, 2012
18. Gigante Property, 12-05-020  
Block 81, Lot 4, Clinton Twp.  
Plan Date: July 11, 2012  
Latest Revisions: August 8, 2012  
Certified: August 14, 2012
19. Nunery Property, 12-10-002  
Block 36, Lot 37, Franklin Twp.  
Plan Date: May 9, 2012  
Latest Revisions: August 13, 2012  
Certified: August 14, 2012
20. BGP RRE Holdings, LLC, 12-12-001  
Block 20, Lots 6 & 7, Glen Gardner Boro.  
Plan Date: June 25, 2012  
Latest Revisions: August 13, 2012  
Certified: August 14, 2012
21. Engelhardt Property, 12-15-009  
Block 9, Lot 23, Holland Twp.  
Plan Date: July 30, 2012  
Latest Revisions: August 9, 2012  
Certified: August 14, 2012

22. Brookview Holdings LLC Site Plan, 12-21-034  
Block 36.03, Lot 11, Raritan Twp.  
Plan Date: April 13, 2012  
Latest Revisions: May 23, 2012  
Certified: August 14, 2012  
Note: The District does not review, certify nor inspect the structural integrity of any retaining walls shown on the plans.
23. Brown Property, 12-21-033  
Block 83, Lot 3.08, Raritan Twp.  
Plan Date: July 20, 2012  
Latest Revisions: August 15, 2012  
Certified: August 20, 2012
24. Morris Property, 12-10-004  
Block 23, Lot 10, Franklin Twp.  
Plan Date: June 13, 2012  
Latest Revisions: August 15, 2012  
Certified: August 20, 2012
25. Farmer Property, 12-04-003  
Block 20, Lot 14, Califon Boro.  
Plan Date: June 26, 2012  
Latest Revisions: August 14, 2012  
Certified: August 20, 2012
26. DeSapio Real Estate Development Site Plan, 12-09-002  
Block 17, Lot 14, Flemington Boro.  
Plan Date: August 1, 2012  
Latest Revisions: None  
Certified: August 20, 2012
27. Flemington South Estates Detention Basin #1 Regrade, 12-21-035  
Block 71.16, Lot 23, Raritan Twp.  
Plan Date: July 1, 1977  
Latest Revisions: August 2012  
Certified: August 20, 2012
28. Academy Hill Site Demo, 12-17-003  
Block 1073, Lot 9, City of Lambertville  
Plan Date: August 13, 2012  
Latest Revisions: None  
Certified: August 20, 2012
29. Walters Property, 12-25-014  
Block 28, Lot 7, Union Twp.  
Plan Date: August 13, 2012  
Latest Revisions: August 22, 2012  
Certified: August 24, 2012

30. Gregan Property, 11-10-013  
Block 48, Lot 4, Franklin Twp.  
Plan Date: October 14, 2011  
Latest Revisions: August 20, 2012  
Certified: August 24, 2012
31. Pizzie Property, 12-01-009  
Block 9, Lot 27, Alexandria Twp.  
Plan Date: June 11, 2012  
Latest Revisions: August 23, 2012  
Certified: August 24, 2012
32. Solberg Subdivision, 12-22-027  
Block 40, Lot 1, Readington Twp.  
Plan Date: June 30, 2012  
Latest Revisions: None  
Certified: August 24, 2012
33. South Franklin Street Drainage Improvements, 12-99-008  
City of Lambertville  
Plan Date: August 3, 2012  
Latest Revisions: August 27, 2012  
Certified: August 24, 2012
34. Ringoes Rental LLC Site Plan, 12-26-007  
Block 8, Lot 62, West Amwell Twp.  
Plan Date: July 30, 2012  
Latest Revisions: August 8, 2012  
Certified: August 27, 2012
35. Drucker Property, 12-21-031  
Block 75, Lot 25, Raritan Twp.  
Plan Date: July 13, 2012  
Latest Revisions: August 23, 2012  
Certified: August 27, 2012
36. Simanski Property, 12-18-013  
Block 16, Lot 34, Lebanon Twp.  
Plan Date: May 18, 2012  
Latest Revisions: August 24, 2012  
Certified: August 27, 2012
37. Wiedemer Property, 12-08-009  
Block 31, Lot 2, East Amwell Twp.  
Plan Date: June 15, 2012  
Latest Revisions: August 24, 2012  
Certified: August 27, 2012

38. County Bridge RQ-179 Rehabilitation, 12-99-009  
Raritan Twp. and Readington Twp.  
Plan Date: July 11, 2012  
Latest Revisions: None  
Certified: August 29, 2012
39. Glover Property, 12-01-004  
Block 6, Lot 2.04, Alexandria Twp.  
Plan Date: May 12, 2012  
Latest Revisions: August 27, 2012  
Certified: August 30, 2012
40. Vitale Property, 12-22-017  
Block 73, Lot 3.34, Readington Twp.  
Plan Date: May 25, 2012  
Latest Revisions: August 28, 2012  
Certified: August 30, 2012
41. Hindle Property, 12-01-012  
Block 21, Lot 45.01, Alexandria Twp.  
Plan Date: August 1, 2012  
Latest Revisions: August 27, 2012  
Certified: August 30, 2012

**COMPLIANCES:**

1. Vezzosi Outdoor Riding Ring, 10-01-026  
Block 18.01, Lot 3, Alexandria Twp.  
Certified: December 10, 2010  
Complied: August 1, 2012
2. Raritan Estates, 04-21-034  
Block 5, Lot 17.17, Raritan Twp.  
Certified: November 19, 2004  
Complied: August 7, 2012
3. Rothwell Dwelling "Driveway Only", 12-07-005  
Block 58, Lot 8.03, Delaware Twp.  
Certified: April 4, 2012  
Complied: August 7, 2012
4. Ranch Holdings Property, 12-05-021  
Block 82, Lot 18, Clinton Twp.  
Certified: August 3, 2012  
Complied: August 9, 2012
5. Pitel Grading Plan, 12-07-010  
Block 17, Lot 43.07, Delaware Twp.  
Certified: June 12, 2012  
Complied: August 1, 2012

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6. First Step Property, 12-25-009  
Block 26, Lot 18, Union Twp.  
Certified: July 12, 2012  
Complied: August 10, 2012
7. Ulrich Property, 12-05-018  
Block 82, Lot 8, Clinton Twp.  
Certified: July 26, 2012  
Complied: August 10, 2012
8. Lawler Property, 12-18-009  
Block 35, Lot 74.02, Lebanon Twp.  
Certified: July 11, 2012  
Complied: August 10, 2012
9. Jones Property, 12-18-012  
Block 38, Lot 81, Lebanon Twp.  
Certified: July 26, 2012  
Complied: August 10, 2012
10. Gander Property, 12-22-025  
Block 14, Lot 45, Readington Twp.  
Certified: July 26, 2012  
Complied: August 16, 2012
11. The Hamlet Dwelling 24.03, 12-07-002  
Block 39, Lot 24.03, Delaware Twp.  
Certified: January 10, 2012  
Complied: August 20, 2012
12. The Hamlet Dwelling 24.12, 12-07-001  
Block 39.01, Lot 24.12, Delaware Twp.  
Certified: January 10, 2012  
Complied: August 20, 2012
13. Fierro Pole Barn, 11-07-012  
Block 6, Lot 17.01, Delaware Twp.  
Certified: December 16, 2011  
Complied: August 21, 2012
14. Kochbarski Property, 12-07-008  
Block 7, Lot 6.01, Delaware Twp.  
Certified: June 12, 2012  
Complied: August 20, 2012
15. Clinton Honda Vehicle Storage Area, 11-05-006  
Block 32, Lots 1, 11 & 12, Clinton Twp.  
Certified: August 25, 2011  
Complied: August 22, 2012



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16. Durniak Property, 12-05-014  
Block 82.14, Lot 20, Clinton Twp.  
Certified: May 21, 2012  
Complied: August 27, 2012
17. Vaillant Dwelling, 09-10-003  
Block 24, Lot 17, Franklin Twp.  
Certified: February 3, 2009  
Complied: August 27, 2012
18. Kluge Property, 11-24-021  
Block 38, Lot 17.01, Tewksbury Twp.  
Certified: October 11, 2011  
Complied: August 27, 2012
19. Van Doren Property, 12-24-013  
Block 35, Lot 3, Tewksbury Twp.  
Certified: May 30, 2012  
Complied: August 29, 2012
20. Chervenak Property, 12-18-010  
Block 18, Lot 28.03, Lebanon Twp.  
Certified: July 18, 2012  
Complied: August 29, 2012
21. Fillebrown Property, 11-16-009  
Block 28, Lot 7, Kingwood Twp.  
Certified: December 1, 2011  
Complied: August 29, 2012
22. Cramer Property, 12-24-016  
Block 6.04, Lot 7.11, Tewksbury Twp.  
Certified: June 28, 2012  
Complied: August 29, 2012
23. Hoyvald Property, 12-24-009  
Block 51, Lot 66, Tewksbury Twp.  
Certified: April 12, 2012  
Complied: August 29, 2012
24. Black Addition, 11-26-009  
Block 16, Lot 5, West Amwell Twp.  
Certified: August 18, 2011  
Complied: August 29, 2012

**TEMPORARY COMPLIANCES:**

1. Ryland Inn Interim Plan, 12-22-026  
Block 14, Lot 29, Readington Twp.  
Certified: July 12, 2012  
Complied: August 24, 2012
2. Szanto Residence, 11-22-010  
Block 55, Lot 7.04, Readington Twp.  
Certified: June 7, 2011  
Complied: August 31, 2012

**FINAL COMPLIANCES:**

1. Flemington Concrete Products “Proposed Warehouse Only”, 09-21-011  
Block 27, Lot 30.02, Raritan Twp.  
Certified: August 14, 2009  
Complied: August 9, 2012
2. Koch Minor Subdivision, 07-22-007  
Block 65, Lot 18.05, Readington Twp.  
Certified: April 16, 2007  
Complied: August 9, 2012

**REASSESSMENTS:**

A Reassessment Report---a list of projects that have exceeded their fees---was presented to the Board for billing approval. After reviewing report, the following motion was made:

**MOTION:** Manners, 2<sup>nd</sup> Mathews, passed by unanimous voice vote; “To accept the Reassessment Report for the Month of August 2012 and bill the projects for uncompleted portions as per District policy and current Fee Schedule”.

**OLD BUSINESS:**

Proposed Restructuring of NJ Soil Erosion and Sediment Control Program – Englisch stated that he hasn’t heard anything new since last months report.

**NEW BUSINESS:**

**USDA-NRSC - Conservation Planning** – Gail Bartok, District Conservationist, reached out to the District to assist with Conservation Farm Plans and requested the District enter into an agreement for the same. There is federal money set aside to reimburse District staff for time spent on Conservation Planning and Conservation Farm Plan development in the agreement. After a Discussion, it was agreed to assist NRCS and enter into the agreement and request a 75/25 arrangement for reimbursement

**MOTION:** Menchek , 2<sup>nd</sup> Mathews, passed by unanimous voice vote; “To authorize Bill Englisch to review the agreement documents and if satisfactory have Chairman Van Nuys sign and enter into the agreement with USDA-NRCS for District personnel to do Conservation Planning and develop Conservation Farm Plans”.

**REQUEST FOR ASSISTANCE:**

- John Bogush- 110 acres, Union Twp, Asbury. Request for Conservation plan for the RC&D River Friendly program.
- Connie Mitchko- 3 acres, Delaware Twp.

**MOTION:** Manners, 2<sup>nd</sup> Mathews passed by unanimous voice vote; “To approve the request for assistance for Bogush as presented and have District Chairman sign the request. The request for Mitchko is tabled pending further information on the type of agricultural operation the landowner is requesting assistance with at which time we will reconsider the request”.

**REPORTS:**

**NRCS** - Gail Bartok, District Conservationist presented the following for Board approval:

CREP (Conservation Reserve Enhancement Program)

- CREP #1- 59.7 acres. Plan for 2 CREP waterways with subsurface drain on home farm.

GRP (Grassland Reserve Program)

- GRP #1- 15.5 acres, East Amwell Twp. Plan for warm season grass seeding and delayed mowing.

AMA (Agricultural Mgmt Asst)

- AMA #1- Kingwood Twp. Livestock practices (fence, water, nutrient mgmt, prescribed grazing) on 18.7 acres of beef pasture.

EQIP Organic

- EQIP-O #1- Kingwood Twp. Pasture seeding, same property as above.

Request for Assistance plans

- RFA #1- 7.8 acres, East Amwell. RMS plan for Farmland Preservation program.

State Cost Share Payment Requests

- Cost Share #1- request for payment for 4760 ft. of subsurface drain.

**MOTION:** Menchek, 2<sup>nd</sup> Mathews, passed by unanimous voice vote; “To approve all the conservation plans as presented and in accordance to District policies and procedures.”

**Closed Session – Administrative issues and Treasurer’s Report @ 8:10 AM** - a motion was made to go into closed session to discuss administrative issues and Treasurer’s Report

**MOTION:** Manners, 2<sup>nd</sup> Menchek, passed by unanimous voice vote; “To go into a closed session”.

**Return to Regular Session @ 8:20 AM** - After a discussion on administrative issues and Treasurer’s Report the Board came back to regular session.

**MOTION:** Stothoff, 2<sup>nd</sup> Manners, passed by unanimous voice vote; “to return to public session”

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### **Treasurer's Report – August**

The Treasurer's Report for August 2012 was discussed. The following motion was made:

**MOTION:** Menchek, 2<sup>nd</sup> Mathews, passed by unanimous voice vote; “To accept statement of revenue and expenses as presented and to approve the August 2012 Treasurer's Report.”

With no further business to discuss a motion to adjourn was made:

**MOTION:** Menchek, 2<sup>nd</sup> Mathews, passed by unanimous voice vote; “To adjourn the District meeting at 8:25 PM.”

Respectfully Submitted,

Richard Stothoff  
Secretary/Treasurer