

**HUNTERDON COUNTY SOIL CONSERVATION DISTRICT**

**MONTHLY BOARD OF SUPERVISORS MEETING**

**September 8, 2020 @ 8:00 AM**

**PRESENT:** SUPERVISORS: Manners (**In Person**), Hill (**In Person**), Stothoff (**In Person**)  
Mathews (**Via Phone Conference**)  
STAFF: DePalma, Schwenderman  
AGENCY REPS: Jess Henry (NRCS)

OPEN PUBLIC MEETING ACT: "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

**CALL TO ORDER:** @ 8:08 AM by Greg Manners, Chairman

**MINUTES:**

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; "To accept the minutes of the August 11, 2020 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

**REPORTS:**

**USDA-NRCS** – Jess Henry, NRCS Soil Conservationist presented ten plans for Board approval.

**Contracts:**

Raritan Twp. – Tract 10245 – Roofed heavy use area protection with runoff structure and outlet  
Holland Twp. – Tract 10323 – Diversions, grassed waterways and lined waterways/outlets for erosion control  
East Amwell Twp. – Tract 7962 – Livestock fence and waterers  
Readington Twp. – Tract 9619 – Stream bank stabilization and wildlife habitat improvement  
East Amwell Twp. – Tract 412 – Wildlife habitat improvement  
East Amwell Twp. – Tract 6803 – Brush management  
Readington Twp. – Tract 10316 – High tunnel  
Glen Gardner Boro. – Tract 120 – Cover crop  
West Amwell Twp. – Tract 10356 – Warm season grass planting  
Holland Twp. – Tract 9873 – Cover crop

**Farmland Preservation Conservation Plan:**

Tewksbury Twp. – Tract 8726 – Update plan to include newly installed Subsurface Drainage  
Tewksbury Twp. – Tract 1645 – New plan to include land smoothing and clearing, pasture seeding and short term storage for animal waste

After a brief discussion, a motion was made:

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; "To approve the twelve plans and have District Chairman sign." **MOTION APPROVED BY UNANIMOUS VOTE**

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### OLD BUSINESS:

There was no old business to discuss

### CORRESPONDENCE:

**Bank of America – Visa Bill – July 18, 2020 through August 17, 2020 - \$668.90** – All visa expenses were reviewed and approved.

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To approve all monthly visa expenses as presented for the period of July 18, 2020 through August 17, 2020.” **MOTION APPROVED BY UNANIMOUS VOTE**

**Frank Minch, SSCC – 4th Quarter FY2020 Chapter 251 Surcharge - \$775.00**

**MOTION:** Hill, 2<sup>nd</sup> Mathews; “To pay the 4th Quarter FY2020 Chapter 251 Surcharge as billed.”  
**MOTION APPROVED BY UNANIMOUS VOTE**

### 251 WORK:

### CERTIFICATION REPORT:

**MOTION:** Stothoff, 2<sup>nd</sup> Hill; “To approve the Certification Report for the month of August 2020.” **MOTION APPROVED BY UNANIMOUS VOTE.**

### CERTIFICATIONS:

1. Crouse Barn, 20-10-012  
Block 43, Lot 28, Franklin Twp.  
Plan Date: July 28, 2020  
Latest Revisions: August 3, 2020  
Certified: August 3, 2020
2. DeSapio Dwelling – 196 Ridge Road, 20-16-008  
Block 6, Lot 7.04, Kingwood Twp.  
Plan Date: March 27, 2020  
Latest Revisions: July 28, 2020  
Certified: August 12, 2020
3. Cirri Dwelling, 20-18-014  
Block 10, Lot 20.01, Lebanon Twp.  
Plan Date: June 1, 2020  
Latest Revisions: August 3, 2020  
Certified: August 12, 2020

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4. Mahr Property, 20-02-014  
Block 43, Lot 50.02, Bethlehem Twp.  
Plan Date: July 22, 2020  
Latest Revisions: August 7, 2020  
Certified: August 13, 2020
  
5. Anderson Property, 20-05-039  
Block 3.02, Lot 7, Clinton Twp.  
Plan Date: July 20, 2020  
Latest Revisions: August 6, 2020  
Certified: August 17, 2020
  
6. Sheaf Property, 20-07-020  
Block 25, Lot 40, Delaware Twp.  
Plan Date: July 22, 2020  
Latest Revisions: August 6, 2020  
Certified: August 17, 2020
  
7. Dornbush Property, 20-24-037  
Block 5, Lot 1.01, Tewksbury Twp.  
Plan Date: July 22, 2020  
Latest Revisions: August 6, 2020  
Certified: August 17, 2020
  
8. King Property, 20-02-010  
Block 36, Lot 13.01, Bethlehem Twp.  
Plan Date: July 15, 2020  
Latest Revisions: August 4, 2020  
Certified: August 17, 2020
  
9. Holmes Property, 20-21-038  
Block 86, Lot 17.10, Raritan Twp.  
Plan Date: July 9, 2020  
Latest Revisions: August 4, 2020  
Certified: August 17, 2020
  
10. Minawi Property, 20-15-021  
Block 5, Lot 9, Holland Twp.  
Plan Date: July 24, 2020  
Latest Revisions: August 3, 2020  
Certified: August 17, 2020
  
11. Schettino Property, 20-05-041  
Block 23, Lot 8, Clinton Twp.  
Plan Date: July 14, 2020  
Latest Revisions: August 3, 2020  
Certified: August 17, 2020

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12. DeBlois Property, 20-07-019  
Block 44, Lot 4.02, Delaware Twp.  
Plan Date: July 11, 2020  
Latest Revisions: July 31, 2020  
Certified: August 17, 2020
  
13. West Property, 20-05-040  
Block 80, Lot 4.02, Clinton Twp.  
Plan Date: July 22, 2020  
Latest Revisions: July 31, 2020  
Certified: August 17, 2020
  
14. Fahey Property, 20-24-036  
Block 51, Lot 81, Tewksbury Twp.  
Plan Date: July 8, 2020  
Latest Revisions: July 29, 2020  
Certified: August 17, 2020
  
15. Eick Property, 20-26-013  
Block 28, Lot 32, West Amwell Twp.  
Plan Date: July 20, 2020  
Latest Revisions: None  
Certified: August 18, 2020
  
16. Safeguard Properties LLC Site Plan, 20-22-038  
Block 22, Lot 9, Readington Twp.  
Plan Date: March 28, 2020  
Latest Revisions: None  
Certified: August 19, 2020
  
17. Rose Property, 20-26-014  
Block 12, Lots 14 & 56, West Amwell Twp.  
Plan Date: July 25, 2020  
Latest Revisions: None  
Certified: August 19, 2020
  
18. Ross Property, 20-18-015  
Block 27, Lot 3, Lebanon Twp.  
Plan Date: June 23, 2020  
Latest Revisions: July 21, 2020  
Certified: August 19, 2020

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19. Johnson Residence, 19-01-002  
Block 3, Lot 40, Alexandria Twp.  
Plan Date: January 2, 2019  
Latest Revisions: July 7, 2020  
Original Certification: January 23, 2019  
Recertification: August 20, 2020
  
20. Simonye Property, 20-26-008  
Block 28, Lot 15, West Amwell Twp.  
Plan Date: May 11, 2020  
Latest Revisions: August 18, 2020  
Certified: August 20, 2020
  
21. 25 Capital Partners Property, 20-24-030  
Block 38, Lot 3.01, Tewksbury Twp.  
Plan Date: July 30, 2020  
Latest Revisions: August 12, 2020  
Certified: August 20, 2020
  
22. Fairmount Services Property, 20-08-010  
Block 41, Lot 43, East Amwell Twp.  
Plan Date: May 16, 2020  
Latest Revisions: August 11, 2020  
Certified: August 20, 2020
  
23. Krees Property, 20-21-046  
Block 73, Lot 84, Raritan Twp.  
Plan Date: July 6, 2020  
Latest Revisions: August 10, 2020  
Certified: August 20, 2020
  
24. Ozimek Property, 20-07-009  
Block 17, Lot 48, Delaware Twp.  
Plan Date: May 7, 2020  
Latest Revisions: August 10, 2020  
Certified: August 20, 2020
  
25. Melick's Oldwick Farm, LLC – Barn, 20-24-040  
Block 44, Lot 26, Tewksbury Twp.  
Plan Date: February 8, 2019  
Latest Revisions: August 18, 2020  
Certified: August 21, 2020

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26. Martin Farm Road, 20-05-017  
Block 19, Lot 27, Clinton Twp.  
Plan Date: March 31, 2020  
Latest Revisions: July 15, 2020  
Certified: August 26, 2020
  
27. LaMorte Residence, 20-16-018  
Block 24, Lot 2.05, Kingwood Twp.  
Plan Date: August 21, 2020  
Latest Revisions: None  
Certified: August 31, 2020
  
28. Tousignant Front Lawn Expansion, 20-25-013  
Block 8, Lot 5, Union Twp.  
Plan Date: August 21, 2020  
Latest Revisions: None  
Certified: August 31, 2020

### COMPLIANCE REPORTS:

**MOTION:** Stothoff, 2<sup>nd</sup> Mathews, Hill abstained; “To accept the Compliance Reports for the month of August 2020.” MOTION APPROVED BY UNANIMOUS VOTE

### COMPLIANCES:

1. Cherryville Hollow Renovation, 16-21-022  
Block 6.05, Lot 16, Raritan Twp.  
Certified: July 1, 2016  
Complied: August 3, 2020
  
2. Willows at Whitehouse Station, 18-22-016  
Blocks 32 & 34, Lots 12 & 8,10 & 11, “Community Building ONLY”, Readington Twp.  
Certified: June 28, 2018  
Complied: August 3, 2020
  
3. Estate of Ruth Keesing Property, 20-05-032  
Block 13.03, Lot 23.06, Clinton Twp.  
Certified: July 8, 2020  
Complied: August 3, 2020  
Acres Restored: ¼ Acre
  
4. DeSapio Farm Access Lane, 19-16-030  
Block 6, Lot 11, Kingwood Twp.  
Certified: December 31, 2019  
Complied: August 5, 2020

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5. Short Property, 20-24-034  
Block 38, Lot 16.26, Tewksbury Twp.  
Certified: July 31, 2020  
Complied: August 5, 2020  
Acres Restored: ¼ Acre
  
6. 30 John Drive Property, 20-05-037  
Block 46, Lot 87, Clinton Twp.  
Certified: July 31, 2020  
Complied: August 6m 2020  
Acres Restored: ¼ Acre
  
7. Drake Property, 20-22-025  
Block 54, Lot 2.05, Readington Twp.  
Certified: July 8, 2020  
Complied: August 6, 2020  
Acres Restored: ¼ Acre
  
8. Sokunbi Property, 20-05-006  
Block 82, Lot 19, Clinton Twp.  
Certified: March 4, 2020  
Complied: August 10, 2020  
Acres Restored: ¼ Acre
  
9. Troutman Property, 20-22-036  
Block 48, Lot 21.13, Readington Twp.  
Certified: July 31, 2020  
Complied: August 12, 2020  
Acres Restored: ¼ Acre
  
10. Soldavin Property, 20-16-011  
Block 30, Lot 6.01, Kingwood Twp.  
Certified: July 30, 2020  
Complied: August 12, 2020  
Acres Restored: ¼ Acre
  
11. Wismer Property, 20-10-010  
Block 37, Lot 23, Franklin Twp.  
Certified: July 21, 2020  
Complied: August 12, 2020  
Acres Restored: ¼ Acre
  
12. Fiberville Demolition, 19-15-022  
Block 2, Lot 1.02, Holland Twp.  
Certified: July 17, 2019  
Complied: August 12, 2020

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- 13.** DePaul Dwelling, 17-15-020  
Block 17, Lot 80.07, Holland Twp.  
Certified: December 5, 2017  
Complied: August 12, 2020
- 14.** Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 27, Raritan Twp.  
Certified: July 1, 2015  
Complied: August 13, 2020
- 15.** Creekside @ Hunterdon, 15-21-006  
Block 36.05, Lot 116, Raritan Twp.  
Certified: July 1, 2015  
Complied: August 13, 2020
- 16.** Bengé Property, 20-01-012  
Block 15, Lot 9.09, Alexandria Twp.  
Certified: July 31, 2020  
Complied: August 13, 2020  
Acres Restored: ¼ Acre
- 17.** South Hunterdon Reg. H.S. – Track & Field, 19-26-001  
Block 11, Lot 16, West Amwell Twp.  
Certified: May 21, 2019  
Complied: August 14, 2020
- 18.** Anderson Property, 20-05-039  
Block 3.02, Lot 7, Clinton Twp.  
Certified: August 17, 2020  
Complied: August 17, 2020  
Acres Restored: ¼ Acre
- 19.** Eick Property, 20-26-013  
Block 28, Lot 32, West Amwell Twp.  
Certified: August 18, 2020  
Complied: August 14, 2020  
Acres Restored: ¼ Acre
- 20.** Curtis Specialty Papers Phase I Demolition, 19-20-002  
Blocks 13 & 19, Lots 5.01 & 51, Milford Boro.  
Certified: April 18, 2019  
Complied: August 17, 2020



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21. Mahr Property, 20-02-014  
Block 43, Lot 50.02, Bethlehem Twp.  
Certified: August 13, 2020  
Complied: August 17, 2020  
Acres Restored: ¼ Acre
  
22. Rowe Property, 20-16-007  
Block 26, Lot 23.01, Kingwood Twp.  
Certified: May 18, 2020  
Complied: August 17, 2020  
Acres Restored: ¼ Acre
  
23. Rosinski Property, 20-01-013  
Block 7, Lot 30.02, Alexandria Twp.  
Certified: July 31, 2020  
Complied: August 18, 2020  
Acres Restored: ¼ Acre
  
24. Safeguard Properties LLC Site Plan, 20-22-038  
Block 22, Lot 9, Readington Twp.  
Certified: August 19, 2020  
Complied: August 19, 2020  
Acres Restored: ¼ Acre
  
25. Pulsinelli Property, 20-18-008  
Block 46, Lot 29.02, Lebanon Twp.  
Certified: May 7, 2020  
Complied: August 19, 2020  
Acres Restored: ¼ Acre
  
26. Speidel Property, 20-14-001  
Block 2.01, Lot 27, High Bridge Boro.  
Certified: February 5, 2020  
Complied: August 21, 2020  
Acres Restored: ¼ Acre
  
27. Helming Property, 20-21-004 \*\*\*  
Block 1, Lot 8.01, Raritan Twp.  
Certified: February 21, 2020  
Complied: August 21, 2020  
Acres Restored: ¼ Acre
  
28. Ross Property, 20-18-015  
Block 27, Lot 3, Lebanon Twp.  
Certified: August 19, 2020  
Complied: August 21, 2020

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- 29.** JRC Tree Clearing, 20-01-003  
Block 10, Lot 36, Alexandria Twp.  
Certified: February 26, 2020  
Complied: August 21, 2020  
Acres Restored: 1 Acre
- 30.** Muller Property, 20-21-023  
Block 79, Lot 16, Raritan Twp.  
Certified: May 11, 2020  
Complied: August 24, 2020  
Acres Restored: ¼ Acre
- 31.** Sky Manor Subdivision, 17-01-013  
Block 21, Lot 38.20, Alexandria Twp.  
Certified: May 19, 2017  
Complied: August 24, 2020
- 32.** Johnson Residence, 19-01-002  
Block 3, Lot 40, Alexandria Twp.  
Certified: January 23, 2019  
Complied: August 24, 2020
- 33.** Merrell Property, 20-21-031  
Block 15, Lot 50, Raritan Twp.  
Certified: July 31, 2020  
Complied: August 24, 2020  
Acres Restored: ¼ Acre
- 34.** Sky Manor Airpark Estates, 17-01-013  
Block 21, Lot 38.20, Alexandria Twp.  
Certified: May 19, 2017  
Complied: August 24, 2020
- 35.** Marshall's Pond – Kingwood, 05-16-016  
Block 28, Lot 11.07, Kingwood Twp.  
Certified: July 1, 2016  
Complied: August 24, 2020
- 36.** Phillips Property, 20-05-036  
Block 3.01, Lot 16, Clinton Twp.  
Certified: July 31, 2020  
Complied: August 25, 2020  
Acres Restored: ¼ Acre

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37. Conboy Property, 20-24-021  
Block 5, Lot 1.05, Tewksbury Twp.  
Certified: May 29, 2020  
Complied: August 26, 2020  
Acres Restored: ¼ Acre
  
38. Hudnett Property, 17-05-037  
Block 19, Lot 4, Clinton Twp.  
Certified: October 23, 2017  
Complied: August 26, 2020  
Acres Restored: ¼ Acre
  
39. Gilmore Property, 18-18-036  
Block 66, Lot 1, Lebanon Twp.  
Certified: October 10, 2018  
Complied: August 26, 2020  
Acres Restored: ¼ Acre
  
40. Battimelli Pole Barn, 19-16-008  
Block 15, Lot 3, Kingwood Twp.  
Complied: August 26, 2020
  
41. DeBlois Property, 20-07-019  
Block 44, Lot 4.02, Delaware Twp.  
Certified: August 17, 2020  
Complied: August 26, 2020  
Acres Restored: ¼ Acre
  
42. Risoldi Dwelling, 18-16-019  
Block 28, Lot 3.06, Kingwood Twp.  
Certified: October 16, 2018  
Complied: August 27, 2020
  
43. North Hunterdon High School Bleacher Replacement, 17-05-044  
Block 79, Lot 1, Clinton Twp.  
Certified: December 13, 2017  
Complied: August 31, 2020  
Acres Restored: ¼ Acre
  
44. DeCaro Property, 20-21-031  
Block 48, Lot 22.05, Raritan Twp.  
Certified: July 31, 2020  
Complied: August 31, 2020  
Acres Restored: ¼ Acre

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### TEMPORARY COMPLIANCES:

1. Wellington Hills, 99-21-013  
Block 15, Lot 21.03, Raritan Twp.  
Certified: August 16, 1999  
Complied: August 26, 2020

### FINAL COMPLIANCES:

1. Willows at Whitehouse Station, 18-22-016  
Blocks 32 & 34, Lots 12 & 8, 10, 11, Building #6 ONLY, Readington Twp.  
Certified: June 29, 2018  
Complied: August 3, 2020
2. Willows at Whitehouse Station, 18-22-016  
Blocks 32 & 34, Lots 12 & 8,10,11, Building #3 ONLY, Readington Twp.  
Certified: June 29, 2018  
Complied: August 3, 2020
3. Cotton Farm Barn, 18-02-005  
Block 30, Lot 5, Bethlehem Twp.  
Certified: May 11, 2018  
Complied: August 20, 2020
4. Wellington Hills, 99-21-013  
Block 15, Lot 21.03, Raritan Twp.  
Certified: August 16, 1999  
Complied: August 31, 2020

### REASSESSMENTS:

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; “To accept the Reassessment Report for the Month of August 2020 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.”  
**MOTION APPROVED BY UNANIMOUS VOTE**

### NEW BUSINESS:

**Dedication – John Van Nuys** – Manager DePalma proposed to the board about planting a tree in the memory of John at Blackwell Park, which is located near John’s home. Stothoff suggested planting a Meta-Sequoia. DePalma said he would reach out to Tony Hajjar and John Morgan Thomas from Raritan Township and someone from the county about having a sign made.

**Jewell Computing Solutions – IT for office** – Jeff Jewell visited the District to look at computers and discussed what options were available. Mr. Jewell is to put together a quote for services and upgrades. Hill recommended checking the state bid list as well. This was tabled until October’s meeting, when the District will have quotes to present to the board.

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### FINANCIAL:

**Treasurer's Report – August 2020** - The Treasurer's Report for August 2020 was discussed.

The following motion was made:

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; "To accept statement of revenue and expenses and to approve the August 2020 Treasurer's Report as presented." MOTION APPROVED BY UNANIMOUS VOTE.

**County Appropriations FY2020** – DePalma informed the board that the purchase order was never added to the agenda for the August 8 Freeholders meeting, but would be on the agenda for the September meeting.

**Columbia/Roselle Bank- 13 Month CD – Matured 9/6/2020** – DePalma is to look into interest rates. The CD can be rolled over if interest rates are comparable with other banks.

**MOTION:** Hill, 2<sup>nd</sup> Mathews; "To roll over CD with Columbia Bank if interest rates are comparable with other banks." MOTION APPROVED BY UNANIMOUS VOTE

**Northfield Bank – 9 Month CD – Matures 9/18/2020** - DePalma is to look into interest rates. The CD can be rolled over if interest rates are comparable with other banks.

**MOTION:** Stothoff, 2<sup>nd</sup> Mathews; "To roll over CD with Northfield Bank if interest rates are comparable with other banks." MOTION APPROVED BY UNANIMOUS VOTE

**FYE 2020 Audit** – Schwenderman and DePalma have been in contact with the accountant in regards to the FYE 2020 Audit. Schwenderman has sent several items requested by accountant to get the audit underway.

**Extension Letter for Audit --** The accountant requested an extension letter be sent to the SSCC asking for a 60 day extension from the deadline date of October 31, 2020 to have audit received at the state office.

**MOTION:** Hill, 2<sup>nd</sup> Stothoff; "To send a letter to Frank Minch, SSCC requesting a 60-day extension for submittal of FY2020 audit to the state and having Chairman Manners sign." MOTION APPROVED BY UNANIMOUS VOTE

With no further business to discuss, a motion to adjourn was made:

**MOTION:** Stothoff, 2<sup>nd</sup> Mathews; "To adjourn the District meeting at 9:10 AM." MOTION APPROVED BY UNANIMOUS VOTE.

Respectfully Submitted,

Richard Stothoff  
Secretary/Treasurer