

**HUNTERDON COUNTY SOIL CONSERVATION DISTRICT**

**MONTHLY BOARD OF SUPERVISORS MEETING**

**September 12, 2023 @ 8:00 AM**

**PRESENT:** SUPERVISORS: Manners, Engisch, Hill, Mathews  
STAFF: DePalma, Schwenderman  
AGENCY REPS: Christian Bench (NRCS)  
OTHER:

**OPEN PUBLIC MEETING ACT:** "This meeting is being held in accordance with the provisions of the Open Public Meeting Act. Adequate notice has been provided by prominently posting and maintaining so posted throughout the year in the Hunterdon County Soil Conservation District Administrative Office 687 Pittstown Road, Frenchtown, New Jersey, as well as on the Hunterdon County Soil Conservation District's website, and by e-mailing to the Hunterdon County Democrat newspaper and by filing with the Hunterdon County Clerk a schedule of the times and dates of such meetings."

**CALL TO ORDER:** @ 8:00 AM by Greg Manners, District Chairman

**MINUTES:**

**MOTION:** Hill, 2<sup>nd</sup> Mathews; "To accept the minutes of the August 8, 2023 meeting as mailed." **MOTION APPROVED BY UNANIMOUS VOTE.**

**REPORTS:**

**REQUEST FOR ASSISTANCE** – There were no Request for Assistance presented.

**PLANS:** There were (2) two Conservation Plans submitted for approval

**Organic Management Plan** - Tract 9873 – Holland Twp. – 28.3 acres

**CTA** - Tewksbury Twp – 11 acres

**MOTION:** Hill, 2<sup>nd</sup> Engisch; "To approve both plans presented." **MOTION APPROVED BY UNANIMOUS VOTE**

**Farmland Preservation Monitoring** – DePalma reported that Kevin has begun his inspections for the new fiscal year

**OLD BUSINESS:**

**Garden State Growers** – Status Quo

**CORRESPONDENCE:**

**Bank of America – Visa Bill – July 18, 2023 through August 17, 2023 - \$193.07** – All visa expenses were reviewed and approved.

**MOTION:** Hill, 2<sup>nd</sup> Mathews; "To approve all monthly visa expenses as presented for the period of July 18, 2023 through August 17, 2023." **MOTION APPROVED BY UNANIMOUS VOTE**

**NJSREC'S – July 2023** – DePalma reported the District received a total of \$1,017.50 in SREC's for the month covering July 2023. Five (5) SREC's @ \$203.50 ea.

**NJSREC’S – August 2023** – DePalma reported the District received a total of \$1,015 in SREC’s for the month covering August 2023. Five (5) SREC’s @ \$203.00 ea.

**BKC – Initial Work on Audit for FYE 6/30/2023 - \$2,500.00**

**MOTION:** Hill, 2<sup>nd</sup> Engisch; “To pay BKC for initial work on FY23 audit as billed.”  
MOTION APPROVED BY UNANIMOUS VOTE.

**Frank Minch, SSCC: Chapter 251 Surcharge Reimbursement – 4<sup>th</sup> Quarter FY2023 - \$1,025**

**MOTION:** Mathews, 2<sup>nd</sup> Hill; “To pay 251 Surcharge Reimbursement for 4<sup>th</sup> Quarter FY2023 as billed.” MOTION APPROVED BY UNANIMOUS VOTE.

**Old York Heating and Cooling – WiFi Thermostats - \$245/each – Two (NRCS/FSA Side) and Two (District Side)**

**MOTION:** Engisch, 2<sup>nd</sup> Mathews; “To order and pay for four WiFi Thermostats as quoted.”  
MOTION APPROVED BY UNANIMOUS VOTE.

**Old York Heating and Cooling – Quote for New Heating and Cooling Units – District Side of Building - \$10,953 (Middle Unit) and \$11,975 (Attic Unit)**

**MOTION:** Engisch, 2<sup>nd</sup> Hill; “To order two new heating and cooling units and pay half down-payment per quote to lock-in price, but wait until temperatures are cooler to perform installation.”  
MOTION APPROVED BY UNANIMOUS VOTE

**The Genusys Group, Inc. – IT Services Quote** – The District received a quote of \$370/month for IT service on the District’s four computers

**MOTION:** Engisch, 2<sup>nd</sup> Hill; “To accept quote and approve agreement with The Genusys Group Inc. for IT Services.” MOTION APPROVED BY UNANIMOUS VOTE

## **251 WORK:**

## **CERTIFICATION REPORT:**

**MOTION:** Hill 2<sup>nd</sup> Mathews; “To approve the Certification Report for the month of August 2023.” MOTION APPROVED BY UNANIMOUS VOTE.

## **CERTIFICATIONS:**

1. Waltz Residence, 21-08-009  
Block 25, Lot 7.19, East Amwell Twp.  
Plan Date: February 17, 2021  
Latest Revisions: July 9, 2023  
Original Certification: April 22, 2021  
Recertification: August 3, 2023
2. Columbia Gas – Line 10346 CP Install Project, 23-99-005  
Bethlehem Twp. & Califon Boro.  
Plan Date: July 12, 2023  
Latest Revisions: None

Certified: August 7, 2023

3. Bercaw Residence, 23-10-016  
Block 44, Lot 4, Franklin Twp.  
Plan Date: July 3, 2023  
Latest Revisions: None  
Certified: August 7, 2023
4. Phillips Barber Addition, 23-17-005  
Block 1002, Lots 28.02, 29, 29.01, City of Lambertville  
Plan Date: May 20, 2022  
Latest Revisions: August 3, 2023  
Certified: August 7, 2023
5. Tenore Property, 23-01-014  
Block 20.02, Lot 8, Alexandria Twp.  
Plan Date: June 5, 2023  
Latest Revisions: July 31, 2023  
Certified: August 7, 2023
6. Goldberg Property, 23-01-018  
Block 6, Lot 8, Alexandria Twp.  
Plan Date: July 21, 2023  
Latest Revisions: July 31, 2023  
Certified: August 7, 2023
7. Smozanek Property, 23-04-003  
Block 6, Lot 8, Califon Boro.  
Plan Date: July 12, 2023  
Latest Revisions: July 31, 2023  
Certified: August 7, 2023
8. Muth Property, 23-05-018  
Block 2, Lot 3, Clinton Twp.  
Plan Date: July 13, 2023  
Latest Revisions: July 31, 2023  
Certified: August 7, 2023
9. Herbe Property, 23-16-011  
Block 24, Lot 14.03, Kingwood Twp.  
Plan Date: June 28, 2023  
Latest Revisions: August 2, 2023  
Certified: August 7, 2023
10. Walker Property, 23-22-023  
Block 51, Lot 49, Readington Twp.  
Plan Date: June 12, 2023  
Latest Revisions: July 26, 2023  
Certified: August 7, 2023

11. Redfield Farms Property, 23-24-017  
Block 6.04, Lot 7.20, Tewksbury Twp.  
Plan Date: July 20, 2023  
Latest Revisions: July 26, 2023  
Certified: August 7, 2023
12. MAP Modular, LLC Dwelling, 23-26-014  
Block 39, Lots 1.01 & 2.04, West Amwell Twp.  
Plan Date: July 3, 2023  
Latest Revisions: None  
Certified: August 21, 2023
13. Costa Inground Pool, 23-21-043  
Block 63.01, Lot 2.03, Raritan Twp.  
Plan Date: June 13, 2023  
Latest Revisions: None  
Certified: August 22, 2023  
Conditions: 1. Agronomic Specifications for Construction Sites in Hunterdon County (1/14/2008) are to be followed for stabilization. 2. 100 ft. stone tracking pads are to be maintained during construction.
14. Bentivegna Inground Pool, 23-21-044  
Block 77.08, Lot 44, Raritan Twp.  
Plan Date: December 10, 1991  
Latest Revisions: March 27, 1995  
Certified: August 22, 2023  
Conditions: 1. Agronomic Specifications for Construction Sites in Hunterdon County (1/14/2008) are to be followed for stabilization. 2. 100 ft. stone tracking pads are to be maintained during construction. 3. A silt fence sediment barrier is to be maintained below all disturbed areas.
15. Fanning Inground Pool, 23-22-027  
Block 50, Lot 27.02, Readington Twp.  
Plan Date: August 2, 2023  
Latest Revisions: None  
Certified: August 22, 2023
16. Matarazzo Residence, 23-13-003  
Block 17, Lot 9, Hampton Boro.  
Plan Date: August 10, 2023  
Latest Revisions: None  
Certified: August 22, 2023
17. Briceno Pool, 23-21-047  
Block 77.13, Lot 12, Raritan Twp.  
Plan Date: July 26, 2023  
Latest Revisions: None  
Certified: August 22, 2023
18. Williams Barn, 23-24-019  
Block 16, Lot 2, Tewksbury Twp.  
Plan Date: June 20, 2023  
Latest Revisions: None

Certified: August 22, 2023

19. Ako-Arrey Grading, 23-05-016  
Block 36, Lo 8.13, Clinton Twp.  
Plan Date: June 19, 2023  
Latest Revisions: None  
Certified: August 23, 2023
20. Clayton Property, 23-01-011  
Block 3, Lot 3, Alexandria Twp.  
Plan Date: April 7, 2023  
Latest Revisions: August 21, 2023  
Certified: August 25, 2023
21. Paul Property, 23-01-019  
Block 15, Lot 6.01, Alexandria Twp.  
Plan Date: August 1, 2023  
Latest Revisions: August 15, 2023  
Certified: August 25, 2023
22. Storey Property, 23-05-019  
Block 3, Lot 3, Clinton Twp.  
Plan Date: July 27, 2023  
Latest Revisions: August 7, 2023  
Certified: August 25, 2023
23. Remelgado Property, 23-07-013  
Block 26.01, Lot 15, Delaware Twp.  
Plan Date: April 27, 2023  
Latest Revisions: August 17, 2023  
Certified: August 25, 2023
24. 240 Mountain Road Property, 21-08-016  
Block 31, Lot 13, East Amwell Twp.  
Plan Date: November 30, 2021  
Latest Revisions: August 14, 2023  
Certified: August 25, 2023
25. Motyczka Property, 23-10-010  
Block 36, Lot 32, Franklin Twp.  
Plan Date: April 20, 2023  
Latest Revisions: August 17, 2023  
Certified: August 25, 2023
26. Filosa Property, 23-12-003  
Block 14, Lot 36, Glen Gardner Boro.  
Plan Date: April 2, 2023  
Latest Revisions: August 8, 2023  
Certified: August 25, 2023

27. Becketl Property, 23-14-003  
Block 2, Lot 20.01, High Bridge Boro.  
Plan Date: July 25, 2023  
Latest Revisions: August 8, 2023  
Certified: August 25, 2023
28. Grossmueller Property, 23-15-019  
Block 6, Lot 35, Holland Twp.  
Plan Date: July 31, 2023  
Latest Revisions: August 9, 2023  
Certified: August 25, 2023
29. Gibson Property, 23-16-012  
Block 40, Lot 25, Kingwood Twp.  
Plan Date: July 12, 2023  
Latest Revisions: August 9, 2023  
Certified: August 25, 2023
30. Abrams Property, 23-21-039  
Block 79.05, Lot 1, Raritan Twp.  
Plan Date: July 24, 2023  
Latest Revisions: August 17, 2023  
Certified: August 25, 2023
31. Feret Property, 23-21-042  
Block 79.08, Lot 4, Raritan Twp.  
Plan Date: July 26, 2023  
Latest Revisions: August 9, 2023  
Certified: August 25, 2023
32. Ziegler Property, 23-21-040  
Block 13, Lot 14.01, Raritan Twp.  
Plan Date: June 6, 2023  
Latest Revisions: August 17, 2023  
Certified: August 25, 2023
33. Sowul Property, 23-24-020  
Block 6, Lot 24.25, Tewksbury Twp.  
Plan Date: July 18, 2023  
Latest Revisions: August 7, 2023  
Certified: August 25, 2023
34. Desch Property, 23-13-002  
Block 3, Lot 4.02, Hampton Boro.  
Plan Date: July 6, 2023  
Latest Revisions: August 8, 2023  
Certified: August 29, 2023

35. Bergida Residence, 23-26-016  
 Block 5, Lot 15.03, West Amwell Twp.  
 Plan Date: July 1, 2023  
 Latest Revisions: None  
 Certified: August 29, 2023

36. Renda Residence, 23-26-017  
 Block 5, Lot 15.06, West Amwell Twp.  
 Plan Date: July 1, 2023  
 Latest Revisions: None  
 Certified: August 29, 2023

### **COMPLIANCE REPORT:**

**MOTION:** Englisch, 2<sup>nd</sup> Mathews, Hill abstained; “To approve the Compliance Report for the month of August 2023.” **MOTION APPROVED BY UNANIMOUS VOTE.**

### **COMPLIANCES:**

1. Miller Property, 23-02-008  
 Block 14, Lot 5, Bethlehem Twp.  
 Certified: July 21, 2023  
 Complied: August 1, 2023
2. Strucich Dwelling, 19-02-011  
 Block 5, Lot 2.19, Bethlehem Twp.  
 Certified: May 23, 2019  
 Complied: August 1, 2023
3. Potter Dwelling, 23-14-002  
 Block 23, Lot 23, High Bridge Boro.  
 Certified: April 14, 2023  
 Complied: August 1, 2023
4. Trogler Property, 23-05-015  
 Block 80, Lot 4, Clinton Twp.  
 Certified: July 21, 2023  
 Complied: August 1, 2023
5. Perryville Ridge Estates, 21-25-022  
 Block 22.02, Lot 34.33, Union Twp.  
 Certified: October 21, 2021  
 Complied: August 2, 2023
6. Tyagi Dwelling, 22-10-006  
 Block 39, Lot 3.07, Franklin Twp.  
 Certified: July 1, 2022  
 Complied: August 3, 2023

- 7.** Larken Associates Warehouse, 20-21-055  
Block 16, Lot 67.01, Raritan Twp., Building #1 Only  
Certified: June 29, 2021  
Complied: August 4, 2023
- 8.** Tenore Property, 23-01-014  
Block 20.02, Lot 8, Alexandria Twp.  
Certified: August 7, 2023  
Complied: August 8, 2023
- 9.** Zahn Property, 23-05-005  
Block 30, Lot 40, Clinton Twp.  
Certified: May 25, 2023  
Complied: August 8, 2023
- 10.** Perryville Ridge Estates, 21-25-022  
Block 22.02, Lot 34.12, Union Twp.  
Certified: October 21, 2021  
Complied: August 10, 2023
- 11.** Perryville Ridge Estates, 21-25-022  
Block 22.02, Lot 34.14, Union Twp.  
Certified: October 21, 2021  
Complied: August 10, 2023
- 12.** Perryville Ridge Estates, 21-25-022  
Block 22.02, Lot 34.28, Union Twp.  
Certified: October 21, 2021  
Complied: August 10, 2023
- 13.** Perryville Ridge Estates, 21-25-022  
Block 22.03, Lot 10, Union Twp.  
Certified: October 21, 2021  
Complied: August 10, 2023
- 14.** Feifly Property, 22-26-018  
Block 37, Lots 1 & 5, West Amwell Twp.  
Certified: August 3, 2022  
Complied: August 10, 2023
- 15.** Levasseur Property, 23-21-037  
Block 3, Lot 10.01, Raritan Twp.  
Certified: July 21, 2023  
Complied: August 10, 2023
- 16.** Perry Property, 22-05-036  
Block 86, Lot 1.01, Clinton Twp.  
Certified: December 19, 2022  
Complied: August 14, 2023



17. Perryville Ridge Estates, 21-25-022  
Block 22.02, Lot 34.37, Union Twp.  
Certified: October 21, 2021  
Complied: August 15, 2023
18. Perryville Ridge Estates, 21-25-022  
Block 22.03, Lot 15, Union Twp.  
Certified: October 21, 2021  
Complied: August 15, 2023
19. Perryville Ridge Estates, 21-25-022  
Block 22.03, Lot 18, Union Twp.  
Certified: October 21, 2021  
Complied: August 15, 2023
20. 87 Sidney Road Property, 23-10-013  
Block 5, Lot 12, Franklin Twp.  
Certified: July 7, 2023  
Complied: August 16, 2023
21. Marshall's Pond Kingwood, 05-16-016  
Block 28, 11.01, Kingwood Twp.  
Certified: July 1, 2016  
Complied: August 16, 2023
22. Sell Property, 23-22-020  
Block 73, Lot 3.21, Readington Twp.  
Certified: July 21, 2023  
Complied: August 17, 2023
23. Simms Property, 23-22-022  
Block 45.02, Lot 1.02, Readington Twp.  
Certified: July 7, 2023  
Complied: August 18, 2023
24. Earl Property, 22-22-050  
Block 45.01, Lot 54, Readington Twp.  
Certified: January 19, 2023  
Complied: August 21, 2023
25. Goldberg Property, 23-01-018  
Block 6, Lot 8, Alexandria Twp.  
Certified: August 7, 2023  
Complied: August 22, 2023
26. Forrester Property, 23-04-002  
Block 5, Lot 24, Califon Boro.  
Certified: July 28, 2023  
Complied: August 22, 2023

- 27.** Pontecorvo Dwelling, 22-07-016  
Block 13, Lot 1.03, Delaware Twp.  
Certified: August 24, 2022  
Complied: August 22, 2023
- 28.** Bourbon Street Califon Property, 23-18-016  
Block 38, Lot 25, Lebanon Twp.  
Certified: July 21, 2023  
Complied: August 22, 2023
- 29.** Spolar Property, 23-07-011  
Block 60, Lot 17.07, Delaware Twp.  
Certified: May 25, 2023  
Complied: August 23, 2023
- 30.** Cifelli Property, 22-08-014  
Block 35.01, Lot 33, East Amwell Twp.  
Certified: October 28, 2022  
Complied: August 23, 2023
- 31.** Myszka Property, 22-15-025  
Block 14, Lot 63, Holland Twp.  
Certified: January 31, 2023  
Complied: August 23, 2023
- 32.** Larken Associates Warehouse, 20-21-055  
Block 16, Lot 67.01, Building #2 Only, Raritan Twp.  
Certified: June 29, 2021  
Complied: August 24, 2023
- 33.** Larken Associates Warehouse, 20-21-055  
Block 16, Lot 67.01, Building #3 Only, Raritan Twp.  
Certified: June 29, 2021  
Complied: August 24, 2023
- 34.** Duff Property, 23-15-003  
Block 26, Lot 26, Holland Twp.  
Certified: May 25, 2023  
Complied: August 28, 2023
- 35.** Desch Property, 23-13-002  
Block 3, Lot 4.02, Hampton Boro.  
Certified: August 25, 2023  
Complied: August 28, 2023
- 36.** Clinton Woods, 21-05-033  
Block 82, Lot 4.03, Building A Only, Clinton Twp.  
Certified: November 10, 2021  
Complied: August 29, 2023

- 37. Clinton Woods, 21-05-033  
Block 82, Lot 4.03, Building B Only, Clinton Twp.  
Certified: November 10, 2021  
Complied: August 29, 2023
- 38. Clinton Woods, 21-05-033  
Block 82, Lot 4.03, Building C Only, Clinton Twp.  
Certified: November 10, 2021  
Complied: August 29, 2023
- 39. Dreamweaver – Farm Road, 23-08-010  
Block 17, Lots 31.01, 35.05 & 35.08, East Amwell Twp.  
Certified: June 14, 2023  
Complied: August 29, 2023
- 40. Mahar Property, 23-10-012  
Block 25, Lot 3.08, Franklin Twp.  
Certified: June 22, 2023  
Complied: August 30, 2023
- 41. Grillo Property, 22-16-015  
Block 24, Lot 11, Kingwood Twp.  
Certified: August 30, 2022  
Complied: August 30, 2023
- 42. Ruppe Grading Plan, 22-18-024  
Block 29, Lot 4, Lebanon Twp.  
Certified: January 4, 2023  
Complied: August 31, 2023

#### **TEMPORARY REPORT OF COMPLIANCE**

- 1. 7-Eleven Convenience Store & Service Station, 21-21-017  
Block 67, Lot 22.07, Raritan Twp.  
Certified: March 25, 2021  
Complied: August 11, 2023
- 2. Willows @ Town of Clinton, 20-06-003  
Block 1, Lots 29, 30.01, 31-33, Town of Clinton  
Certified: October 19, 2020  
Complied: August 15, 2023

#### **FINAL REPORT OF COMPLIANCE**

- 1. Iannucci Property, 22-13-003  
Block 3, Lot 2, Hampton Boro.  
Certified: April 22, 2022  
Complied: August 2, 2023

2. Miller Property, 22-18-023  
Block 69, Lot 22, Lebanon Twp.  
Certified: October 28, 2023  
Complied: August 3, 2023

#### **REASSESSMENTS:**

**MOTION:** Engisch, 2<sup>nd</sup> Mathews; “To accept the Reassessment Report for the Month of August 2023 and bill the projects for uncompleted portions as per District policy and current Fee Schedule.” MOTION APPROVED BY UNANIMOUS VOTE

#### **NEW BUSINESS:**

**FMI – Business Owners, Commercial Umbrella & Workers Comp 2023-24 Policy Renewal Selective Insurance – Fleet 2023-24 Policy Renewal** – DePalma made the board aware these insurance policies are due to renew in November.

**MOTION:** Engisch, 2<sup>nd</sup> Hill; “To approve policy renewals pending meeting between Manager DePalma and G.S. Newborn (Insurance Agent).” MOTION APPROVED BY UNANIMOUS VOTE

#### **FINANCIAL:**

**Treasurer’s Report –August 2023** - The Treasurer’s Report for August 2023 was discussed.

The following motion was made:

**MOTION:** Engisch, 2<sup>nd</sup> Hill; “To accept statement of revenue and expenses, to approve the August 2023 Treasurer’s Report as presented, pending Supervisor Stothoff’s approval.” MOTION APPROVED BY UNANIMOUS VOTE.

With no further business to discuss, a motion to adjourn was made:

**MOTION:** Mathews, 2<sup>nd</sup> Hill; “To adjourn the district meeting at 8:43 a.m.” MOTION APPROVED BY UNANIMOUS VOTE.

Respectfully Submitted,

R. Gregory Manners  
District Chairman